

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: POLICE

AGENDA DATE: May 15, 2007

CONTACT PERSON/PHONE: ASSISTANT CHIEF PAUL CROSS / 564-7310
Monica Hernandez / 564-7342

DISTRICT(S) AFFECTED: Citywide

CITY CLERK DEPT.
07MAY-9 AM 11:15

SUBJECT:

Approve a resolution authorizing the City Manager to approve to submit a grant proposal to the Office of the Attorney General Crime Victim Services Division for the Victim Coordinator and Liaison Grants program in the amount of \$39,000.00 with a local cash match of \$7,694.00 for a total of \$46,694.00. In Accordance with Ordinance 16016 Section 1, which states "that unless a granting agency requires that the City's top elected official be listed as the grant official in a grant document, the City Council hereby designates the City Manager or his or her designee to be listed as the authorized official and as the official with financial authority or similar designations on all grant applications, acceptances, and other documents and to sign all grant applications, acceptances, and other documents and to sign all grant applications, acceptances, and other grant documents on behalf of the City of El Paso." The signature of the "Highest Elected Official" is not required for submittal; Resolution of Mayor and City Council is required.

BACKGROUND / DISCUSSION:

The Victim Coordinator and Liaison Grants (VCLG) offered by the Office of the Attorney General Crime Victim Services Division will fund staffing of one Victim Services Supervisor in the Victim Services Unit to provide a variety of services to victims of crime.

PRIOR COUNCIL ACTION:

Yes. The City of El Paso received VCLG funding in FY2007.

AMOUNT AND SOURCE OF FUNDING:

Account # 21010050 Fund# 01101 Project #506000 Match allocated from General Fund:
Cash match of \$7,694.00 in cash is being provided for matching requirement from the General Fund.
Grant is in the amount of \$39,000.00.

*****REQUIRED AUTHORIZATION*****

LEGAL: (if required) _____

FINANCE: (if required) _____

DEPARTMENT HEAD: _____

(Example: if RCA is initiated by Purchasing, client department should sign also)
Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA: _____

CITY MANAGER: _____

DATE: _____

RESOLUTION

WHEREAS, the El Paso City Council finds it in the best interest of the citizens of El Paso that the Victim Services Unit be operated for the September 1, 2007 to August 31, 2009 years; and

WHEREAS, the El Paso City Council agrees to provide the applicable cash match for the said project as required by the Office of the Attorney General Crime Victim Services Division grant application; and

WHEREAS, The El Paso City Council agrees that in the event of loss or misuse of the Criminal Justice Division funds, the El Paso City Council assures that the funds will be returned to the Office of the Attorney General Crime Victim Services Division in full.

WHEREAS, the El Paso City Council designates City Manager Joyce Wilson as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate, authorize the transfer of funds of the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

1. That the El Paso City Council approves submission of the grant application for the Victim Coordinator and Liaison Grants (VCLG) project to the Office of the Attorney General Crime Victim Services Division.
2. The City Manager be authorized to sign the grant application including all understandings and assurances contained therein, and apply for, accept, reject, alter or terminate the grant in the amount of \$39,000.00, from the City of El Paso Police Department to the Office of the Governor, Criminal Justice Division, the purpose of continuing the efforts of the Police Department's Domestic Abuse Response Team.
3. The City of El Paso agrees to provide a cash match in the amount of \$ 7,694.00.
4. The El Paso City Council agrees that the existence of an award will not be used to offset or decrease total salaries, expenses and allowances that the City receives or provides to its Police Department at or after the time the grant is awarded.
5. The City Manager be authorized to sign Cooperative Working Agreements relating to the grant with the following agencies: Crime Victims' Rights Council of El Paso; El Paso County Attorney's Office, VOCA Protective Orders Program; Court Appointed Special Advocates; Adult Protective Services; Advocacy Center for the Children of El Paso; Center Against Family Violence, Crime Victims' Assistance – Domestic Violence; Diocesan Migrant and Refugee Services, VAWA Crime Victims Unit; El Paso County District Attorney's Office, Domestic Violence Unit; District Attorney's Office, Victims' Assistance; El Paso County Sheriff's Office, Victim Services Liaison; Family Service of El Paso, Crime Victims Counseling Program; Office of the Attorney General Victim Services; Rio Grande Council of Governments; Sexual Trauma and Assault Response Services (STARS); and West Texas Community Supervisor and Corrections Department.

07 MAY -9 AM 16
CITY CLERK DEPT.

ADOPTED this 15th day of May 2007.

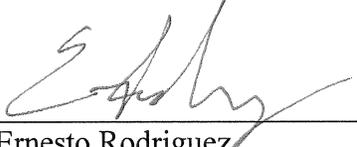
CITY OF EL PASO

John Cook
Mayor

ATTEST:

Richarda Duffy Momsen
City Clerk

APPROVED AS TO FORM:



Ernesto Rodriguez
Assistant City Attorney

CITY CLERK DEPT.
07 MAY -9 AM 11:16

07 MAY -9 AM 11:16

ATTACHMENT A - REQUIRED

REQUIRED TO BE SUBMITTED WITH THE APPLICATION BY 5:00 P.M. CST, MAY 18, 2007,
OR THE APPLICATION WILL NOT BE CONSIDERED.

STATEMENTS SUPPORTING SUBMISSION OF THE APPLICATION TO OAG CRIME VICTIM SERVICES DIVISION

INSTRUCTIONS: Initial each numbered line and submit this signed required Attachment with the Application.

LEGAL NAME OF APPLICANT: City of El Paso

UNIQUE APPLICATION NUMBER (if applicable): V0002-08-0041

1. mw THIS APPLICATION IS FOR (check one):

- Other Victim Assistance Grant (OVAG)
- Victim Coordinator and Liaison Grant (VCLG)
- Sexual Assault Prevention and Crisis Services (SAPCS) - State Funds
- Sexual Assault Prevention and Crisis Services (SAPCS) - Federal Funds

2. mw TRUE AND CORRECT INFORMATION. The undersigned certifies that the information contained in this Application, including any attachments are true and correct to the best of his or her knowledge.

3. mw OAG CERTIFICATIONS AND ASSURANCES. The undersigned has read and understands the Certifications and Assurances, contained in the Application Kit.

4. mw DEADLINES AND SUBMISSION OF APPLICATION. The undersigned understands that the deadline for submission is 5:00 p.m. CST May 18, 2007 and that to meet the deadline, the Applicant must submit both paper (hard copies) and electronic (email) documents as required in the Application Kit. The undersigned further acknowledges that:

- It is the Applicant's responsibility to deliver the Application to the OAG in the specified manner and by the specified date and time
- Applications submitted in other formats will not be accepted
- The OAG accepts no responsibility for delays in shipping and courier services
- Late Applications will not be considered under any circumstance and will be returned unopened
- Proof of sending a document by email or other means is not proof that the OAG received the information

5. mw JOB DESCRIPTIONS FOR EACH REQUESTED POSITION. The undersigned understands that the most recent job description for each position requested in the proposed budget should be attached and submitted with the Application. Missing job descriptions may impact the Applicant's score.

6. mw RESOLUTION OF GOVERNING BODY. The undersigned states it is either submitting the Resolution of Applicant's governing body with this Application or will submit one at a later date as established by the OAG. If the timing of the Application due date and requirements of the Open Meetings Act or other requirements prevents the governing body from reviewing and approving the Resolution, then it may be submitted to the OAG at a later date.

Joyce Wilson City Manager
Signature/Title

Joyce Wilson
Printed Name

Date
APPROVED AS TO FORM:

Ernesto Rodriguez
ERNESTO RODRIGUEZ
ASSISTANT CITY ATTORNEY

JOHN COOK
MAYOR

JOYCE WILSON
CITY MANAGER

RICHARD D. WILES
CHIEF OF POLICE



CITY COUNCIL:
ANN MORGAN LILLY, DISTRICT 1
SUSANNAH M. BYRD, DISTRICT 2
J. ALEXANDRO LOZANO, DISTRICT 3
MELINA CASTRO, DISTRICT 4
PRESI ORTEGA, JR., DISTRICT 5
EDDIE HOLGUIN, JR., DISTRICT 6
STEVE ORTEGA, DISTRICT 7
BETO O'ROURKE, DISTRICT 8

POLICE DEPARTMENT

Date: April 10, 2007
To: Stuart Ed via chain of command
From: Monica Hernandez
RE: Executive Summary for Victim Coordinator and Liaison Grants

The Victim Coordinator and Liaison Grants (VCLG) offered by the Office of the Attorney General Crime Victim Services Division will fund staffing of one Victim Services Supervisor in the Victim Services Unit to provide a variety of services to victims of crime. The available grant-funding amount is \$39,000.00 with a cash match of \$7,694.00 from general fund account #21010050-506000-01101 for a grand total of \$46,694.00. This grant requires City Council Resolution.

CITY CLERK DEPT.
07 MAY -9 AM 11:16



GRANT INFORMATION APPLICATION FORM (GIAF)

Departments planning to apply for a grant are requested to complete and submit this form, electronically or in person, to applicable individuals listed below for informational purposes only. This form must be submitted to Office of Management and Budget (OMB) **ONLY** if matching funds are required. **PRIOR AUTHORIZATION IS NOT REQUIRED FOR DEPARTMENTS TO APPLY FOR A GRANT.** If required by funding agency, the GIF may also be used, once application is completed, to certify legal review prior to obtaining City Manager's signature.

1. DEPARTMENT Grant Applicant/Contact Person

Name: Monica Hernandez

Title: Grant Planner

Phone: (915) 564-7342

Requires Mayor or City Manager's Signature? Yes No

2. GRANT DATA

Grant Title: Victim Coordinator and Liaison Grants

Due Date: May 18, 2007

Fax No. (915) 564-7177

3. FINANCIAL DATA

Amount of Funding Request: \$39,000.00

Amount of Matching Funds: \$7,694.00

Amount of In-kind: \$0

Total Amount Requested \$46,694.00

Account No. for Matching Funds: General Fund 21010050-506000-01101

Grant allows for operating/administrative costs: Yes No

4. GRANT CLASSIFICATION

Competitive (award based on competition among eligible Applicants)

Entitlement (a set of funds determined under a formula grant)

Continuation (on-going funding from existing funding agency)

Other:

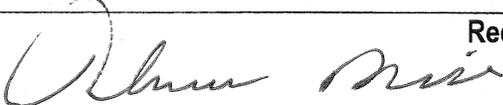
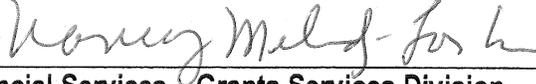
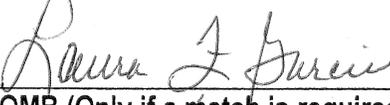
CITY CLERK DEPT.
07MAR-9 AM 11:16

Notice: Legal Department must provide grant review prior to City Manager or Mayor's signature if required by grant.

