

**CITY OF EL PASO, TEXAS**  
**AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** Fire Department

**AGENDA DATE:** 06/14/2011

**CONTACT PERSON/PHONE:** Bruce D. Collins, Purchasing Manager at (915)541-4308  
Otto Drozd, Fire Chief, (915)771-1000

**DISTRICT (S) AFFECTED:** All

**SUBJECT:**

Request that the Purchasing Manager for Financial Services, Purchasing Division, be authorized to issue a purchase order to Daco Fire Equipment, Inc. through the Houston Galveston Area Council Cooperative (HGAC) for one Quint type fire apparatus with 100 foot aerial device in the estimated amount of \$970,187.00.

This cooperative is approved and competitively bid according to Texas state law.

**BACKGROUND/DISCUSSION**

Upon researching information available on bids taken for this vehicle the best value was found to be purchasing through the cooperative with significant savings to the City of El Paso.

**PRIOR COUNCIL ACTION:**

N/A

**AMOUNT AND SOURCE OF FUNDING:**

Project No. PCP10FI01

Fund: 07190

Class: 22000

Dept ID: 22150024

Account: 508027

**BOARD / COMMISSION ACTION:**

N/A

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\*\*\*\*\*AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**

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**TO:** Bruce D. Collins, Purchasing manager (915) 541-4313

**FROM:** Otto Drozd, Fire Chief, 915-771-1000

**DATE:** May 2, 2011

**RE: Purchase of Quint 31 from Houston Galveston Area Council Cooperative (HGAC)**

**1. Is there an urgent need for the product/service? In other words, is time of the essence?**

The purchase of the vehicle is to provide for a fire station currently being constructed.

**2. Does the purchase through the Program promote the standardization of equipment?**

No, it meets the special needs of the community in the affected area and is the most economic value at the price offered.

**3. Does the purchase through the Program support local business? If not, is there a comparable product/service available locally?**

No, there are no local manufacturers of this kind of item.

**4. Do the available vendors have prior work experience and/or familiarity with the City?**

No, this vendor has not previously worked in or with the city. However, they are established as a cooperative bid holder for HGAC.

**5. Is the pricing reasonable as compared to other similar products/work performed for the City of El Paso in the past or as quoted from other companies?**

Price reasonableness has been established because the cooperative purchasing agency used a competitive bidding process in the awarding of the contract. Further Solicitation 2011-060 Quint 31 Fire Apparatus represented higher pricing than the Coop pricing therefore the price is fair and reasonable.

The participation by the City of El Paso in the Houston Galveston Area Council Cooperative Purchasing Program was approved by Mayor and City Council on May 8, 2007. The standard factors used to determine the use of a Cooperative Purchasing program were approved by City Council on June 24, 2008.

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John F. Cook

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Susie Byrd

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