

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** Public Health

**AGENDA DATE:** CCA 052212

**CONTACT PERSON NAME AND PHONE NUMBER:** Michael Hill, 771-5702

**DISTRICT(S) AFFECTED:** All

**SUBJECT:**

THAT the City Manager be authorized to sign and submit Amendment No. 001A to DSHS Contract No. #2011-038678 for its Office of Border Health program, in the amount of \$82,500.00, which includes an in-kind match of \$7,500.00 from the City, to extend the contract to August 31, 2012 and to extend the equipment date; and that the City Manager be authorized to sign any amendments thereto to extend the project for up to twelve months, to make adjustments to the contract program budget that do not change the contract amount, and to sign all related certifications.

**BACKGROUND / DISCUSSION:**

**PRIOR COUNCIL ACTION:**

**AMOUNT AND SOURCE OF FUNDING:**

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:** \_\_\_\_\_



**RESOLUTION**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

THAT the City Manager be authorized to sign and submit Amendment No. 001A to DSHS Contract No. #2011-038678 for its Office of Border Health program, in the amount of \$82,500.00, which includes an in-kind match of \$7,500.00 from the City, to extend the contract to August 31, 2012 and to extend the equipment date; and that the City Manager be authorized to sign any amendments thereto to extend the project for up to twelve months, to make adjustments to the contract program budget that do not change the contract amount, and to sign all related certifications.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

CITY OF EL PASO

\_\_\_\_\_  
John F. Cook  
Mayor

ATTEST:

\_\_\_\_\_  
Richarda Duffy Momsen  
City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Jøsette Flores  
Assistant City Attorney

APPROVED AS TO CONTENT:

  
\_\_\_\_\_  
Michael Hill, Director  
Department of Public Health

DEPARTMENT OF STATE HEALTH SERVICES



Amendment  
To

The Department of State Health Services (DSHS) and CITY OF EL PASO (Contractor) agree to amend the Program Attachment # 001 (Program Attachment) to Contract # 2011-038678 (Contract) in accordance with this Amendment No. 001A : Office of Border Health, effective 04/27/2012 .

This Amendment is necessary to Extend contractor's current contract to August 31, 2012 to align with state fiscal year (FY) , extend the equipment date, and update the Other Party Name.

Therefore, DSHS and Contractor agree as follows:

PROGRAM ATTACHMENT NO. ~~001~~ 001A

TERM: 08/01/2011-THRU: ~~07/31/2012~~ 08/31/2012

All activities in the Exhibit A, FY 2012 Public Health Emergency Preparedness Work Plan for Local Health Departments Project Period EWIDS, must be completed by ~~July~~ August -31, 2012.

**All other terms and conditions not hereby amended are to remain in full force and effect. In the event of a conflict between the terms of this contract and the terms of this Amendment, this Amendment shall control.**

Department of State Health Services

Contractor

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Signature of Authorized Official

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Bob Burnette, C.P.M., CTPM

Name: Joyce Wilson

Director, Client Services Contracting Unit

Title: City Manager

1100 WEST 49TH STREET  
AUSTIN, TEXAS 78756

Address: 5115 El Paso Drive

El Paso, TX 79905

(512) 458-7470

Phone: 915-771-5707

Bob.Burnette@dshs.state.tx.us

Email: GallegosMA@elpasotexas.gov

DEPARTMENT OF STATE HEALTH SERVICES



1100 WEST 49TH STREET  
AUSTIN, TEXAS 78756-3199

CATEGORICAL BUDGET CHANGE REQUEST

DSHS PROGRAM: Office of Border Health

CONTRATOR: CITY OF EL PASO

CONTRACT NO: 2011-038678

CONTRACT TERM: 08/01/2011 THRU: 08/31/2012

BUDGET PERIOD: 08/01/2011 THRU: 08/31/2012

CHG: 001A

<b>DIRECT COST (OBJECT CLASS CATEGORIES)</b>			
	<b>Current Approved Budget (A)</b>	<b>Revised Budget (B)</b>	<b>Change Requested</b>
Personnel	\$43,364.00	\$43,364.00	\$0.00
Fringe Benefits	\$13,139.00	\$13,139.00	\$0.00
Travel	\$3,020.00	\$3,020.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00
Supplies	\$4,500.00	\$4,500.00	\$0.00
Contractual	\$5,220.00	\$5,220.00	\$0.00
Other	\$5,757.00	\$5,757.00	\$0.00
<b>Total Direct Charges</b>	<b>\$75,000.00</b>	<b>\$75,000.00</b>	<b>\$0.00</b>
<b>INDIRECT COST</b>			
Base (\$)	\$0.00	\$0.00	\$0.00
Rate (%)	0.00%	0.00%	0.00%
<b>Indirect Total</b>	<b>\$7,500.00</b>	<b>\$7,500.00</b>	<b>\$0.00</b>
<b>PROGRAM INCOME</b>			
Program Income	\$0.00	\$0.00	\$0.00
Other Match	\$7,500.00	\$7,500.00	\$0.00
<b>Income Total</b>	<b>\$7,500.00</b>	<b>\$7,500.00</b>	<b>\$0.00</b>
<b>LIMITS/RESTRICTIONS</b>			
Advance Limit	\$0.00	\$0.00	\$0.00
Restricted Budget	\$0.00	\$0.00	\$0.00
<b>SUMMARY</b>			
Cost Total	\$82,500.00	\$82,500.00	\$0.00
Performing Agency Share	\$7,500.00	\$7,500.00	\$0.00
Receiving Agency Share	\$75,000.00	\$75,000.00	\$0.00
<b>Total Reimbursements Limit</b>	<b>\$75,000.00</b>	<b>\$75,000.00</b>	<b>\$0.00</b>
<b>JUSTIFICATION</b>			
Extending contractor's current contract to August 31, 2012 to align with state fiscal year (FY) and extend the equipment date and change in Other Party Name.			

Financial status reports are due: 11/30/2011, 03/01/2012, 05/30/2012, 08/31/2012, 10/30/2012