Brief Summary of Grant Description:

This grant funds staffing of one Victim Services Supervisor for the Victim Services Unit to provide services to victims of crime.

Required Signatures

1.		5-3-07
	Department Director	Date
2.		5/4/07
	Financial Services - Grants Services Division	Date
3.		5-4-07
	OMB (Only if a match is required)	Date
4.		5-7-07
	Legal Department	Date
5.		5/7/07
	City Manager	Date

FY 2008-2009 OAG Grant Application

Other Victim Assistance Grant (OVAG)
 Victim Coordinator Liason Grant (VCLG)

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O	Project Timeline
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City of El Paso

1. Applicant Information:

Legal Name of Applicant	City of El Paso
If the Applicant completed the on-line registration process, check box	<input type="checkbox"/>
Unique Application Number (UAN)	V0002-08-0041
If information has changed since completing the on-line registration process, check here and indicate changes below.	<input type="checkbox"/>
If Applicant completed the on-line registration process and lists a unique application number, Tabs A, B, C, D & E of the Application may be skipped	
Name that Applicant is Doing Business As (dba), if applicable	
The Applicant's Program, Division or Unit that will Administer the Grant	
Federal Employer (Tax) Identification Number (EIN) (9 digit number)	
Texas Vendor Identification Number (VIN) (14 digit number)	
Non-Profits ONLY Texas Secretary of State Charter Number	
Non-Profits ONLY Date of the IRS letter granting 501(c)(3) tax exemption status to the non-profit	

2. FY 07 OVAG/VCLG Funding:

<i>Indicate all OVAG and VCLG funding source(s) the Applicant currently receives in FY07 and each current grant number</i>	If Applicant did not receive OVAG/VCLG funds in FY 07, check box <input type="checkbox"/>
Current Other Victim Assistance Grant (OVAG)	<input type="checkbox"/>
Current Grant Number	
Current Victim Coordinator and Liaison Grant (VCLG)	<input type="checkbox"/>
Current Grant Number	

3. Applicant's Physical Address:

Physical Street Address	
City	
State	
Zip +4-digits	
County	
Phone Number	
Fax Number	

4. Applicant's Mailing Address: If same as physical address check box.

Mailing Street Address	
City	
State	
Zip +4-digits	
County	

City of El Paso - UAN: V0002-08-0041

Applicant Information: This page covers the Applicant's total organization, not just the program which is seeking funding. Check the appropriate boxes or select from the drop down lists as indicated for each section below.

APPLICANT TYPE
▼

APPLICANT SUB-TYPE	
Local Unit of Government	
▼	
State Agency	
▼	
Non-Profit Agencies - (select all that apply)	
Child Advocacy Center (CAC)	<input type="checkbox"/>
Family Violence Shelter or Non-Residential Center	<input type="checkbox"/>
Sexual Assault Center	<input type="checkbox"/>
Legal Aid Agency	<input type="checkbox"/>
Mothers Against Drunk Driving (MADD)	<input type="checkbox"/>
Court Appointed Special Advocates (CASA)	<input type="checkbox"/>
Other (Specify Below)	<input type="checkbox"/>
	<input type="checkbox"/>

Volunteer Program	Yes	No
Does the organization have a volunteer program?	<input type="checkbox"/>	<input type="checkbox"/>

Faith-Based Program	Yes	No
Is the organization faith-based?	<input type="checkbox"/>	<input type="checkbox"/>

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Target Population

Only include the target groups **that will be served with funds from this grant** (not by the Applicant's organization as a whole).

Target Groups

(Check all that apply)

Adults Molested as Children	<input type="checkbox"/>
Assault	<input type="checkbox"/>
Child Abuse	<input type="checkbox"/>
DUI/DWI	<input type="checkbox"/>
Family Violence	<input type="checkbox"/>
Hate/Bias Crimes	<input type="checkbox"/>
Human Trafficking	<input type="checkbox"/>
Physical Abuse and/or Neglect	<input type="checkbox"/>
Robbery	<input type="checkbox"/>
Sexual Assault	<input type="checkbox"/>
Survivors of Homicide Victims	<input type="checkbox"/>
Other Victims of Crime	<input type="checkbox"/>

Specific Populations

This data is for demographic purposes only and is not used for scoring or awarding funds.

(Check all that apply)

African-American	<input type="checkbox"/>
Asian	<input type="checkbox"/>
Elderly (65 and up)	<input type="checkbox"/>
Gay/Lesbian/ Bisexual/Transgender	<input type="checkbox"/>
Hispanic	<input type="checkbox"/>
Persons with Disabilities	<input type="checkbox"/>
Rural	<input type="checkbox"/>
Spanish-speaking	<input type="checkbox"/>
Other	<input type="checkbox"/>

Non-Profit Agencies

The grant funding being requested primarily supports the following. (select one)



City of El Paso - UAN: V0002-08-0041

Enter an "x" in the box next to each county for which the grant project will actively offer or provide victim-related services or assistance. If the grant project will actively offer or provide victim-related services or assistance in every county in the State, select the "All Counties" box. Move the mouse to see the COG names. A list of counties within each COG is also available at <http://www.txregionalcouncil.org/regions.php>

COG 1	Motley	Red River	El Paso	Hill	Austin	Aransas
Armstrong	Terry	Titus	Hudspeth	Limestone	Brazoria	Bee
Briscoe	Yoakum	COG 6	Jeff Davis	McLennan	Chambers	Brooks
Carson	COG 3	Anderson	Presidio	COG 12	Colorado	Duval
Castro	Archer	Camp	COG 9	Bastrop	Fort Bend	Jim Wells
Childress	Baylor	Cherokee	Andrews	Blanco	Galveston	Kenedy
Collingsworth	Clay	Gregg	Borden	Burnet	Harris	Kleburg
Dallam	Cottle	Harrison	Crane	Caldwell	Liberty	Live Oak
Deaf Smith	Foard	Henderson	Dawson	Fayette	Matagorda	McMullen
Donley	Hardeman	Marion	Ector	Hays	Montgomery	Nueces
Gray	Jack	Panola	Gaines	Lee	Walker	Refugio
Hall	Montague	Rains	Glasscock	Llano	Waller	San Patricio
Hansford	Wichita	Rusk	Howard	Travis	Wharton	COG 21
Hartley	Wilbarger	Smith	Loving	Williamson	COG 17	Cameron
Hemphill	Young	Upshur	Martin	COG 13	Calhoun	Hidalgo
Hutchinson	COG 4	Van Zandt	Midland	Brazos	DeWitt	Willacy
Lipscomb	Collin	Wood	Pecos	Burleson	Goliad	COG 22
Moore	Dallas	COG 7	Reeves	Grimes	Gonzales	Cooke
Ochiltree	Denton	Brown	Terrell	Leon	Jackson	Fannin
Oldham	Ellis	Callahan	Upton	Madison	Lavaca	Grayson
Parmer	Erath	Coleman	Ward	Robertson	Victoria	COG 23
Potter	Hood	Comanche	Winkler	Washington	COG 18	Bell
Randall	Hunt	Eastland	COG 10	COG 14	Atascosa	Coryell
Roberts	Johnson	Fisher	Coke	Angelina	Bandera	Hamilton
Sherman	Kaufman	Haskell	Concho	Houston	Bexar	Lampasas
Swisher	Navarro	Jones	Crockett	Jasper	Comal	Milam
Wheeler	Palo Pinto	Kent	Irion	Nacogdoches	Frio	Mills
COG 2	Parker	Knox	Kimble	Newton	Gillespie	San Saba
Bailey	Rockwall	Mitchell	Mason	Polk	Guadalupe	COG 24
Cochran	Somervell	Nolan	McCulloch	Sabine	Karnes	Dimmit
Crosby	Tarrant	Runnels	Menard	San Augustine	Kendall	Edwards
Dickens	Wise	Scurry	Reagan	San Jacinto	Kerr	Kinney
Floyd	COG 5	Shackelford	Schleicher	Shelby	Medina	La Salle
Garza	Bowie	Stephens	Sterling	Trinity	Wilson	Maverick
Hale	Cass	Stonewall	Sutton	Tyler	COG 19	Real
Hockley	Delta	Taylor	Tom Green	COG 15	Jim Hogg	Uvalde
King	Franklin	Throckmorton	COG 11	Hardin	Starr	Val Verde
Lamb	Hopkins	COG 8	Bosque	Jefferson	Webb	Zavala
Lubbock	Lamar	Brewster	Falls	Orange	Zapata	All Counties
Lynn	Morris	Culberson	Freestone	COG 16	COG 20	

City of El Paso - UAN:V0002-08-0041

STAFF POSITION/TITLE #1:	Administrative Position <input type="checkbox"/>
VCLG Case Manager Supervisor	

DIRECT VICTIM SERVICES	FY08 Projected Targets	FY09 Projected Targets
Number of Unique Victims Served	250	280
Required Outputs		
Assistance with Crime Victims' Compensation	84	90
Assistance with Texas VINE	77	80
Information and Referral	150	175
Accompaniment		
Criminal Justice Accompaniment	12	15
Law Enforcement Accompaniment	20	25
Medical Accompaniment	5	8
Counseling/Therapy		
Crisis Intervention	150	180
Individual Counseling	0	0
Support Groups	0	0
Therapeutic Groups	0	0
Assistance with Victim Impact Panels	2	3
Assistance with Victim Impact Statements	2	5
Emergency Funds	2	5
Follow-up with Victim	20	25
Legal Assistance	20	25
Lodging	50	53
Other	3	5
Transportation	5	8
Victim Advocacy	25	30

VICTIM SERVICES TRAINING	FY08 Projected Targets	FY09 Projected Targets
Total number of all training sessions	25	30
Number of Individuals Trained		
Law Enforcement	80	85
Prosecution/Judicial	0	0
School Faculty	50	55
Medical	8	10
Faith-Based	0	0
Volunteers	120	125
Other	80	85
Total Number of Individuals Trained	338	360

City of El Paso - UAN:V0002-08-0041

STAFF POSITION/TITLE #1 (Cont.):
VCLG Case Manager Supervisor

OUTREACH OR COMMUNITY EDUCATION	FY08 Projected Targets	FY09 Projected Targets
Total Number of Outreach or Community Education Presentations	40	45
Number of Participants	58	65
Total Number of Informational Fairs- Ex: Health Fairs, State Fairs	5	8
Number of Participants	200	210
Total Number of Outreach or Community Education Presentations	45	53

PUBLIC AWARENESS CAMPAIGN (Statewide Only)	FY08 Projected Targets		FY09 Projected Targets	
	English	Other Languages	English	Other Languages
Number of Public Awareness Products/Activities:				
PSAs to be developed				
PSAs placed - Hard Media (Ex: newspapers, billboards)				
PSAs Aired - Electronic Media (TV and Radio)				
Articles - Hard Media				
Articles - Electronic Media				
Number of Written Materials Distributed (Ex: brochures, flyers, posters)				
Press Releases				
Press Conferences				
Total Public Awareness Products/Activities	0	0	0	0

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Project Total Outputs - This entire page will auto calculate based on the information provided on Tab E.

