

**CITY OF EL PASO, TEXAS**  
**AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:**        **Engineering Traffic Division**

**AGENDA DATE:**      **June 15, 2010, Consent**

**CONTACT PERSON/PHONE:** **Mirian Spencer, Planner, (915) 541-4482, spencermd2@elpasotexas.gov**

**DISTRICT(S) AFFECTED: 8**

**SUBJECT:**

That Regent Broadcasting and Bel Air Optimist Club be authorized to provide for the sale and service of alcoholic beverages at the Downtown Street Festival in closed portions of Santa Fe Street between Franklin Street and San Antonio Street, Main Street between Santa Fe Street and El Paso Street, El Paso Street between Franklin Street and Main Street and Sheldon Court between Mills Street and Santa Fe Street from 6:00 pm, Friday, July 2, 2010 to 2:00 am, Saturday, July 3, 2010 and from 6:00 pm, Saturday, July 3, 2010 to 2:00 am, Sunday, July 4, 2010. SPL10-00001 (District 8).

**BACKGROUND / DISCUSSION:**

Regent Broadcasting and Bel Air Optimist Club are seeking permission to sell and serve alcoholic beverages on the closed portions of City right-of-way during the Downtown Street Festival in the closed portions of Santa Fe Street between Franklin Street and San Antonio Street, Main Street between Santa Fe Street and El Paso Street, El Paso Street between Franklin Street and Main Street and Sheldon Court between Mills Street and Santa Fe Street from 6:00 pm, Friday, July 2, 2010 to 2:00 am, Saturday, July 3, 2010 and from 6:00 pm, Saturday, July 3, 2010 to 2:00 am, Sunday, July 4, 2010. A special privilege permit (SPL10-00001) has been approved by the Development Coordinating Committee for the temporary street closure. There will be various booths, refreshments, and entertainment.

As part of the approval process, the applicant has provided insurance, with the City named as co-insured. The applicants are also required to obtain all necessary permits to sell and serve food and beverages. The TABC (Texas Alcoholic Beverage Commission) requires City Council authorization in order to issue a temporary permit for the event.

**PRIOR COUNCIL ACTION:**

N/A

**AMOUNT AND SOURCE OF FUNDING:**

N/A

**BOARD / COMMISSION ACTION:**

The Development Coordinating Committee approved the special privilege application (SPL10-00001) for the temporary right-of-way closure on June 9, 2010 provided the applicants comply with the requirements in the attached letter.

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**

\_\_\_\_\_  
(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

*Information copy to appropriate Deputy City Manager*

## **R E S O L U T I O N**

### **BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

**WHEREAS**, Regent Broadcasting (hereinafter referred to as “Grantee”) is sponsoring an outdoor street festival for the Downtown Street Festival (hereinafter referred to as “Event”), from Friday, July 2, 2010 to Sunday, July 4, 2010; and

**WHEREAS**, Bel Air Optimist Club (hereinafter referred to as “Licensee”) has been approved by the Grantee to provide for the sale and service of alcoholic beverages during the Event; and

**WHEREAS**, the Grantee has received administrative approval for a Special Privilege Permit for a street closure of more than twenty-four (24) hours for the use and closure of public rights-of-way for portions of Santa Fe Street between Franklin Street and San Antonio Street, Main Street between Santa Fe Street and El Paso Street, El Paso Street between Franklin Street and Main Street, and Sheldon Court between Mills Street and Santa Fe Street from 6:00 a.m. Thursday, July 1, 2010, to 1:00 p.m. Sunday, July 4, 2010, in conjunction with the proposed Event; and

**WHEREAS**, the City is not a sponsor of the Event and the Grantee assumes full responsibility for the planning, coordination, management, and production of the Event; and

**WHEREAS**, both the Grantee and Licensee desire to provide for the sale and service of alcoholic beverages on public rights-of-way during the Event;

### **NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

That the Grantee and Licensee be authorized to provide for the sale and service of alcoholic beverages at the outdoor street festival (the Event) in the closed portions of Santa Fe Street between Franklin Street and San Antonio Street, Main Street between Santa Fe Street and El Paso Street, El Paso Street between Franklin Street and Main Street, and Sheldon Court between Mills Street and

Santa Fe Street from 6:00 p.m., Friday, July 2, 2010 to 2:00 a.m., Saturday, July 3, 2010 and from 6:00 p.m., Saturday, July 3, 2010 to 2:00 a.m., Sunday, July 4, 2010.

