

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Engineering & Construction Management

AGENDA DATE: May 24, 2011

CONTACT PERSON/PHONE: R. Alan Shubert, P.E., City Engineer, Engineering & Construction Management (915) 541-4423
Bruce D. Collins – Purchasing Manager (915) 541-4313

DISTRICT(S) AFFECTED: All

SUBJECT:

Award the following solicitation: 2011-143 – Permit-based Third-Party Residential Building Inspections to the following four (4) vendors:

Bureau Veritas North America Inc. of Plano Texas
Code Compliance Inspections PC. of El Paso
ECM International Inc. of El Paso
Michelle's Ventures DBA Vision Consultants Inc. of El Paso

Estimated Annual Expenditures (based on 2,000 inspections performed per year):

Bureau Veritas North America, Inc = \$1,300,000.00
Code Compliance Inspections PC = \$976,000.00
ECM International Inc. = \$900,000.00
Michelle's Ventures DBA Vision Consultants = \$976,000.00

Total Estimated Expenditures will vary between \$2,700,000.00 and \$3,900,000.00 for three (3) years depending upon the number of residential permits issued during the contract term.

BACKGROUND / DISCUSSION:

The City Engineer has determined that the use of Third-party residential inspection services allows the City to better provide a timely response to the needs of Developers/Builders during the planning and construction of residential housing units. The funding source for these services will come from an incremental increase in the cost of each residential construction permit being managed by a Third-party service provider. The additional cost will range from approximately \$450.00 to \$650.00 per residential permit for new homes. The City will collect the fee and then pay the Third-party inspection firm for completing each phase of the projects from plan review through construction. Therefore, this service will be paid for by the Developer/Builders at permit issuance. The City will absorb the administrative work and or costs required to review invoices and make timely payments to the Third-party firms. Quality assurance will be accomplished through an on-going audit process by the Chief Building Inspector.

The Engineering & Construction Management is recommending the award of the above bid. The four vendors named above were all that submitted offers and are the only pre-certified firms capable of providing the required services. The bid process provided a means for the City to determine the actual cost of such services and the City is planning to enter into agreements with all four (4) firms. The offerors have submitted the data required to evaluate the capability of all firms and all were determined to be qualified; therefore, providing the Best Value to the City. The City provided the 2,000 permit figure for the purpose of comparing offerors and guarantees no set number of inspections.

PRIOR COUNCIL ACTION:

None

AMOUNT AND SOURCE OF FUNDING:

Department: Engineering & Construction Management
Amount: Between \$2,700,000.00 and \$3,900,000.00 from permit revenue
Funds Available: Accounts 404152 & 404157
Funds Sources: Permit revenues are sourced to the General Fund; Restricted Fund will be the pass-through for the Third-party Service Providers

BOARD / COMMISSION ACTION:

N/A.

*****AUTHORIZATION*****

DEPARTMENT HEAD: _____

COMMITTEE SCORE SHEET

SOLICITATION NO: 2011-143

SOLICITATION TITLE: PERMIT-BASED THIRD PARTY RESIDENTIAL BUILDING INSPECTORS
ENGINEERING & CONSTRUCTION MANAGEMENT DEPARTMENT

	Bureau Veritas North America, Inc. Plano, TX	Code Compliance Inspections, PC El Paso, TX	ECM International, Inc. El Paso, TX	Michelle's Venture's DBA Vision Consultants Inc. El Paso, TX
Cost 55 points (As submitted on bid)	38.08 \$1,300,000.00	50.72 \$976,000.00	55.00 \$900,000.00	50.72 \$976,000.00
Reputation and Quality of Bidder's Service 15 points	13.83	15.00	15.00	15.00
Safety Record 10 points	9.70	6.33	9.70	6.33
Past Relationship/Performance with the City 10 points	7.00	0.00	10.00	0.00
Employee Medical Benefits and Incentives 10 points	8.00	2.00	10.00	8.00
GRAND TOTAL (100 points/percent max)	76.61	74.05	99.70	80.05