DIRECT VICTIM SERVICES	FY08 Projected Targets	FY09 Projected Targets
Number of Unique Victims Served	250	280
Required		
Assistance with Crime Victims' Compensation	84	90
Assistance with Texas VINE	77	80
Information and Referral	150	175
Accompaniment		
Criminal Justice Accompaniment	12	15
Law Enforcement Accompaniment	20	25
Medical Accompaniment	5	8
Counseling/Therapy		
Crisis Intervention	150	180
Individual Counseling	0	0
Support Groups	0	0
Therapeutic Groups	0	0
Assistance with Victim Impact Panels	2	3
Assistance with Victim Impact Statements	2	5
Emergency Funds	2	5
Follow-up with Victim	20	25
Legal Assistance	20	25
Lodging	50	53
Other	3	5
Transportation	5	8
Victim Advocacy	25	30

PROFESSIONAL TRAINING	FY08 Projected Targets	FY09 Projected Targets
Total number of all training sessions	25	30
Number of Individuals Trained		
Law Enforcement	80	85
Prosecution/Judicial	0	0
School Faculty	50	55
Medical	8	10
Faith-Based	0	0
Volunteers	120	125
Other	80	85
Total Number of Individuals Trained	338	360

OUTREACH OR COMMUNITY EDUCATION	FY08 Projected Targets	FY09 Projected Targets
Total Number of Outreach or Community Education Presentations	40	45
Number of Participants	58	65
Total Number of Informational Fairs (Ex: Health Fairs, State Fairs)	5	8
Number of Participants	200	210
Total Number of Outreach or Community Education Presentations	45	53

PUBLIC AWARENESS CAMPAIGN (Statewide Only)	FY08 Projected Targets		FY09 Projected Targets	
	English	Other Languages	English	Other Languages
Number of Public Awareness Products/Activities:				
PSAs to be developed	0	0	0	0
PSAs placed - Hard Media (Ex: newspapers, billboards)	0	0	0	0
PSAs Aired - Electronic Media (Ex: TV and Radio)	0	0	0	0
Articles - Hard Media	0	0	0	0
Articles - Electronic Media	0	0	0	0
Number of Written Materials Distributed (Ex: brochures, flyers, posters)	0	0	0	0
Press Releases	0	0	0	0
Press Conferences	0	0	0	0
Total Public Awareness Campaign Products/Activities	0	0	0	0

City of El Paso - UAN:V0002-08-0041

Outcomes - All Applicants will be required to measure two outcomes. The OAG has selected two required outcomes listed below, which are required for most Applicants. Local CASA and CAC programs may choose alternative, optional outcomes listed below. In addition to the two required outcomes, all Applicants have the option, but are not required, to report on one additional outcome.

Required Outcomes: Check the first two boxes unless an optional outcome below applies. Statewide applications for Public Awareness Campaigns must choose the third required outcome listed in row 11 in addition to one of the other two outcomes in this section.

- 1. Increase in knowledge and understanding of crime victims' rights.
- 2. Increase in knowledge of community resources and services.
- 3. Increase the knowledge about the warning signs of specific crimes and victimizations. (Public Awareness Campaign only)

Optional outcome: An organization may choose to report in addition to the required outcome in addition to these required above. Check this box and then list additional outcome if applicable.

Optional Children's Advocacy Centers (CAC):Local CAC may choose from the list of the required outcomes listed above or from the following list, as one or both of their required outcomes:

- 1. Reduction in trauma, crisis, stress and/or anxiety of child victim and/or protective family members.
- 2. Increase understanding/knowledge regarding criminal and civil justices system process in general and/or in regard to their specific case.

Optional Court Appointed Special Advocates (CASA):Local CASA programs may choose from the list of the required outcomes listed above or from the following list, as one or both of their required outcomes:

- 1. Increase in number of children being placed in permanent homes.
- 2. Increase in number of children being re-unified with parents.
- 3. Increase in legal, education and other needs of the child being met.

City of El Paso - UAN:V0002-08-0041

A. Accounting System: The OAG requires a grantee to have an accounting and time keeping system with the attributes outlined below.	Mark an "x" in either the Yes or No box. If "No", type a brief explanation.		
	Yes	No	If 'No', explain.
Is there a chart of accounts that lists accounts by a specific number?	X		
Is the accounting system set up on an accrual basis consistent with Generally Accepted Accounting Principles (GAAP)?	X		
Does the accounting system's general ledger allow costs to be tracked between direct and indirect costs and by different funding sources?	X		
Does the accounting system include a method that records the revenue and expenditures by funding source and budget categories?	X		
Is there a time keeping system that requires grant personnel to outline activity and actual time worked by funding source?	X		
Is there a time keeping system that requires the signatures of the employee and supervisor?	X		

B. Financial Capability: The OAG requires a grantee to undergo an annual independent financial audit. (The type of audit shall be based on applicable federal or state audit requirements. The audit standards of UGMS and applicable federal circulars shall be followed.)	Mark an "x" in either the Yes or No box. If "No", type a brief explanation.		
	Yes	No	If 'No', explain.
Has an annual independent financial audit been conducted within the last 12 months?	X		
If Applicant is a current OAG grantee, was the annual independent financial audit submitted to the OAG no later than 9 months following the grantee's fiscal year end date?	X		
If an annual independent financial audit was conducted in the last 12 months, was it a Single Audit with compliance testing?	X		
During Applicant's most recent fiscal year, was the Applicant awarded federal or state funds exceeding \$500,000?	X		
For 2007, when is the Applicant's fiscal year end date?			Enter: Month/Day/Year 08/31/07

C. Internal Controls: The OAG requires a grantee to ensure adequate controls for all financial matters.	Mark an "x" in either the Yes or No box. If "No", type a brief explanation.		
	Yes	No	If 'No', explain.
Is the accounting system supported by appropriate documentation, such as purchase orders, vouchers, receipts, and invoices?	X		
Are financial duties segregated so that different individuals are responsible for a) handling funds and b) record keeping?	X		
Are actual expenditures periodically compared with the budget to ensure that grant funds are not requested in excess of the amounts approved in each budget category?	X		

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SOURCE OF FUNDS (Use space provided, do not attach additional pages)			
	FY2007	FY2008	FY2009
Total Operating Budget	\$ 108,242,351	\$ 108,242,351	\$ 108,242,351
Total Project Budget	\$ 45,943	\$ 46,694	\$ 46,694
Funding Sources			
	FY2007	FY2008	FY2009
OAG Funding:			
OVAG	\$ 82,778	\$ 83,984	\$ 83,984
Non-OAG State Funding:			
Other Funding:			
Total Federal Funding	\$ 189,926	\$ 197,844	\$ 197,844
Total Local Government Funding			
Total Other Funding			
Total of all Funding	\$ 272,704	\$ 281,828	\$ 281,828

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Use the space provided, do not attach additional pages. Applicant fills in white areas only and yellow fields will automatically calculate from imputed data.
List personnel in order of funding priority. If Fringe Funding % appears in red applicant must adjust fringe request to be equal or less than the total percentage of salary being requested. The worksheet is split for the two fiscal years, FY2008 on top and FY2009 below.

FY2008 Personnel & Fringe Costs

Title of Position (State if vacant)	Total Hours scheduled to work per week.	Total Hours scheduled to work per week on this OAG grant project.	List scheduled hours per activity type to equal the total Hours scheduled per week to work on this OAG project.						FY2008 Salary Costs			FY2008 Fringe Costs		Fringe Funding %
			Hours per week Direct Victim Services	Hours per week Outreach and Education	Hours per week Public Awareness	Hours per week Training	Hours per week Administrative	Annual Salary	Total OAG Funds Requested	Total % Amount Funded by This Grant	Annual Fringe Benefits for the Position	OAG Fringe Funds Requested	Total % Amount Funded by This Grant	
1. VCLG Case Manager Supervisor	40	40	8	4	4	8	16	\$31,928	\$ 31,928	100.00%	\$10,962	\$ 7,072	64.51%	
2. 0									\$ -	0.00%			0.00%	
3. 0									\$ -	0.00%			0.00%	
4. 0									\$ -	0.00%			0.00%	
5. 0									\$ -	0.00%			0.00%	
6. 0									\$ -	0.00%			0.00%	
Grand Total FY 2008 Salary & Fringe								\$	31,928		\$	7,072		

FY2009 Personnel & Fringe Costs

Title of Position (State if vacant)	Total Hours scheduled to work per week.	Total Hours scheduled to work per week on this OAG grant project.	List scheduled hours per activity type to equal the total Hours scheduled per week to work on this OAG project.						FY2009 Salary Costs			FY2009 Fringe Costs		Fringe Funding %
			Hours per week Direct Victim Services	Hours per week Outreach and Education	Hours per week Public Awareness	Hours per week Training	Hours per week Administrative	Annual Salary	Total OAG Funds Requested	Total % Amount Funded by This Grant	Annual Fringe Benefits for the Position	OAG Fringe Funds Requested	Total % Amount Funded by This Grant	
1. VCLG Case Manager Supervisor	40	40	8	4	4	8	16	\$31,928	\$ 31,928	100.00%	\$10,962	\$ 7,072	64.51%	
2. 0									\$ -	0.00%			0.00%	
3. 0									\$ -	0.00%			0.00%	
4. 0									\$ -	0.00%			0.00%	
5. 0									\$ -	0.00%			0.00%	
6. 0									\$ -	0.00%			0.00%	
Grand Total FY 2009 Salary & Fringe								\$	31,928		\$	7,072		

