

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Information Technology

AGENDA DATE: June 1, 2010

CONTACT PERSON NAME/PHONE: Terrence Freiburg/Art Armas (915) 541-4288.

DISTRICT(S) AFFECTED: ALL

SUBJECT:

Request that the Purchasing Manager, Financial Services, Purchasing Division, be authorized to issue a Purchase Order to INX, Inc., a State Department of Information Resources (DIR) contractor under DIR State Contract DIR-SDD-239 for the purchase of Cisco switches in the estimated amount of \$58, 901.65.

BACKGROUND / DISCUSSION:

This request for network switches will be used as replacement, upgrades, and additions to existing switches across the City of El Paso. These switches are kept in the Information Technology Department and used as needed for any and all departments. This equipment is also used when new sites or changes in existing sites require equipment that is not available. Overall, this equipment allows smoother, more efficient operations while minimizing downtime across the City for all City departments.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

Yes, in previous years.

AMOUNT AND SOURCE OF FUNDING:

\$58,901.65 – FY09 ACTION PLAN FUNDS: 508010-27503-39390100-PIT09001

BOARD / COMMISSION ACTION: N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:


ART ARMAS, INFORMATION TECHNOLOGY DIRECTOR

Information copy to appropriate Deputy City Manager

PROJECT FORM

PROJECT: State DIR Technology Purchases DATE: May 24, 2010
SOLICITATION NO: DIR Contract DIR-SDD-239 DEPARTMENT: Purchasing
BUDGET NO: 508010-27503-39390100-PIT09001
FUNDING SOURCE: FY09 ACTION PLAN FUNDS
REPRESENTATIVE DISTRICT(S): All

RECOMMENDATION: Vendor: INX, Inc., El Paso, Texas
Item: N/A
Amount: \$58,901.65

Request that the Purchasing Manager, Financial Services, Purchasing Division be authorized to issue a Purchase Order to INX Inc., a State Department of Information Resources (DIR) contractor under DIR State Contract DIR-SDD-239 for the purchase of Cisco switches for replacements, upgrades, and additions in the estimated amount of \$58,901.65.

Participation by the City of El Paso in the Department of Information Resources (DIR) Program was approved by City Council on February 27, 2007.

COUNCIL APPROVED [] REJECTED [] MUNICIPAL CLERK _____

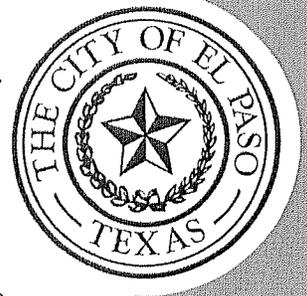
APPROVED:

COUNCIL MEETING DATE: June 1, 2010

Handwritten signature of Terrence Freiburg
Terrence Freiburg
Purchasing Manager
Information Technology

Dedicated to Outstanding Customer Service for a Better Community

S E R V I C E S O L U T I O N S S U C C E S S



To: Terrence Freiburg, Purchasing Manager, IT

From: Art Armas, Director of I.T.

Art Armas
Authorized Signature

Date: May 11, 2010

Re: Texas Department of Information Resources, Contract DIR-SDD-239

The Information Technology Department recommends purchasing Cisco network switches as replacements, upgrades, and additions to existing switches for use throughout the City. The switches will be kept in the Information Technology Department and used as needed for any and all departments.

1. *Is there an urgent need for the product/service? In other words, is time of the essence?*

Yes, there is a need for the equipment due to a low supply of stand-by equipment available for issues that happen during operation of the network.

2. *Does the purchase through the Program promote the standardization of equipment?*

Yes, Cisco switches are used throughout the City.

3. *Does the purchase through the Program support local business? If not, is there a comparable product/service available locally?*

Yes, INX, Inc. is a local vendor.

4. *Do the available vendors have prior work experience and/or familiarity with the City?*

Yes

5. *Is the pricing reasonable as compared to other similar products/work performed for the City of El Paso in the past or as quoted from other companies?*

Yes, price reasonableness has been established because the cooperative purchasing agency used a competitive purchasing process in the awarding of this contract.

The participation by the City of El Paso in the Texas Department of Information Resources was approved by Mayor and City Council on February 27, 2007. The standard factors used to determine the use of a Cooperative Purchasing program were approved by City Council on June 24, 2008.

Mayor
John F. Cook

City Council

District 1
Ann Morgan Lilly

District 2
Susie Byrd

District 3
Emma Acosta

District 4
Carl L. Robinson

District 5
Rachel Quintana

District 6
Eddie Holguin Jr.

District 7
Steve Ortega

District 8
Beto O'Rourke

City Manager
Joyce A. Wilson

All

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INX, Inc.

URL [Vendor Website](#)
Vendor ID 1760515249906
HUB Type Non HUB
 E-Rate Qualified

DIR Contract Number DIR-SDD-239
Contract Term End Date 5/10/2010
Contract Exp Date 5/10/2010

How to Order

1. For product and pricing information, visit the INX, Inc. website or contact Brent Blaha at 512-795-7106.
2. Generate a purchase order, made payable to INX, Inc.. You must reference Contract Number **DIR-SDD-239** on your purchase order.
3. Fax your purchase order and quote form to INX, Inc. at (512) 795-8844.
4. Or send to:
 INX, Inc.
 Attn: Brent Blaha
 Building B, Suite 120
 7600 Capital of Texas Highway
 Austin, Texas 78731

INX, Inc.

Contact Brent Blaha
Phone 512-795-7106
Fax (512) 795-8844

DIR

Contact Lisa Maldonado
Phone (512) 463-5662
Fax (512) 475-4759

Contract Overview

[Get Adobe Reader](#)

Contract: [DIR-SDD-239](#)

Standard Terms and Conditions PDF - 166 KB

This appendix contains the standard DIR Terms and Conditions for the contract as of the date identified. Any initial exceptions to these Terms will be contained in the original contract. All subsequent changes or updates to the Terms and Conditions will be reflected in contract amendments.

HUB Subcontracting Plan (HSP) PDF - 94 KB | Updated 02/16/2010

The purpose of the HUB Program is to promote full and equal business opportunities for all businesses in State contracting in accordance with the goals specified in the State of Texas Disparity Study. The HSP identifies all authorized resellers and/or all subcontractors performing services.

Pricing PDF - 15 KB | Updated 02/16/2010

Pricing for available products and/or services under this contract are limited to those identified in the appendix.

Available Brands

Cisco
 Generic Products

Available Products & Services

Network
 Networking Equipment
 Routers and Related Equipment

[No thanks, return to search](#)

Additional Contract Information

[Appendix D, Master Lease Agreement \(97 KB\)](#)
[Amendment 1 \(18 KB\)](#)
[Amendment 2 \(62 KB\)](#)

Reseller Vendor Contacts

Vendor Name	Vendor ID	HUB Type	Contact Name	Phone/Fax	Address
INX, Inc.	1760515249906	Non HUB	Brent Blaha	Phone: 512-795-7106 Fax: (512) 795-8844	6401 Southwest Fwy. Houston, TX 77074
Synetra Inc	1752021538900	Woman Owned	Don Campbell	Phone: (432) 561-7220 Fax: 432-561-7201	8180 Lakeview Center Odesa, TX 79765

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Dept. of Information Resources
 300 W. 15th St. Ste. 1300
 Austin, TX 78701 MAP
 512.475.4700

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Department of Information Resources 2009