

JOHN F. COOK
MAYOR



JOYCE WILSON
CITY MANAGER

CITY COUNCIL
ANN MORGAN LILLY, DISTRICT 1
SUSANNAH M. BYRD, DISTRICT 2
J. ALEXANDRO LOZANO, DISTRICT 3
MELINA CASTRO, DISTRICT 4
PRESI ORTEGA, JR., DISTRICT 5
EDDIE HOLGUIN JR., DISTRICT 6
STEVE ORTEGA, DISTRICT 7
BETO O'ROURKE, DISTRICT 8

**JOINT SPECIAL CITY COUNCIL/COUNTY COMMISSIONERS MEETING MINUTES
CITY HALL, TWO CIVIC CENTER PLAZA, 10TH FLOOR CONFERENCE ROOM
MAY 23, 2007**

The City Council met at the above place and date. Meeting was called to order at 2:40 p.m. Mayor John Cook present and presiding and the following Council Members answered roll call: Ann Morgan Lilly, Susie Byrd, Melina Castro, Eddie Holguin, Jr., Steve Ortega, and Beto O'Rourke. Late Arrival: Jose Alejandro Lozano at 2:51 p.m. Early Departure: Melina Castro and Eddie Holguin, Jr. at 3:30 p.m. Absent: Presi Ortega, Jr. Also present: County Commissioners Veronica Escobar, Luis Sarinana and Dan Haggerty.

AGENDA

1. Receive presentation from the Health District Task Force.

County Commissioner Veronica Escobar opened the meeting and gave a PowerPoint presentation (on file in the City Clerk's office).

Mayor Cook and Representatives Lilly, Holguin, Byrd, Castro, O'Rourke, Steve Ortega and Lozano commented.

County Commissioners Escobar, Sarinana and Haggerty commented.

Dr. Robert Galvan, interim director for the City/County Health & Environmental District responded to questions from City Council and County Commissioners.

The following members of City staff commented:

1. Ms. Joyce Wilson, City Manager, questioned the expertise requirement for the board.
2. Ms. Carmen Arrieta-Candelaria, Chief Financial Officer, presented a PowerPoint presentation (on file in the City Clerk's office).
3. Mr. Bill Studer, Deputy City Manager of Financial and Administrative Services
4. Mr. David Almonte, Director of Office and Management and Budget

The following members of County staff commented:

1. Ms. Lee Shapleigh, Division Chief of the General Counsel Unit
2. Mr. Wallace Hardgrove, Budget and Finance Manager

Dr. Elaine Barron, Chairperson for the Board of Health and Dr. Rick Bonart commented.

2. Discuss and take appropriate action regarding the development of a grant indirect cost rate to be applied to Health District external grants to allow the City to recover its costs serving as the fiscal agent to the District.

1st MOTION

Motion made by Representative Lozano, seconded by Representative Byrd and unanimously carried that the interlocal agreement shall provide that the City remain as the fiscal agent for the El Paso City-County Health District.

AYES: Representative Lilly, Byrd, Lozano, Steve Ortega and O'Rourke
NOT PRESENT FOR THE VOTE: Representatives Castro and Holguin

2ND MOTION

Motion made by Representative Steve Ortega, seconded by Representative Byrd and unanimously carried that the City be allowed to develop a grant indirect cost rate through it's internal processes and apply such rate to external grants of the El Paso City-County Health District and that the City be allowed to develop and negotiate an indirect cost amount to recover it's administrative costs related to it's fiscal agency of the El Paso City-County Health District.

AYES: Representative Lilly, Byrd, Lozano, Steve Ortega and O'Rourke
NOT PRESENT FOR THE VOTE: Representatives Castro and Holguin

- 3. Discuss and take appropriate action regarding recommendations regarding Health District operations, budget, and funding made by the Task Force.

1st MOTION

Motion made by Representative Byrd, seconded by Representative Steve Ortega and unanimously carried that the interlocal agreement shall provide that the City and the County, within 30 days after the adoption of their respective budgets, make a payment equal to 1/2 of the annual funding obligation of each party and shall make the remaining payment within six months after the first payment.

AYES: Representative Lilly, Byrd, Steve Ortega and O'Rourke
NOT PRESENT FOR THE VOTE: Representatives Lozano, Castro and Holguin

2ND MOTION

Motion made by Representative O'Rourke, seconded by Representative Lozano and unanimously carried that the interlocal agreement shall provide that the District must report quarterly to the funding entities regarding their fiscal position within 45 days of the close of the preceding quarter.