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PROFESSIONAL & CONSULTANT Services							
"Professional and Consultant Services" is defined as any service for which the grantee uses an outside source for necessary support. Professional and Consultant (P & C) services include, but are not limited to, accounting services, counseling, legal services, and computer support.							
Name of Professional/Company that Applicant will contract with to perform Professional & Consultant Services (If Applicable)	Description of Professional & Consultant Services	FY2008			FY2009		
		Total Cost of P & C Services	Cost Requested by this OAG Grant		Total Cost of P & C Services	Cost Requested by this OAG Grant	
			%	Cost		%	Cost
				\$ -			\$ -
				\$ -			\$ -
				\$ -			\$ -
				\$ -			\$ -
				\$ -			\$ -
				\$ -			\$ -
				\$ -			\$ -
				\$ -			\$ -
Total		\$ -		\$ -	\$ -		\$ -

TRAVEL								
Travel expenses may be reimbursed according to the Texas State Travel Guidelines, unless a grantee's travel policy provides for a lesser reimbursement. Out of State travel is unallowable with OAG funds.								
Travel Purpose	Positions - List all positions requested within travel type	Expense Type	FY2008			FY2009		
			Total Cost of Travel	Cost Requested by this OAG Grant		Total Cost of Travel	Cost Requested by this OAG Grant	
				%	Cost		%	Cost
OAG Conference (November 12 - 15, 2007 San Antonio, TX)	1 VCLG Case Manager Supervisor In-Kind Match	Airfare /Mileage	\$ 354	0%	\$ -			
		Hotel	\$ 309	0%	\$ -			
		Per diem	\$ 216	0%	\$ -			
		Misc.	\$ 160	0%	\$ -			
		TOTAL	\$ 1,039	0%	\$ -			
OAG Regional Training (Dates and locations to be determined by OAG)		Airfare /Mileage			\$ -			\$ -
		Hotel			\$ -			\$ -
		Per diem			\$ -			\$ -
		Misc.			\$ -			\$ -
		TOTAL	\$ -		\$ -	\$ -		\$ -
					\$ -		\$ -	
					\$ -		\$ -	
					\$ -		\$ -	
					\$ -		\$ -	
					\$ -		\$ -	
Total			\$ 1,039		\$ -	\$ -		\$ -

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EQUIPMENT (Use the space provided, do not attach additional pages)

"Equipment" is defined as an article of non expendable, tangible personal property having a useful life of more than one (1) year and a per unit acquisition Cost which equals the lesser of: (1) the capitalization level established by the grantee for financial statement purposes; or (2) \$5,000. Computers, regardless of Cost, should be included in equipment.

Item	Description	FY2008			FY2009		
		Total Cost of Equipment	Cost Requested by this OAG Grant		Total Cost of Equipment	Cost Requested by this OAG Grant	
			%	Cost		%	Cost
				\$ -			\$ -
				\$ -			\$ -
				\$ -			\$ -
				\$ -			\$ -
				\$ -			\$ -
Total		\$ -		\$ -	\$ -		\$ -

SUPPLIES (Use space provided, do not attach additional pages)

"Supplies" is defined as consumable items directly related to the day to day operation of the grant program. Allowable items include, but are not limited to, office supplies, paper, postage, and education resource materials.

Item	FY2008			FY2009		
	Total Cost of Supplies	Cost Requested by this OAG Grant		Total Cost of Supplies	Cost Requested by this OAG Grant	
		%	Cost		%	Cost
Office Supplies	\$ 2,000	0%	\$ -	\$ 2,000	0%	\$ -
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
Total	\$ 2,000		\$ -	\$ 2,000		\$ -

OTHER DIRECT OPERATING EXPENSES (Use space provided, do not attach additional pages)

"Other Direct Operating Expenses" is defined as those Costs not included in other budget categories and which are directly related to the day to day operation of the grant program. Examples: utilities, rent, insurance, security fees, or maintenance fees.

Description	FY2008			FY2009		
	Total Cost of Other Direct Operating Expenses	Cost Requested by this OAG Grant		Total Cost of Other Direct Operating Expenses	Cost Requested by this OAG Grant	
		%	Cost		%	Cost
Registration fees - OAG Nov Conference	\$ 225	0%	\$ -	\$ 225	0%	\$ -
Cellular Phone @\$45 per month Vol Coord	\$ 540	0%	\$ -	\$ 540	0%	\$ -
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
Total	\$ 765		\$ -	\$ 765		\$ -

General Information (Auto-fills)	
Applicant	City of El Paso
Unique Application Number	V0002-08-0041
Type of Grant Application:1= OVAG 2= VCLG	3
City	0
County	0
Grant Period	September 1, 2007 - August 31, 2009

Budget Summary (Auto-fills)

Personnel	FY08 9/1/07 - 8/31/08 Requested	FY09 9/1/09 - 8/31/09 Requested	Total Project Cost
<i>Description</i>			
VCLG Case Manager Supervisor	\$ 31,928	\$ 31,928	\$ 63,856
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
Personnel Total	\$ 31,928	\$ 31,928	\$ 63,856

Fringe	FY08 9/1/07 - 8/31/08 Requested	FY09 9/1/09 - 8/31/09 Requested	Total Project Cost
<i>Description</i>			
VCLG Case Manager Supervisor	\$ 7,072	\$ 7,072	\$ 14,144
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
Fringe Total	\$ 7,072	\$ 7,072	\$ 14,144

Professional & Consultant Services	FY08 9/1/07 - 8/31/08 Requested	FY09 9/1/09 - 8/31/09 Requested	Total Project Cost
<i>Description</i>			
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
Professional & Consultant Total	\$	\$	\$

Travel	FY08 9/1/07 - 8/31/08 Requested	FY09 9/1/09 - 8/31/09 Requested	Total Project Cost
<i>Type</i>			
OAG Conference (Fall 2008)	\$	\$	\$
OAG Training (ex: regional training)	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
Travel Total	\$	\$	\$

General Information (Auto-fills)	
Applicant	City of El Paso
Unique Application Number	V0002-08-0041
Type of Grant Application:1= OVAG 2= VCLG	3
City	0
County	0
Grant Period	September 1, 2007 - August 31, 2009

Budget Summary (Auto-fills)

Equipment	FY08 9/1/07 - 8/31/08 Requested	FY09 9/1/09 - 8/31/09 Requested	Total Project Cost
<i>Item</i>			
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
Equipment Total	\$	\$	\$

Supplies	FY08 9/1/07 - 8/31/08 Requested	FY09 9/1/09 - 8/31/09 Requested	Total Project Cost
<i>Item</i>			
Office Supplies	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
Supplies Total	\$	\$	\$

Other Direct Operating Expenses	FY08 9/1/07 - 8/31/08 Requested	FY09 9/1/09 - 8/31/09 Requested	Total Project Cost
<i>Description</i>			
Registration fees - OAG Nov Conference	\$	\$	\$
Cellular Phone @\$45 per month Vol Coord	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
Other Direct Operating Expenses Total	\$	\$	\$

	FY08 9/1/07 - 8/31/08 OAG Total Requested	FY09 9/1/08 - 8/31/09 OAG Total Requested	Total Project Cost
Total Budget	\$ 39,000	\$ 39,000	\$ 78,000

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Project Timeline - Identify the tasks and/or activities that will be done during each quarter.	
	What tasks or activities will be done?
FY2008	
1st Quarter 9/1/2007 through 11/30/2007	Attend OAG Conference in San Antonio; Area School Presentations; Proclamations for Domestic Violence Awareness Month; Commissioners Court Meeting for Domestic Violence Awareness; Press Conference with the Center Against Family Violence; Community Awareness Health Fairs; Conference on Crimes Against Children; Domestic Violence Review Board Meeting; City Council Meeting for Domestic Violence Awareness; Alumni and Staff Events with The University of Texas at El Paso; Red Ribbon events throughout City of El Paso; Human Trafficking Conference; Domestic Violence Walk; Rally at UTEP in regards to Domestic Violence; Crime Victims Rights Council Meetings; Start a Victim Services Response Team Volunteer Class; Presentations at area schools and agencies
2nd Quarter 12/1/2007 through 2/29/2008	Victim Services Volunteer Banquet; Domestic Violence Prevention Commission Meeting; Crime Victims Rights Council Meeting regarding the Memorial Project; Chaplain Training; Domestic Violence Conference in Dallas, TX; Start a Victim Services Response Team Volunteer Class; Participate in Health Fairs with area schools; "Girls in Charge" Conference; Senior Citizens Health Fair; Crisis Consortium Meeting; Presentations at area schools & Business
3rd Quarter 3/1/2008 through 5/31/2008	Participate in Health Fairs with area schools & agencies; Presentations to area schools; Crime Victims Rights Council Meeting regarding the Memorial Project; Crisis Consortium Meeting; Domestic Violence Prevention Commission meeting; Domestic Violence Training for STARS (Sexual Trauma Assault Response Services); City Health Fair at area Hospital; Walk Across El Paso; Mini March at El Paso Zoo and Health Fair for the Children; Senior Citizens Health Fair at the Veteran's home; Crime Victim's Memorial Walk; Training for VSRT volunteers; Commissioners Court for the Resolution and Proclamation for Crime Victims Rights Week; City Council for the Resolution and Proclamation for Crime Victims Rights Week; Women's Conference; Media Committee meeting for Successful Aging through Long-term Strategic Alliances (SALSA); Texas Crime Victims Conference in Austin; STARS Conference
4th Quarter 6/1/2008 through 8/31/2008	Volunteerism & Sustainability training; Presentations on Domestic Violence and Elderly abuse; Domestic Violence Prevention Commission Meeting; Crisis Consortium meeting; Health Fairs with area agencies; Crime Victims Rights Council Meeting; Media Committee meeting for Successful Aging through Long-Term Strategic Alliances (SALSA); Domestic Violence Legislative Training; Psychological Training; Training for new police Recruits; DA's Advocate Weekly Meeting; Domestic Violence Prevention Commission meeting; Crisis Consortium Meeting; "Bienvenidos a Bliss" welcoming newcomers to Fort Bliss, Texas at the Centennial Club at Biggs Base informational fair; "Take Back the Night" Committee meeting; Chaplain Training; Domestic Violence Fatality Review Board meeting

