

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Public Health

AGENDA DATE: CCA 052912

CONTACT PERSON NAME AND PHONE NUMBER: Michael Hill, 771-5702

DISTRICT(S) AFFECTED: All

SUBJECT:

THAT the City Manager be authorized to sign and submit Amendment No. 001B to DSHS (Department of State Health Services) Contract No. #2011-038811 for its Public Health Emergency Preparedness program to increase the budget amount available to the City Of El Paso by \$27,110 (for a new total of \$753,835) in order to extend the contract and equipment purchase date by one month and to add funds to cover operational costs for that additional month; and that the City Manager be authorized to sign any amendments thereto to extend the project for up to twelve months, to make adjustments to the contract program budget that do not change the contract amount, and to sign all related certifications. Match funds are required in the amount of \$75,432, and the match shall be provided by the City on an in-kind basis.

BACKGROUND / DISCUSSION:

PRIOR COUNCIL ACTION:

AMOUNT AND SOURCE OF FUNDING:

\$75,432 match provided by the City on an in-kind basis

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:



RESOLUTION

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

THAT the City Manager be authorized to sign and submit Amendment No. 001B to DSHS Contract No. #2011-038811 for its Public Health Emergency Preparedness program, to increase the budget amount available to the City of El Paso by \$27,110 (for a new total of \$753,835) in order to extend the contract and equipment purchase date by one month and to add funds to cover operational costs for that additional month; and that the City Manager be authorized to sign any amendments thereto to extend the project for up to twelve months, to make adjustments to the contract program budget that do not change the contract amount, and to sign all related certifications. Match funds are required in the amount of \$75,432, and the match shall be provided by the City on an in-kind basis.

PASSED AND APPROVED this _____ day of _____, 2012.

CITY OF EL PASO

John F. Cook
Mayor

ATTEST:

Richarda Duffy Momsen
City Clerk

APPROVED AS TO FORM:



Josette Flores
Assistant City Attorney

APPROVED AS TO CONTENT:



Michael Hill, Director
Department of Public Health

DEPARTMENT OF STATE HEALTH SERVICES



Amendment
To

The Department of State Health Services (DSHS) and CITY OF EL PASO (Contractor) agree to amend the Program Attachment # 001A (Program Attachment) to Contract # 2011-038811 (Contract) in accordance with this Amendment No. 001B : Public Health Emergency Preparedness (PHEP), effective 04/26/2012.

The purpose of this Amendment is; Extending contractor's current contract to August 31, 2012 to align with state fiscal year (FY) and extend the equipment purchase date. Additional funds being added for the month of August to cover operational costs.

Therefore, DSHS and Contractor agree as follows:

PROGRAM ATTACHMENT NO. ~~001A~~ 001B

TERM: 08/01/2011 THRU: ~~07/31/2012~~ 08/31/2012

SECTION VII. BUDGET, is revised per attached Categorical Budget.

Contractor is required to initiate the purchase of equipment approved under ~~the March 2012 amendment this Program Attachment~~ -no later than ~~April 30, August 31,~~ -2012 as documented by issue of a purchase order or written order confirmation from the vendor on or before ~~April 30, August 31,~~ -2012. In addition, all equipment must be received no later than ~~60 sixty (60)~~ -calendar days following the end of the Program Attachment term.

All other terms and conditions not hereby amended are to remain in full force and effect. In the event of a conflict between the terms of this contract and the terms of this Amendment, this Amendment shall control.

Department of State Health Services

Contractor

Signature of Authorized Official

Signature of Authorized Official

Date: _____

Date: _____

Bob Burnette, C.P.M., CTPM

Name: Joyce Wilson

Director, Client Services Contracting Unit

Title: City Manager

1100 WEST 49TH STREET
AUSTIN, TEXAS 78756

Address: 5115 El Paso Drive

El Paso, TX 79905

(512) 458-7470

Phone: 915-771-5707

Bob.Burnette@dshs.state.tx.us

Email: GallegosMA@elpasotexas.gov

DEPARTMENT OF STATE HEALTH SERVICES



1100 WEST 49TH STREET
AUSTIN, TEXAS 78756-3199

CATEGORICAL BUDGET CHANGE REQUEST

DSHS PROGRAM: Public Health Emergency Preparedness (PHEP)

CONTRATOR: CITY OF EL PASO

CONTRACT NO: 2011-038811

CONTRACT TERM: 08/01/2011 THRU: 08/31/2012

BUDGET PERIOD: 08/01/2011 THRU: 08/31/2012

CHG: 001B

DIRECT COST (OBJECT CLASS CATEGORIES)			
	Current Approved Budget (A)	Revised Budget (B)	Change Requested
Personnel	\$359,107.00	\$381,892.00	\$22,785.00
Fringe Benefits	\$105,179.00	\$112,242.00	\$7,063.00
Travel	\$10,675.00	\$10,675.00	\$0.00
Equipment	\$159,581.00	\$159,581.00	\$0.00
Supplies	\$57,731.00	\$57,731.00	\$0.00
Contractual	\$0.00	\$0.00	\$0.00
Other	\$54,295.00	\$54,295.00	\$0.00
Total Direct Charges	\$746,568.00	\$776,416.00	\$29,848.00
INDIRECT COST			
Base (\$)	\$0.00	\$0.00	\$0.00
Rate (%)	0.00%	0.00%	0.00%
Indirect Total	\$52,851.00	\$52,851.00	\$0.00
PROGRAM INCOME			
Program Income	\$0.00	\$0.00	\$0.00
Other Match	\$72,694.00	\$75,432.00	\$2,738.00
Income Total	\$72,694.00	\$75,432.00	-\$2,738.00
LIMITS/RESTRICTIONS			
Advance Limit	\$0.00	\$0.00	\$0.00
Restricted Budget	\$0.00	\$0.00	\$0.00
SUMMARY			
Cost Total	\$799,419.00	\$829,267.00	\$29,848.00
Performing Agency Share	\$72,694.00	\$75,432.00	\$2,738.00
Receiving Agency Share	\$726,725.00	\$753,835.00	\$27,110.00
Total Reimbursements Limit	\$726,725.00	\$753,835.00	\$27,110.00
JUSTIFICATION			
This amendment is to extend the contractor's current contract to August 31, 2012 to align with state fiscal year (FY) and extend the equipment purchase date. Additional funds being added for the month of August to cover operational costs.			

Financial status reports are due: 11/30/2011, 03/01/2012, 05/30/2012, 08/31/2012, 10/30/2012