AYES: Representative Lilly, Byrd, Lozano, Steve Ortega and O'Rourke
NOT PRESENT FOR THE VOTE: Representatives Castro and Holguin

3RD MOTION

Motion made by Representative Byrd, seconded by Representative Lilly and unanimously carried that the interlocal agreement shall provide that the District certify no other funding source exists from which to draw an anticipated budget shortfall before requesting additional funds from City or County and that the City and County shall consider such request within 30 days of written notification to both bodies.

AYES: Representative Lilly, Byrd, Lozano, Steve Ortega and O'Rourke
NOT PRESENT FOR THE VOTE: Representatives Castro and Holguin

4TH MOTION

Motion made by Representative Lozano, seconded by Representative Byrd and unanimously carried that the interlocal agreement shall provide that if there is a budget surplus at the end of the District's fiscal year, the District shall create and maintain a reserve fund which shall not exceed three months of the District's general operating revenues.

AYES: Representative Lilly, Byrd, Lozano, Steve Ortega and O'Rourke
NOT PRESENT FOR THE VOTE: Representatives Castro and Holguin

5TH MOTION

Motion made by Representative O'Rourke, seconded by Representative Lilly and unanimously carried that the interlocal agreement shall provide that the District shall utilize the Reserve Fund for the following:

1. Shortfalls in any given year
2. Non-recurring non-operating expenses
 - Vehicles
 - Buildings and building improvements
 - Furniture and Equipment
 - Software needs
3. Any other purpose approved for expenditure as approved through the District's annual budget process.

AYES: Representative Lilly, Byrd, Lozano, Steve Ortega and O'Rourke
NOT PRESENT FOR THE VOTE: Representatives Castro and Holguin

6TH MOTION

Motion made by Representative Lozano, seconded by Representative Lilly and unanimously carried that the interlocal agreement shall provide that the District be allowed to include significant capital needs in the District's annual budget request and that the District certify no other funding source exists for capital outlay needs before requesting additional funds from City or County and that funding for these needs should be separate and outside of annual operating contribution. Further, the interlocal agreement shall provide that reserves and surpluses may be used to fund these capital outlay expenditures and if funded, the funding for these capital needs should be funded in the same % split as operating.

AYES: Representative Lilly, Byrd, Lozano, Steve Ortega and O'Rourke
NOT PRESENT FOR THE VOTE: Representatives Castro and Holguin

7TH MOTION

Motion made by Representative Lozano, seconded by Representative Byrd and unanimously carried that the interlocal agreement shall provide that the reconciliation between the City and the County be eliminated and the funding from both entities be based on the agreed-upon split of funding between the City and the County and that the City and the County's cost be based on the actual expenses regardless of funding source. Further, that the split be determined on an annual basis through the District's annual budget process. In no event, will the split be more than 70% to the City and less than 30% to the County.

AYES: Representative Lilly, Byrd, Lozano, Steve Ortega and O'Rourke
NOT PRESENT FOR THE VOTE: Representatives Castro and Holguin

4. Discuss and take appropriate action regarding changes to the Cooperative Agreement between the City and the County governing the creation, operation, and funding of the El Paso City-County Health and Environmental District.

1ST MOTION

Motion made by Representative O'Rourke, seconded by Representative Lilly and unanimously carried that the interlocal agreement shall provide that the District board composition will change from an 11-member board to a 7-member board and that members to be appointed by City and County in proportion to funding formula with staggered two year terms.

2ND MOTION

Motion made by Representative O'Rourke, seconded by Representative Steve Ortega and carried to approve that the interlocal agreement shall provide that the board membership shall consist of six members having experience in at least one area of expertise to be outlined in the agreement and one member having no professional medical, health care or public health affiliation, but may represent philanthropic organizations, major community employers, or the military; that the interlocal agreement will provide a residency requirement and members are ineligible to serve on the board if person(s) is regulated by the District.

AYES: Representative Lilly, Byrd, Steve Ortega, and O'Rourke

NAYS: Representative Lozano, Castro and Holguin

3RD MOTION

Motion made by Representative Steve Ortega, seconded by Representative Lozano and unanimously carried that the interlocal agreement shall provide that the Finance Committee have one sitting board member as Finance Chair; one member appointed by the Deputy City Manager for Financial and Administrative Services; and one member appointed by the County Auditor.

AYES: Representative Lilly, Byrd, Lozano, Steve Ortega and O'Rourke

NOT PRESENT FOR THE VOTE: Representatives Castro and Holguin

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Motion made by Representative Lozano, seconded by Representative Byrd, and unanimously carried to **ADJOURN** this meeting at 5:08 p.m.

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APPROVED AS TO CONTENT:

Richarda Duffy Momsen, City Clerk