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Project Timeline - Identify the tasks and/or activities that will be done during each quarter.	
	What tasks or activities will be done?
FY2009	
1st Quarter 9/1/2008 through 11/30/2008	Area School Presentations; Proclamations for Domestic Violence Awareness Month; Commissioners Court Meeting for Domestic Violence Awareness; Press Conference with the Center Against Family Violence; Community Awareness Health Fairs; Conference on Crimes Against Children; Domestic Violence Review Board Meeting; City Council Meeting for Domestic Violence Awareness; Alumni and Staff Events with The University of Texas at El Paso; Red Ribbon events throughout City of El Paso; Human Trafficking Conference; Domestic Violence Walk; Rally at UTEP in regards to Domestic Violence; Crime Victims Rights Council Meetings; Start a Victim Services Response Team Volunteer Class; Presentations at area schools and agencies
2nd Quarter 12/1/2008 through 2/28/2009	Victim Services Volunteer Banquet; Domestic Violence Prevention Commission Meeting; Crime Victims Rights Council Meeting regarding the Memorial Project; Chaplain Training; Domestic Violence Conference in Dallas, TX; Start a Victim Services Response Team Volunteer Class; Participate in Health Fairs with area schools; "Girls in Charge" Conference; Senior Citizens Health Fair; Crisis Consortium Meeting; Presentations at area schools & Business
3rd Quarter 3/1/2009 through 5/31/2009	Participate in Health Fairs with area schools & agencies; Presentations to area schools; Crime Victims Rights Council Meeting regarding the Memorial Project; Crisis Consortium Meeting; Domestic Violence Prevention Commission meeting; Domestic Violence Training for STARS (Sexual Trauma Assault Response Services); City Health Fair at area Hospital; Walk Across El Paso; Mini March at El Paso Zoo and Health Fair for the Children; Senior Citizens Health Fair at the Veteran's home; Crime Victim's Memorial Walk; Training for VSRT volunteers; Commissioners Court for the Resolution and Proclamation for Crime Victims Rights Week; City Council for the Resolution and Proclamation for Crime Victims Rights Week; Women's Conference; Media Committee meeting for Successful Aging through Long-term Strategic Alliances (SALSA); Texas Crime Victims Conference in Austin; STARS Conference
4th Quarter 6/1/2009 through 8/31/2009	Volunteerism & Sustainability training; Presentations on Domestic Violence and Elderly abuse; Domestic Violence Prevention Commission Meeting; Crisis Consortium meeting; Health Fairs with area agencies; Crime Victims Rights Council Meeting; Media Committee meeting for Successful Aging through Long-Term Strategic Alliances (SALSA); Domestic Violence Legislative Training; Psychological Training; Training for new police Recruits; DA's Advocate Weekly Meeting; Domestic Violence Prevention Commission meeting; Crisis Consortium Meeting; "Bienvenidos a Bliss" welcoming newcomers to Fort Bliss, Texas at the Centennial Club at Biggs Base informational fair; "Take Back the Night" Committee meeting; Chaplain Training; Domestic Violence Fatality Review Board meeting

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Narrative - Complete each section in the space provided. Narrative information that does not appear in the text box provided will not be reviewed or scored.

Section 1 Organization Summary

Mission Statement: Provide the mission statement of the organization.

It is the mission of the El Paso Police Department to provide services with integrity and dedication, to preserve life, to enforce the law, and to work in partnership with the community to enhance the quality of life in the City of El Paso.

Description of the Organization: Provide a description of the development of the organization that includes: (a) the purpose for which it was created and (b) how it has evolved to its current structure.

The El Paso Police Department (EPPD) is a Municipal Law Enforcement Agency whose jurisdiction falls within the City of El Paso. The EPPD was formed on April 14, 1884 and employed one Town Marshall and four police officers at the time of inception. The first patrol station was located in downtown El Paso, along with City Hall, the Fire Station and the Jail. Officers assigned to this station served the entire community of El Paso City. The officers were in uniform and carried the firearm of their choice. The Department has grown with the City of El Paso and now employs 1123 Officers and 332 civilians. It is comprised of Police Headquarters and five Regional Command Centers, which are made of patrol sections, detective units, traffic sections and other various specialized units. Through Community Policing, the EPPD is focused on promoting proactive problem-solving and police community partnerships to address the cause of crime and fear of crime in the City of El Paso.

EPPD remains focused on working with other community organizations to keep the City of El Paso safe and to enhance the quality of life. These Organizations include other law enforcement agencies, community groups, support groups, and victim services organizations. The Department combats crime through collaboration with these organizations as well as community involvement. EPPD officers offer services in the various fields of law enforcement such as enforcement of State Law and City Ordinances, traffic enforcement, and prevention of drug use and trafficking. The Department also offers education to the community on victim rights, domestic violence, traffic safety, and other areas of community concern. For 120 years, EPPD has been a part of the El Paso community and is dedicated to protecting life, serving the community and providing services with integrity and pride.

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Description of the Organization (Continued)

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Victim Services Work: Provide a description of: (a) the work the organization is doing on behalf of victims of crime and (b) how the victim services work fits into the organization as a whole.

The El Paso Police Department proudly serves a population of over 563,662 citizens according to the 2000 U.S. Census and patrols over 251 square miles. Law enforcement in El Paso presents a unique challenge due to its proximity to both International and State borders. El Paso is the 5th largest city in Texas and the 23rd largest city in the United States and combined with the population of Juarez, Mexico and neighboring communities the city's population forms a metropolis of over two million people. Daily border crossings between El Paso and Juarez cause the actual population number to fluctuate by tens of thousands of people.

The effect of this condition presents certain unique demands for police services that cannot always be anticipated. Due to the large population, the City of El Paso experiences a high volume of victims requiring services. The Victim Services Unit ensures that victims of violent crime who suffer from bodily injury, a death resulting from violence or emotional trauma receive immediate service at the scene from advocates trained in crisis intervention. They work to provide stability and support to the victim and their families so the healing process can begin.

Victim Services Experience: Indicate how long the organization has been providing victim-related services or assistance.

- | | |
|-------------------------|-------------------------------------|
| Less than 2 years | <input type="checkbox"/> |
| 2 - less than 5 years | <input type="checkbox"/> |
| 5 - less than 10 years | <input type="checkbox"/> |
| 10 - less than 15 years | <input type="checkbox"/> |
| 15 or more years | <input checked="" type="checkbox"/> |

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Collaborations: List and briefly describe how and with whom the organization collaborates on behalf of victims of crime. For coalitions or other groups, list the name of the coalition, not the individual members.

Center Against Family Violence; West Texas Community Supervision & Corrections Dept; Family Services of El Paso; El Paso County Sheriff's Office; Sexual Trauma and assault Response (STARS); District Attorney's Office- Domestic Violence Unit; District Attorney's Office – Victims' Assistance Program; Diocesan Migrant & Refugee Services; Adult Protective Services; Advocacy Center for the Children of El Paso; Rio Grande Council of Governments; Office of the Attorney General; County Attorney's Office, El Paso County; Crime Victims' rights Council of El Paso; and Court Appointed Special Advocates (CASA).

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Volunteers: All Applicants are required to answer Part 1. All non-profit Applicants are required to use volunteers in some way to support the organization's mission. For all other Applicants, volunteers are encouraged, but not required. If a non-profit Applicant does not currently utilize volunteers, the response to this question must explain how a volunteer program will be developed and implemented during the grant term. 1) Indicate whether the organization currently has a volunteer program, or plans to implement one this grant term. 2) Describe the following: (a) how the organization utilizes or plans to utilize volunteers to support the organization's mission, including any specific victim-related services (b) what type of training volunteers receive or will receive (c) how the organization recruits and retains volunteers or plans to do so and (d) if applicable, the number of volunteers active within the last year.

The Victim Services Unit within the El Paso Police Department currently has 132 certified Victim Services Response Team (VSRT) volunteers. Before volunteers become certified they must complete 80 hours of training in the area of victim services. These volunteers work very closely with the department's Crime Victim Services Supervisor to provide immediate crisis intervention to crime victims at the crime scene 24 hours a day and 7 days a week throughout the City of El Paso, Texas in an efficient and compassionate manner. The VSRT team provides assistance to victims, to include providing access to benefits such as the Texas Crime Victim Compensation, referral to local community agencies, and transportation of victims to local shelters as required, as well as assist officers with death notifications.

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Section 2 Project Summary and Description of Need

Problem Statement: Provide a brief description of the specific victim-related issue(s) this project is designed to address.

In the years 1999-2006 the El Paso Police Department has reached out to over 68,000 victims of crime. Calls for service over this time period have increased by over 15% from 27,419 to 31,608. The Victim Services Unit assisted over 1,000 victims with the filing of Texas Crime Victim Compensation applications. Although El Paso was ranked the "2nd Safest Large City" by Morga Quitno Press in 2005, in 2006 El Paso's ranking has fallen to "3rd Safest" as a result of rising crime trends. The need for immediate crisis intervention and prevention for victims is needed now more than ever before. Immediate crisis intervention provides victims with the means to stabilize their mental and emotional state and towards health and healing. The lack of awareness of available resources and assistance increases a victim's risk of continued emotional trauma and the inability to return to a normal life.

Supporting Data: Organizations should provide supporting data specific to the geographic area to be served. 1) Identify relevant Uniform Crime Reports (UCR) data as well as any other relevant, credible data, research and/or tools that support the target groups listed in Tab D -Target Population. For example, provide crime statistics, or summarize locally conducted surveys, community planning reports, or strategic plans. 2) Provide citations or source of data whenever possible.

City of El Paso Year/ Calls for Service/ Number of Victims Served/ Crime Victim Compensation Applications: 2001 / 28,149 / 8,947 / 387; 2002 / 26,669 / 7,032 / 577; 2003 / 28,132 / 7,621 / 626; 2004 / 29,045 / 9,920 / 1,199*; 2005 / 30,019 / 9,455 / 1,131; 2006 / 31,608 / 10,848 / 1,060. *2004 shows a 92% increase in applications filed. Source: El Paso Police Department.

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Analysis of Supporting Data: 1) Explain how the data listed above supports the problem statement. 2) If UCR data is not the primary source, explain why the other data is relevant.

