

**CITY OF EL PASO, TEXAS**  
**AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** Community and Human Development  
**AGENDA DATE:** May 31, 2011  
**CONTACT PERSON/PHONE:** William Lilly/541-4643  
**DISTRICT(S) AFFECTED:** District #8

**SUBJECT:**

**APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.**

Discussion and action on a Resolution authorizing the City Manager or her designee to provide a letter of support to Centro del Obrero Fronterizo, Inc. (Grantee) concerning the proposed change in use of the facility under the U.S. Department of Commerce, Economic Development Administration (U.S.D.O.C.-E.D.A.) Project No. 08-01-3170; and be authorized to execute any amendments to the Project No. 08-01-3170 Grant Award Agreement of 1998 between the City, U.S.D.O.C.-E.D.A., and Grantee, concerning the same, upon approval by the City Attorney's Office.

**BACKGROUND / DISCUSSION:**

**Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?**

In July 1998, a Public Works and Development Facilities grant (Project No. 08-01-03170) was made by the U.S.D.O.C.-E.D.A. to the City of El Paso and Grantee, as co-recipients, with such grant issued for the purpose of Grantee's acquisition and renovation of the property located at 2000 Texas Avenue as an entrepreneurial business incubator and training center.

On October 13, 1998, the City and Grantee entered into a Forgivable Loan Agreement concerning the administration and implementation of the project. Grantee now desires to lease a portion of the facility to Project Bravo, Inc., a Texas non-profit corporation, that will provide comparable job training and adult basic education services at the facility.

U.S.D.O.C.-E.D.A. has requested that the City, as co-recipient to the grant, provide a letter of support of the proposed use of the facility, prior to its issuance of final approval and preparation of any amendment to the parties' grant award agreement. U.S.D.O.C.-E.D.A. has considered the proposed change in the use of the U.S.D.O.C.-E.D.A. project building and they approve of the nature of the activity proposed. After U.S.D.O.C.-E.D.A. has had a chance to review and approve a final lease agreement and received a support letter from the City, then U.S.D.O.C.-E.D.A. will send a final letter re-affirming all this.

**PRIOR COUNCIL ACTION:**

**Has the Council previously considered this item or a closely related one?**

City Council approved the Forgivable Loan Agreement on October 13, 1998.

**AMOUNT AND SOURCE OF FUNDING:**

**How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?**

N/A

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**BOARD / COMMISSION ACTION:**

**Enter appropriate comments or N/A**

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CITY CLERK DEPT.  
2011 MAY 23 PM 3:21

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

LEGAL: (if required) \_\_\_\_\_ FINANCE: (if required) \_\_\_\_\_

DEPARTMENT HEAD: Anthony C. Shear for W. Lilly

(Example: if RCA is initiated by Purchasing, client department should sign also)  
*Information copy to appropriate Deputy City Manager*

**APPROVED FOR AGENDA:**

**CITY MANAGER:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

## RESOLUTION

**WHEREAS**, in July 1998, a Public Works and Development Facilities grant (Project No. 08-01-03170) was made by the U.S. Department of Commerce, Economic Development Administration ("U.S.D.O.C.-E.D.A.") to the City of El Paso and Centro del Obrero Fronterizo, Inc. ("Grantee"), as co-recipients, with such grant issued for the purpose of Grantee's acquisition and renovation of the property located at 2000 Texas Avenue as an entrepreneurial business incubator and training center ("the project"); and

**WHEREAS**, on October 13, 1998, the City and Grantee entered into a Forgivable Loan Agreement concerning the administration and implementation of the project; and

**WHEREAS**, Grantee now desires to lease a portion of the facility to Project Bravo, Inc., a Texas non-profit corporation, that will provide comparable job training and adult basic education services at the facility; and

**WHEREAS**, Grantee has submitted a request to U.S.D.O.C.-E.D.A. to approve the proposed change in the use of the facility and the agency has confirmed to the City that it approves of the nature of the activity proposed; and

**WHEREAS**, U.S.D.O.C.-E.D.A. has requested that the City, as co-recipient to the grant, provide a letter of support of the proposed use of the facility, prior to its issuance of final approval and preparation of any amendment to the parties' grant award agreement.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

That the City Manager or her designee be authorized to provide a letter of support to Centro del Obrero Fronterizo, Inc. (Grantee) concerning the proposed change in use of the facility under the U.S. Department of Commerce, Economic Development Administration (U.S.D.O.C.-E.D.A.) Project No. 08-01-3170; and be authorized to execute any amendments to the Project No. 08-01-3170 Grant Award Agreement of 1998 between the City, U.S.D.O.C.-E.D.A., and Grantee, concerning the same, upon approval by the City Attorney's Office.

**APPROVED this** \_\_\_\_\_ **day of** \_\_\_\_\_ **2011.**

**THE CITY OF EL PASO**

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John F. Cook,  
Mayor

**ATTEST:**

\_\_\_\_\_  
Richarda Duffy Momsen  
City Clerk

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Marie A. Taylor  
Assistant City Attorney

**APPROVED AS TO CONTENT:**

  
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for William L. Lilly, Director  
Community and Human Development