CITY OF EL PASO BID TABULATION FORM



Bid Opening Date: March 30, 2011

Solicitation #: 2011-143

Project Name: Permit-Based Third Party Residential Building Inspectors

Engineering and Construction Management

			BUREAU VERITAS NORTH AMERICA, INC. PLANO, TX		CODE COMPLIANCE INSPECTIONS, PC EL PASO, TX		ECM INTERNATIONAL, INC. EL PASO, TX		MICHELLE'S VENTURE'S DBA VISION CONSULTANTS INC. EL PASO, TX	
ITEM NO.	ANNUAL ESTIMATED QUANTITY (RESIDENTIAL UNIT PERMITS)	DESCRIPTION	UNIT PRICE/PER RESIDENTIAL UNIT PERMIT (INCLUDE OVER-HEAD COST)	EXTENDED PRICE	UNIT PRICE/PER RESIDENTIAL UNIT PERMIT (INCLUDE OVER-HEAD COST)	EXTENDED PRICE	UNIT PRICE/PER RESIDENTIAL UNIT PERMIT (INCLUDE OVER-HEAD COST)	EXTENDED PRICE	UNIT PRICE/PER RESIDENTIAL UNIT PERMIT (INCLUDE OVER-HEAD COST)	EXTENDED PRICE
1.	2,000	BUILDING INSPECTIONS (THREE PHASES - FOUNDATION FRAMING, AND FINAL)	\$325.00	\$650,000.00	\$400.00	\$800,000.00	\$225.00	\$450,000.00	\$400.00	\$800,000.00
(BIDDER'S EXTENDED PRICE: NONE STATED)										
2.	2,000	PLUMBING INSPECTIONS (THREE PHASES - ROUGH-IN & SEWER, TOP OUT, AND FINAL)	\$325.00	\$650,000.00	\$88.00	\$176,000.00	\$225.00	\$450,000.00	\$88.00	\$176,000.00
(BIDDER'S EXTENDED PRICE: NONE STATED)										
TOTAL ESTIMATED ANNUAL AMOUNT: (ITEMS NO. 1 AND 2)			\$1,300,000.00		\$976,000.00		\$900,000.00		\$976,000.00 (BIDDER'S ESTIMATED ANNUAL AMOUNT: \$488.00)	
RE-QUALIFICATION: INDICATE WHETHER YOUR COMPANY HAS BEEN PREVIOUSLY PRE-QUALIFIED FOR THIRD PARTY RESIDENTIAL BUILDING INSPECTION BY THE CITY OF EL PASO PER APPROVAL OF PRE-QUALIFICATION REQUIREMENTS (ATTACHMENT B):			<u>BUREAU VERITAS NORTH AMERICA, INC.</u> (COMPANY NAME) HAS BEN PRE-QUALIFIED		<u>CODE COMPLIANCE INPSECTIONS, PC</u> (COMPANY NAME) HAS BEEN PRE-QUALIFIED		<u>ECM INTERNATIONAL, INC.</u> (COMPANY NAME) HAS BEEN PRE-QUALIFIED		<u>VISION CONSULTANTS</u> (COMPANY NAME) HAS BEEN PRE-QUALIFIED	
			YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	

NOTE: This is a Best Value Procurement. Price and other factors shall be evaluated to determine an awardee.

The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.

APPROVED BY: *Denise Hardy*

DATE: 3/31/11

MANNY VILLARREAL,
DFW SOUTHWEST/ BUREAU VERITAS
NORTH AMERICA, INC.
100 EAST 15TH STREET, SUITE 630
FORT WORTH, TEXAS 76102
MANNY.VILLARREAL@US.BUREAUVERITAS.COM

JOANN CARRIZAL,
CODE COMPLIANCE INSPECTIONS
401 LOMALAND
EL PASO, TX 79907

KELLY SORENSON
VISION CONSULTANTS
1605 GEORGE DIETER #621
EL PASO, TX 79936