Based upon the supporting data, from 2005 to 2006 the El Paso Police Department saw a 5% increase in the number of calls for service and the Victim Services Unit increased the number of victims served by 15%. There were approximately 31,608 incidents of violence reported in El Paso in 2006 as opposed to 30,019 in 2005. Each of these statistics support the need to provide continued services to those victims affected by rising crime rates.

Project Goal: Provide a concise goal statement that shows what the project plans to achieve over the next two years.

The Victim Services Unit wishes to continue providing victims of crime the services they require as they undergo the process of healing. This will be accomplished through the ongoing services provided by the Crime Victim Services Supervisor. The Crime Victim Services Supervisor will continue to oversee follow-up efforts that include contacting the victims and their families, offering information and providing access to available services, and assisting victims of crime with compensation applications. The Crime Victim Services Supervisor will additionally focus on coordinating the 132 volunteers who will be available to victims of crime on a 24-hour basis.

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Summary: Complete the following statement, which may be used by the OAG to summarize or describe the project, "This project funds [number of] staff to serve [types of] victims by providing [types of] services in [geographic locations]."

This project funds one (1) Crime Victim Services Supervisor to oversee the services provided to victims of crime through crisis intervention, assistance referral, and educational services in the City of El Paso, Texas.

Section 3 What Will Be Done

Detailed Implementation Plan: 1) Describe how the activities on the Project Timeline (Tab O) address the Applicant's problem statement. 2) Describe how the activities achieve the project goal. 3) Describe how the project timeline is reasonable given a) the target groups identified and b) the activities to be performed.

Of serious issue in the El Paso area is the large and highly diverse population affected by violence and the lack of awareness of available services to victims of crime. Each of the activities outlined in the Project Timeline address the various needs of victims in the El Paso area. The Victim Services Unit conducts a multitude of presentations that address victim issues that occur in many areas, such as domestic violence, to issues unique to El Paso such as human trafficking. Many of the presentations are designed to provide information to diverse groups including area educators, specialized victim service providers, and the general public in order to educate the community about the services available to victims of crime.

Events such as area school presentations, as well as rallies and alumni / staff events at the University of Texas at El Paso, empower local educators and students with information that they in turn may provide to others. Red Ribbon events, the STARS conference, and the "Girls in Charge" conference speak to the pervasive problem of victimization and provide informational tools to attendees.

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Detailed Implementation Plan: (Continued)

Media presentations performed throughout the year provide the community at large with valuable information about available resources and the need to take action through volunteerism. Each quarter in the Project Timeline notes training made available to volunteers. Volunteers are a valuable tool in the Victim Services Unit's efforts to provide immediate crisis intervention and information about resources available to victims of crime. Volunteers are actively recruited at the various events.

Volunteer training is provided throughout the year in an effort to ensure that the services they provide to victims of crime meet their needs in a compassionate and timely manner. The timeline realistically identifies the activities and trainings that the Volunteer Coordinator and Case Manager will participate in throughout the year. Trainings provided by the Crime Victim Services Supervisor on a quarterly basis are also reasonable as volunteer training requires extensive coordination and time in the classroom to ensure that volunteers are equipped with the informational tools necessary when responding to crisis situations and interacting with victims of crime.

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Community Resources: 1) Is a collaboration with one or more outside organizations required to achieve specific project activities? 2) If yes, briefly describe why these agreements are required and whether these agreements currently exist. 3) Attach the relevant Cooperative Working Agreement or Memorandum of Understanding, or provide a date by which agreements will be secured.

The Crime Victim Services Supervisor will build relationships with other organizations through their participation with the Crime Victim Rights Council and the Domestic Violence Prevention Commission. Both groups are comprised of community members from various law enforcement agencies and advocacy groups. These groups meet with and invite other agencies to attend meetings to discuss problems experienced with victim compensation and other victim issues. Staff will participate in events conducted by these various agencies and committees. The Victim Services Unit and all members of EPPD have knowledge of the listed programs and are required by Departmental procedure to cooperate with and participate in the programs. Referrals are made to and received from these agencies on a daily basis. The written understanding requiring participation and cooperation with these organizations is documented in the EPPD's procedures manual. Cooperative Working Agreements are provided with this application.

City of El Paso - UAN:V0002-08-0041

Section 4 Assessment and Evaluation

Outputs: Applicants will be required to report to the OAG on all outputs, regardless of whether a target was established in Tab G -Output Summary. 1) Describe the systems, tools and/or processes that will be used to track and verify the project's outputs. Examples may include written policies and procedures, databases, tracking forms or quality control testing. 2) Indicate whether the systems, tools and/or processes are currently being used or need to be designed.

The staff provides services by responding to crime scenes, hospitals, homes, workplaces, and other locations throughout the City. The staff and volunteers will immediately assess the situation, determine what is needed, and assist in providing services. Staff will track services provided by documenting the number of applications filed and victims assisted as well as if the service was informational or required additional services such as transportation. Contact is made to other victims of crime through information mailings describing the types of services available and offering assistance in filing for victim's compensation. The numbers of resources mailed are documented through reports. If the victim desires services, an appointment is made to complete the compensation application. Staff members file the application the number of applications processed is tracked by staff. Staff also survey victims served to measure the quality of services provided.

Outcomes: Applicants will be required to report to the OAG on the applicable outcomes listed in Tab H -Outcomes. 1) Describe the systems, tools and/or processes that will be used to measure the outcomes. Examples may include written policies and procedures, pre- and post- tests, staff observation or surveys. 2) Indicate whether the systems, tools and/or processes are currently being used or need to be designed.

During the proposed grant period, the outcome will be measured through surveys completed by victims after receiving available services. The surveys will measure the victim's level of understanding of the judicial system and TCVC processes, as well as the level of customer service they received. Additionally, surveys will measure whether or not the victim's feeling of safety has improved and their outlook for the future. The supervisor in charge of this program will randomly send quality control surveys to ascertain the quality of service provided by the Case Manager and volunteer team. Surveys will also be given to all volunteers before and after completing training to determine their level of increased knowledge and understanding of resources and benefit available to victims.

City of El Paso - UAN:V0002-08-0041

Section 5 Financial Questions

Budget Narrative: All budget items must support the effective and efficient use of funds. Describe how each of the requested budget categories, summarized in the FY 08-09 Budget Summary (Tab N), relate to the project goal and will help achieve the project's outputs and outcomes.

All budget items will be utilized to support the program's goal in providing the most effective and efficient services to victims of crime. Personnel expenditures include wages for the Crime Victim Services Supervisor, who is an integral component in providing compassionate and quality services to victims of violent crime. The Crime Victim Services Supervisor oversees the services provided to victims and builds relationships with other organizations through their participation with the Crime Victim Rights Council and the Domestic Violence Prevention Commission. The Victim Services Supervisor is also directly involved in providing crisis intervention, assistance with TCVC applications, and appeals for compensation.

The remaining expenditures - fringe benefit costs, supplies, travel, OAG conference fees, and cellular phone costs - will be absorbed by the department. Office supplies are necessary to daily office functions. Travel costs and OAG conference fees are necessitated by the importance of ensuring that the Crime Victim Services Supervisor has the most current information regarding victim service resources and strategies. Cellular phones provided by the department ensure that the Crime Victim Services Supervisor is available to respond to victim needs. The El Paso Police Department is committed to providing victims of crime services that will enable them to begin the process of healing through the positive and sympathetic support of the department and its volunteers.

City of El Paso - UAN:V0002-08-0041

Request for Exceptions to OVAG Requirements: *If an OVAG Applicant is asking for an exception to either or both of the following requirements: (a) a minimum of 75% of an Applicant's budget must be allocated to the Personnel and Fringe Benefits budget categories; or (b) all Applicants must provide one (1) direct service staff person working at least twenty (20) hours per week or two (2) direct service staff persons working at least ten (10) hours each per week; indicate in the space provided below the reason and justification for why the Applicant is asking for the exception.*

Not applicable.

Sustainability Plan: *1) Briefly describe how the organization would sustain the services to be provided by the proposed grant project in the event that OAG grant funds are no longer available. 2) Describe the viability of the future funding sources listed in Tab J -All Funding Sources.*

The El Paso Police Department is fully committed to the protection of the citizens of the City of El Paso and recognizes the need for specialized Victim Service units and Crime Victim personnel. The Department prosecutes all violators to the fullest extent of the law; unfortunately incarceration of the offender does not put an end to the turmoil suffered by the victims. The Department first implemented its victim services initiatives as a result of federal/state funding opportunities and is fortunate to have access to these funds. Obviously, budget constraints affect all businesses and public entities are no exception. The Department will, with enough prior notice, request monies be allocated within its FY09 budget to fully fund these programs without any federal/state assistance. The needs of these victims are of paramount concern and will be addressed as a requirement of our Department goals, mission and values.

City of El Paso - UAN:V0002-08-0041

State and Federal Funds Experience: For the time period of September 1, 1996 to August 31, 2006, how many years (12 month increments) of experience does the Applicant have in managing state or federal grant funds?	
Less than 1 year	<input type="checkbox"/>
1 - less than 2 years	<input type="checkbox"/>
2 - less than 4 years	<input type="checkbox"/>
4 - less than 6 years	<input type="checkbox"/>
6 - less than 10 years	<input checked="" type="checkbox"/>

<p>Major Findings: 1) Has the Applicant identified or received a major audit, monitoring or other finding in the last 2 years? 2) If so, what was the finding(s) and what was the resolution? Major findings include, but are not limited to: Misapplication of funds; the same person writing; signing and depositing checks; not reconciling checks to bank account or general ledger; lack of proper documentation; expenses charged to grant that are not grant related; failure to account for expenses in a timely manner; no timesheets or timesheets do not support expenditures; expenditures do not reconcile to expenditures charged to grant; fraud of other abuse; needing to return money to a funder; or other (please describe).</p>
<p>There have been no major findings associated with this agency, such as those indicated above, as a result of audits in the last two years.</p>

EL PASO POLICE DEPARTMENT JOB ANNOUNCEMENT



CONTRACT POSITION

Title: Crime Victim Services Supervisor

Compensation: \$14.47 per hour. Renewable personal services contract with a benefit package.

