

## Melendez, Leila (City Manager's Office)

**From:** Joyce Wilson <mcelroymx@elpasotexas.ccsend.com> on behalf of Joyce Wilson <melendezlh@elpasotexas.gov>  
**Sent:** Friday, May 10, 2013 10:31 AM  
**To:** Melendez, Leila (City Manager's Office)  
**Subject:** City Manager's Weekly Brief for the week ending May 11, 2013

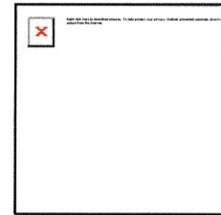
**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

# City Manager's Weekly Brief for the week ending May 11, 2013

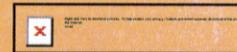
## City Hall Relocation Update

The relocation of City Hall is nearly complete and the Relocation Team is in the process of formally closing out the project. There are a few items that still need to be completed; below is a schedule.

Pending Items	Target Completion
Entry courtyard temporary tile fix	May 10, 2013
Breezeway coffee bar	June 1, 2013
Plants & artwork placement	June 15, 2013
City Council area modification	June 15, 2013
ADA door operators for front entry and public restrooms	June 15, 2013
Exterior & Interior signage	June 30, 2013
2 hour fire separation wall	July 1, 2013
Public restroom toilet partitions replacement	July 15, 2013



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**From:** Melendez, Leila (City Manager's Office)  
**Sent:** Tuesday, June 04, 2013 9:24 PM  
**To:** Mayor and Council and Staff  
**Cc:** Nichols, Larry F.; Studer, William; Wilson, Joyce A.  
**Subject:** Fwd: Call to the Public - City Hall ADA Compliance

Please see the attached response to this morning's Call to the Public comments raised by Mr. Jerry Theidt. The City Hall building is ADA complaint and did obtain the required inspections and Certificate of Occupancy.

Thank You,

Leila Melendez  
City Manager's Office

Begin forwarded message:

**From:** "Nichols, Larry F." <[NicholsLF@elpasotexas.gov](mailto:NicholsLF@elpasotexas.gov)>  
**To:** "Melendez, Leila (City Manager's Office)" <[MelendezLH@elpasotexas.gov](mailto:MelendezLH@elpasotexas.gov)>  
**Subject:** Call to the Public - City Hall ADA Compliance

Leila: attached is the response to this morning's City Hall ADA compliance concerns.

The number of handicap spaces to total spaces is correct, the ratio is 1 handicap space to 25 regular spaces. There are 4 required, 7 are provided, plus there are additional parking lots on Mills and Ochoa. They also have correct ratio of handicap to regular.



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S E R V I C E   S O L U T I O N S   S U C C E S S



**To:** William Studer, Deputy City Manager

**From:** Larry F. Nichols, General Services Department, Deputy Director

**Date:** June 4, 2013

**Subject: City Hall ADA compliance**

City Hall means of access and egress with ADA standards has been designed by the project Architect, (GA Architects), implemented by the project contractor, (Basic IDIQ), inspected by the City's ADA Specialist, City Building Inspectors, as well as the El Paso Department of Transportation, and found to be in compliance. These inspections were performed in February and March 2013, and a Certificate of Occupancy has been issued. They are regularly scheduled inspections and any undetected ADA compliance issues will be dealt with post haste.

The renovation work of City Hall incorporated several upgrades related to ADA provisions while adding life safety measures, high loss prevention requirements, higher need to protect the occupants of a public building and insurance.

Some examples of the specific improvements are:

Parking lot space identification, signage and "nearest to entry" location, correct number handicap parking spaces for public and city employees, door clear opening widths, thresholds heights, automatic door operators, accessible restroom stalls, lavatories, faucets, electronic access control systems, closed circuit surveillance systems, ID badging systems, fire rated partitions and fire suppression system.

These systems and supporting hardware are in place and operating, with the exception of the main entry doors. Security and personal assistance has been provided at the main entry until the new doors are installed. The main entry doors have experienced high usage "wear and tear" and have reached the end of their service life. The new ADA compliant main entry doors with automatic operators are scheduled to be installed the week end of June 7. One other ADA improvement scheduled for completion this week is the "breezeway / Gallery" coffee station. This ADA station provides employees with a coffee / microwave counter and sink for their lunch and break times.

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Director  
Stuart C. Ed