CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: **Information Technology**

AGENDA DATE: **May 22, 2012**

CONTACT PERSON/PHONE: **Miguel Gamino – Director, Information Technology (915)541--4746**
Bruce Collins – Purchasing Manager (915) 541-4313

DISTRICT(S) AFFECTED: **All**

SUBJECT:
That the Purchasing Manager for Financial Services, Purchasing Division to be authorized to issue a Purchase Order(s) to Sigma Solutions, Inc. a TCPN Cooperative Purchasing Network contractor under TCPN contract number R5011 for renewal of the Symantec NetBackup Software licenses and associated TSPP (Technical Support Partner Program) support in the total estimated amount of $67,927.75.

BACKGROUND / DISCUSSION:
The Information Technology Department (IT) is recommending Sigma Solutions for renewal of the City's current Symantec NetBackup Software licenses and support. The purchase totals $67,927.75 and is funded through the approved Information Technologies Operating General Fund Budget for Fiscal Year 2012. Sigma has the ability to timely provide the components needed and familiar with the City's network system. Currently, Sigma provides the City various services, including the current Symantec NetBackup software. This action is consistent with City-wide standards to maintain compatible IT systems and infrastructure which is monitored by the IT Department.

NetBackup is used to backup data files for every City Department. It is also uses to backup data on every city server and includes databases, images, PeopleSoft, KRONOS, Accela, etc. This is done to protect the City from data loss and corruption because the data is stored either on disk or tape. Using the software allows for restoration of data and files.

SELECTION SUMMARY:
This cooperative contract was awarded from the TCPN Cooperative Purchasing Network under contract number R5011. The participation by the City of El Paso in the TCPN Cooperative Purchasing Network was approved by Mayor and City Council on February 27, 2007. The manufacture of the system being supported indicates that TSPP support is only provided by three regional companies of which Sigma Solutions, Inc., is included.

PRIOR COUNCIL ACTION:
N/A – Previous acquisitions were below 50k

AMOUNT AND SOURCE OF FUNDING:

Department:	Information Technology
Amount:	$67,927.75
Funds Available:	39010351-01101-502202-39001
Funds Source:	General Fund

BOARD / COMMISSION ACTION:
N/A

**********AUTHORIZATION**********

DEPARTMENT HEAD:

Miguel A. Gamiño, Information Technology Director

COUNCIL PROJECT FORM
(COOPERATIVE CONTRACT)

**********POSTING LANGUAGE BELOW**********

Please place the following item on the **CONSENT** agenda (under **PURCHASING REQUESTS, ETC.**) for the Council Meeting of **MAY 22, 2012**.

Request that the Purchasing Manager for Financial Services, Purchasing Division be authorized to issue a Purchase Order(s) to Sigma Solutions, Inc., a contractor under TCPN Cooperative Purchasing Network contract number R5011, for Symantec NetBackup Software licenses and associated TSPP (Technical Support Partner Program) support. The City has made the determination that purchasing from this cooperative offers the most cost-effective pricing.

The participation by the City of El Paso in the TCPN Cooperative Purchasing Network was approved by Mayor and City Council on February 27, 2007.

Department:	Information Technology
Award to:	Sigma Solutions, Inc. San Antonio, TX
Total Estimated Award:	$67,927.75 (1 year)
Account No.:	39010351-502202-01101-39001
Funding Source:	General Fund
District(s):	All
Reference No.:	2012-194

This is a Cooperative, service contract.

**********ADDITIONAL INFO BELOW**********

DATE: 5/10/2012

To: Bruce Collins, Financial Services
Purchasing Director

From: Miguel A. Gamiño Jr., Director
Information Technology

Authorized Signature

Date: May 9, 2012

Re: TCPN Cooperative Purchasing Network, Contract R5011

The Information Technology Department recommends the renewal of Symantec NetBackup Software and related components. The purpose of this purchase is to:

1. Is there an urgent need for the product/service? In other words, is time of the essence? Yes, the purchase is a renewal for the Symantec NetBackup Software and related components currently being used by the City of El Paso.

2. Does the purchase through the Program promote the standardization of equipment? Yes, the renewal to continue the use NetBackup software promotes standardization and continued upgrades for Symantec NetBackup software and related components. This action is consistent with City-wide standards to maintain compatible Information Technology systems and infrastructure which is monitored by the IT Department.

3. Does the purchase through the Program support local business? If not, is there comparable product/service available locally?
Sigma has their corporate office in San Antonio, Texas and is the distributer of the components which are needed to enhance the standardization of equipment and allow for more utilization of the tools being provided by the infrastructure installed within the project time constraints.

4. Do the available vendors have prior work experience and/or familiarity with the City?
Yes, the vendor has been providing the service to the City.

5. Is the pricing reasonable as compared to other similar products/work performed for the City of El Paso in the past or as quoted from other companies?
Yes, the prices were reviewed and determined to be reasonable and have been established through the States DIR contract services.

The participation by the City of El Paso in the TCPN Cooperative Purchasing Network were approved by Mayor and City Council on February 27, 2007. The standard factors used to determine the use of a Cooperative Purchasing program were approved by City Council on June 24, 2008.

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