Typical Duties: Under general supervision of the Victim Support Services Unit, supervise assigned personnel, schedule, assign, instruct in, guide, check and evaluate work. Arrange for or engage in employee training and development and conduct regular informational staff meetings with case managers. Enforce personnel rules and regulations, standard of conduct, work attendance, and safe work practices. Counsel, motivate and maintain harmonious working relationships among subordinates. Recommend staffing and employee status changes. Interview applicants. Keep abreast of pertinent trends and practices. Develop, administer and revise standards, procedures and policies. Collect, maintain and analyze relevant statistical data. Conduct needs assessment of participants, members and the community. Collaborate on program interrelated activities with other agencies to include the Office of the Attorney General, departments, and service providers to ensure optimum program efficiency and effectiveness. Conduct some community presentations on domestic violence, crime victim rights, and crime victim's compensation. Assign cases of domestic violence and other crimes to case managers on a daily basis utilizing police department communications tools. Review and approve case manager's report supplements in a timely manner. Contact victims of crime about their statutory rights within the criminal justice system either at the crime scene or through contact letters per Article 56.04.(d) of the Texas Code of Criminal Procedure. Assist victims of violent crime in receiving information regarding compensation either at the crime scene or through contact letters. Assist victims of violent crime who have applied for compensation; maintain statistics as required by granting agency; prepare statistical reports as required by granting agency. Coordinate activities of victim services volunteers. Communicate effectively and maintain amiable working relationships with supervisors, managers, and command staff of the police department.

Minimum Qualifications: Bachelor's Degree in Human Services, Criminal Justice, Business Administration, Sociology, Social Work, Psychology, or a related field, and one (1) year of professional supervisory or project management experience related to social or governmental programs, or an equivalent combination of training and experience.

Knowledge, abilities and skills: Good knowledge of: development and administration of social programs; English and grammar, spelling and punctuation; research methodology and statistics. Some knowledge of: principles, practices, techniques of marketing and public relations; operations and services of local government and community service agencies. Ability to: understand and interpret governmental publications, manuals and documents; utilize personal computer to enter and obtain data; analyze computer-generated reports and data; express oneself clearly and concisely orally and in writing to deliver public presentations and prepare reports as required; prepare promotional materials and newsletters; maintain effective working relationships with fellow employees, officials and the general public to advance program objectives. Ability to: plan use of facilities, supervise, evaluate and train subordinates and volunteer workers; enforce regulations firmly, tactfully and impartially; establish and maintain effective working relationships with officials, and fellow employees; meet with and respond to general public inquiries and complaints, resolve complaints within guidelines or as directed; maintain records and prepare reports. A working knowledge of existing community resources is required, along with a good understanding of crisis reaction and victimology issues. Applicants should be computer literate, have a good driving record, proof of insurance, and be able to communicate clearly on a police radio. Heavy lifting is not required, but applicants need to be able to perform routine tasks without assistance. Knowledge of a second language is a plus for all applicants, but is not required.

All applicants will be asked to consent to a national, state, and local criminal background check.

Interested applicants must submit a **detailed resume including job functions and salary history** to:

Minnie Holquin
El Paso Police Department, Personnel Division
911 N. Raynor
El Paso, TX 79903
Fax: (915) 564-6959
E-mail: HolquinH@elpasotexas.gov

ATTACHMENT "A"

SCOPE OF DUTIES

Victim Services Volunteer Coordinator

Duties:

- Recruit new volunteers
- Schedule and coordinate training for new volunteers and monitor performance
- Schedule volunteer monthly ride-outs, prepare list and mail to volunteers
- Prepare volunteer monthly call-out schedule
- Schedule and attend monthly continuing training meetings
- Maintain Department vehicle assuring it is in working order and fully supplied
- Perform related administrative duties as required
- Coordinate annual volunteer swards function
- Maintain and order supplies and equipment
- And other duties as assigned

ATTACHMENT "A"

SCOPE OF DUTIES

VICTIM SERVICES RESPONSE TEAM (VSRT) CASE MANAGER

Working variable shifts as a mobile unit to augment the volunteers of the Victim Services Response Team.

Duties:

- Responding to crime scene and other critical incident sites
- Providing crisis intervention and stabilization to victims
- Assisting victims with Texas Crime Victims' Compensation application
- Assessing client needs and providing appropriate referrals
- Recording statistics for use in compiling program progress reports
- Assisting with shift meeting presentations to EPPD officers
- Being on call out status to augment volunteer force
- Make on scene calls to assist victims of domestic violence
- Plan and schedule victim information sessions
-

COOPERATIVE WORKING AGREEMENT

OFFICE OF THE GOVERNOR
CRIMINAL JUSTICE DIVISION

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In addition, if the outside organization has personnel assigned to the grant-funded project, that agency certifies that it is cognizant of the rules and regulations governing the operation of the grant and agrees to abide by any and all such rules or special conditions relating to the application.

PART I: APPLICANT ORGANIZATION

El Paso Police Department
Applicant's Organization

Victim Services
Project Title

Joyce Wilson / City Manager
Printed Name and Title of
Applicant's Authorized Official

Joyce G. Wilson
Signature of the Applicant's
Authorized Official

3/3/06
Date

PART II: OUTSIDE ORGANIZATION

West Texas Community Supervision
and Corrections Dept
Outside Organization

Victim Services Program
Project Title

Luis A. Montes Director CIC
Printed Name and Title of Outside
Organization's Authorized Official

Luis A. Montes
Signature of the Outside
Organization's Authorized
Official

2/14/06
Date

Approved as to Form:

Ernesto Rodriguez
Ernesto Rodriguez, Asst. City Attorney

COOPERATIVE WORKING AGREEMENT

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PART I: APPLICANT ORGANIZATION

El Paso Police Department
Applicant's Organization

OVAG/VCLG
Project Title

The project focus is to target the unmet needs of victims of violent crime.
Brief Project Description

Joyce Wilson / City Manager
Printed Name and Title of Applicant's
Authorized Official

Joyce Wilson
Signature of the Applicant's
Authorized Official

7/8/05
Date

PART II: OUTSIDE ORGANIZATION

CRIME VICTIMS' RIGHTS COUNCIL OF EL PASO
Outside Organization

Project Title

PATRICK TURLEY, VP
Printed Name and Title of Outside
Organization's Authorized Official

Patrick Turley
Signature of the Outside
Organization's Authorized Official

07-06-2005
Date

COOPERATIVE WORKING AGREEMENT

OFFICE OF THE GOVERNOR
CRIMINAL JUSTICE DIVISION
P.O. Box 12428
AUSTIN, TEXAS 78711
512/463-1919
FAX: 512/475-2440

WWW.GOVERNOR.STATE.TX.US

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PART I: APPLICANT ORGANIZATION

City of El Paso – El Paso Police
Department

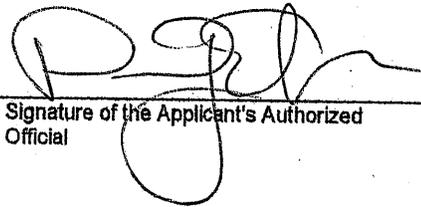
Applicant's Organization

Paul J. Escobar
DEPUTY MAYOR PRO-TEM
Mayor Joe Wardy

Printed Name and Title of Applicant's Authorized
Official

Victim Services Response Team

Project Title



Signature of the Applicant's Authorized
Official

11-18-03

Date

PART II: OUTSIDE ORGANIZATION

El Paso County Attorney's Office

Outside Organization

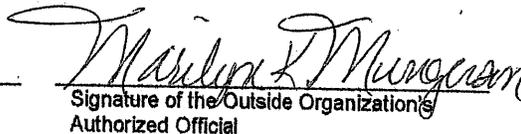
VOCA Protective Orders Program

Project Title

Marilyn K. Mungerson

Printed Name and Title of Outside Organization's
Authorized Official

Assistant County
Attorney

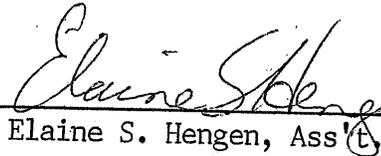


Signature of the Outside Organization's
Authorized Official

10-28-03

Date

Approved as to form:



Elaine S. Hengen, Ass't City Attorney

COOPERATIVE WORKING AGREEMENT

OFFICE OF THE GOVERNOR
CRIMINAL JUSTICE DIVISION
P.O. Box 12428
AUSTIN, TEXAS 78711
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PART I: APPLICANT ORGANIZATION

City of El Paso – El Paso Police
Department

Applicant's Organization

Paul J. Escobar

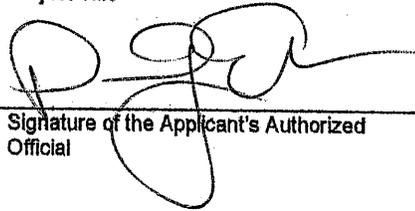
DEPUTY MAYOR PRO-TEM

~~Mayor Joe Wardy~~

Printed Name and Title of Applicant's Authorized
Official

Victim Services Response Team

Project Title



Signature of the Applicant's Authorized
Official

11-18-03

Date

PART II: OUTSIDE ORGANIZATION

CASA

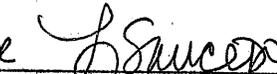
Outside Organization

Court Appointed Special Advocates

Project Title

Lisa Saucedo Executive Director

Printed Name and Title of Outside Organization's
Authorized Official



Signature of the Outside Organization's
Authorized Official

10-28-03

Date

Approved as to form:


Elaine S. Hengen, Ass't. City Attorney

COOPERATIVE WORKING AGREEMENT

OFFICE OF THE GOVERNOR
CRIMINAL JUSTICE DIVISION
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PART I: APPLICANT ORGANIZATION

City of El Paso – El Paso Police
Department

Applicant's Organization

Victim Services Response Team

Project Title

Joe Wardy, Mayor

Printed Name and Title of Applicant's Authorized
Official

Signature of the Applicant's Authorized Official

Date

PART II: OUTSIDE ORGANIZATION

ADULT PROTECTIVE SERVICES

Outside Organization

PATRICK TURLEY

REGIONAL DIRECTOR

Printed Name and Title of Outside Organization's
Authorized Official

Project Title

Signature of the Outside Organization's
Authorized Official

1-11-2005

Date

Approved as to form:



Ernesto Rodriguez, Ass't. City Attorney

COOPERATIVE WORKING AGREEMENT

OFFICE OF THE GOVERNOR

CRIMINAL JUSTICE DIVISION

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PART I: APPLICANT ORGANIZATION

<u>El Paso Police Department</u>	<u>Victim Services</u>	
Applicant's Organization	Project Title	
<u>Joyce Wilson / City Manager</u>	<u><i>Joyce C. Wilson</i></u>	<u>3/3/06</u>
Printed Name and Title of Applicant's Authorized Official	Signature of the Applicant's Authorized Official	Date

PART II: OUTSIDE ORGANIZATION

<u>Advocacy Center for the Children of El Paso</u>	<u></u>	
Outside Organization	Project Title	
<u>Susan H. Olive</u>	<u><i>Susan H. Olive</i></u>	<u>2/14/06</u>
Printed Name and Title of Outside Organization's Authorized Official	Signature of the Outside Organization's Authorized Official	Date
<u>Executive Director</u>		

Approved as to Form:

[Signature]
Ernesto Rodriguez, Asst. City Attorney

COOPERATIVE WORKING AGREEMENT

**OFFICE OF THE GOVERNOR
CRIMINAL JUSTICE DIVISION**

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PART I: APPLICANT ORGANIZATION

El Paso Police Department
Applicant's Organization

Victim Services
Project Title

Joyce Wilson / City Manager
Printed Name and Title of
Applicant's Authorized Official

Joyce Wilson
Signature of the Applicant's
Authorized Official

3/3/06
Date

PART II: OUTSIDE ORGANIZATION

Center Against Family Violence
Outside Organization

Crime Victims Assistance - Domestic
Project Title

Gloria Aguilera Terry, Executive Director
Printed Name and Title of Outside
Organization's Authorized Official

Gloria Aguilera Terry
Signature of the Outside
Organization's Authorized
Official

14 Feb 06
Date

Approved as to Form:

Ernesto Rodriguez
Ernesto Rodriguez, Asst. City Attorney

COOPERATIVE WORKING AGREEMENT

**OFFICE OF THE GOVERNOR
CRIMINAL JUSTICE DIVISION**

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PART I: APPLICANT ORGANIZATION

El Paso Police Department
Applicant's Organization

Victim Services
Project Title

Joyce Wilson / City Manager
Printed Name and Title of
Applicant's Authorized Official

Joyce Wilson
Signature of the Applicant's
Authorized Official

Date

PART II: OUTSIDE ORGANIZATION

DMRS
Outside Organization

NAAVA/Crime Victims Unit
Project Title

Iliana Holguin
Printed Name and Title of Outside
Organization's Authorized Official

Iliana Holguin
Signature of the Outside
Organization's Authorized
Official

2/14/06
Date

Approved as to Form:

E. Rodriguez
Ernesto Rodriguez, Asst. City Attorney

COOPERATIVE WORKING AGREEMENT

OFFICE OF THE GOVERNOR
CRIMINAL JUSTICE DIVISION
P.O. Box 12428
AUSTIN, TEXAS 78711
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PART I: APPLICANT ORGANIZATION

City of El Paso – El Paso Police
Department

Applicant's Organization

Victim Services Response Team

Project Title

Joe Wardy, Mayor

Printed Name and Title of Applicant's Authorized
Official

Signature of the Applicant's Authorized Official

Date

PART II: OUTSIDE ORGANIZATION

District Attorney's Office, El Paso County, Domestic Violence Unit

Outside Organization

Project Title

Sally Carter, Domestic Violence Attorney

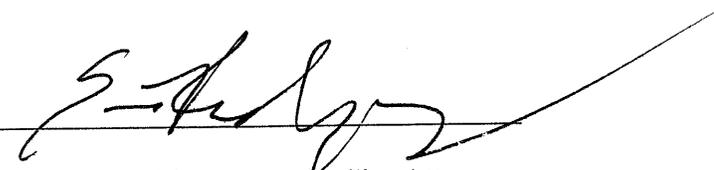
Printed Name and Title of Outside Organization's
Authorized Official

Signature of the Outside Organization's
Authorized Official

1/11/15

Date

Approved as to form:


Ernesto Rodriguez, Ass't. City Attorney

COOPERATIVE WORKING AGREEMENT

OFFICE OF THE GOVERNOR
CRIMINAL JUSTICE DIVISION
P.O. Box 12428
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PART I: APPLICANT ORGANIZATION

City of El Paso – El Paso Police
Department

Applicant's Organization

Victim Services Response Team

Project Title

Joe Wardy, Mayor

Printed Name and Title of Applicant's Authorized
Official



Signature of the Applicant's Authorized Official

Date

PART II: OUTSIDE ORGANIZATION

District Attorney's Office

Outside Organization

Victims' Assistance

Project Title

Dinna Spencer

Printed Name and Title of Outside Organization's
Authorized Official

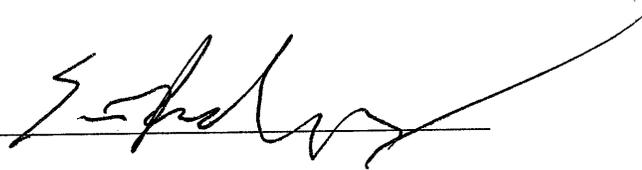


Signature of the Outside Organization's
Authorized Official

1-11-05

Date

Approved as to form:



Ernesto Rodriguez, Ass't. City Attorney

COOPERATIVE WORKING AGREEMENT

**OFFICE OF THE GOVERNOR
CRIMINAL JUSTICE DIVISION**

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PART I: APPLICANT ORGANIZATION

El Paso Police Department
Applicant's Organization

Victim Services
Project Title

Joyce Wilson / City Manager
Printed Name and Title of
Applicant's Authorized Official

Jayela S. Sullivan
Signature of the Applicant's
Authorized Official

Date

PART II: OUTSIDE ORGANIZATION

El Paso County
Sheriff's Office
Outside Organization

Victim Services Liaison
Project Title

Commander Gilbert Piñon
Criminal Investigation Division
Printed Name and Title of Outside
Organization's Authorized Official

Gilbert Piñon
Signature of the Outside
Organization's Authorized
Official

2/14/06
Date

Approved as to Form:

[Signature]
Ernesto Rodriguez, Asst. City Attorney

COOPERATIVE WORKING AGREEMENT

OFFICE OF THE GOVERNOR
CRIMINAL JUSTICE DIVISION
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PART I: APPLICANT ORGANIZATION

City of El Paso – El Paso Police
Department

Applicant's Organization

Victim Services Response Team

Project Title

Joe Wardy, Mayor

Printed Name and Title of Applicant's Authorized
Official

Signature of the Applicant's Authorized Official

Date

PART II: OUTSIDE ORGANIZATION

FAMILY SERVICE OF EL PASO
Outside Organization

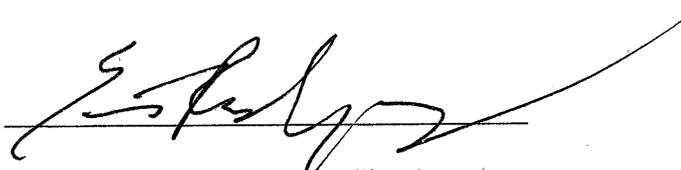
CRIME VICTIMS COUNSELING PROGRAM
Project Title

RICHARD SALCIDO EXEC DIR
Printed Name and Title of Outside Organization's
Authorized Official

Signature of the Outside Organization's
Authorized Official

1-11-05
Date

Approved as to form:


Ernesto Rodriguez, Ass't. City Attorney

COOPERATIVE WORKING AGREEMENT

**OFFICE OF THE GOVERNOR
CRIMINAL JUSTICE DIVISION**

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PART I: APPLICANT ORGANIZATION

El Paso Police Department
Applicant's Organization

Victim Services
Project Title

Joyce Wilson / City Manager
Printed Name and Title of
Applicant's Authorized Official

Joyce H. Wilson
Signature of the Applicant's
Authorized Official

3/8/06
Date

PART II: OUTSIDE ORGANIZATION

Office of the Attorney General
Outside Organization

Victim Services
Project Title

SUSAN HASS HATCH
REG. COORD., OAG / CVSD
Printed Name and Title of Outside
Organization's Authorized Official

Susan Hass Hatch
Signature of the Outside
Organization's Authorized
Official

2/14/06
Date

Approved as to Form:

Ernesto Rodriguez
Ernesto Rodriguez, Asst. City Attorney

COOPERATIVE WORKING AGREEMENT

**OFFICE OF THE GOVERNOR
CRIMINAL JUSTICE DIVISION**

This is to certify that the objectives of the grant application submitted to the Criminal Justice Division of the Office of the Governor have been reviewed and that it is mutually agreed to cooperate to whatever extent is necessary in carrying out the objectives described in this application.

In addition, if the outside organization has personnel assigned to the grant-funded project, that agency certifies that it is cognizant of the rules and regulations governing the operation of the grant and agrees to abide by any and all such rules or special conditions relating to the application.

PART I: APPLICANT ORGANIZATION

El Paso Police Department
Applicant's Organization

Victim Services
Project Title

Joyce Wilson / City Manager
Printed Name and Title of
Applicant's Authorized Official

Joyce G. Wilson
Signature of the Applicant's
Authorized Official

3/3/06
Date

PART II: OUTSIDE ORGANIZATION

Regional Sentencing
Outside Organization

Regional Sentencing
Project Title

Marisa Q. Hela
manager
Printed Name and Title of Outside
Organization's Authorized Official

Marisa Q. Hela
Signature of the Outside
Organization's Authorized
Official

2/14/06
Date

Approved as to Form:

Ernesto Rodriguez
Ernesto Rodriguez, Asst. City Attorney

COOPERATIVE WORKING AGREEMENT

OFFICE OF THE GOVERNOR
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PART I: APPLICANT ORGANIZATION

El Paso Police Department
Applicant's Organization

Victim Services
Project Title

Joyce Wilson / City Manager
Printed Name and Title of
Applicant's Authorized Official

Joseph G. Felton
Signature of the Applicant's
Authorized Official

3/3/06
Date

PART II: OUTSIDE ORGANIZATION

Sexual Trauma &
ASSAULT Response Sys.
Outside Organization

STARS
Project Title

L. Suarez - Call
PROGRAM DIRECTOR
Printed Name and Title of Outside
Organization's Authorized Official

L. Suarez
Signature of the Outside
Organization's Authorized
Official

2-14-06
Date

Approved as to Form:

Ernesto Rodriguez
Ernesto Rodriguez, Asst. City Attorney