**ADOPTED** this \_\_\_\_\_ day of June 2010.

THE CITY OF EL PASO

ATTEST:

\_\_\_\_\_  
John F. Cook  
Mayor

\_\_\_\_\_  
Richarda Duffy Momsen,  
City Clerk

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:

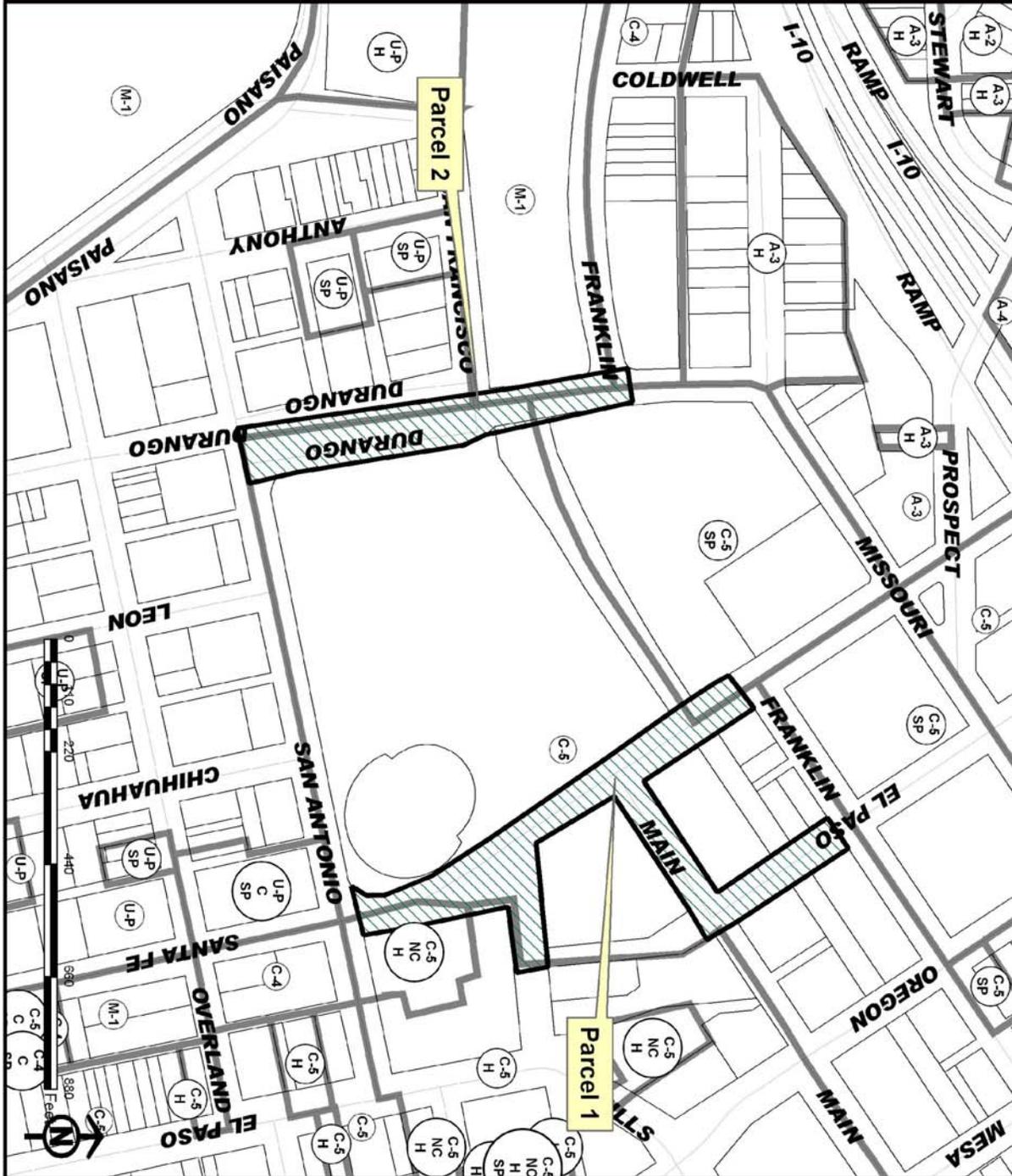
\_\_\_\_\_  
Mark Shoesmith  
Assistant City Attorney

\_\_\_\_\_  
Ted Marquez, P.E.  
Assistant City Engineer



LOCATION MAP

SPL 10-00001



Engineering Traffic Division

Ted Marquez, P.E. – Assistant City Engineer

2 Civic Center Plaza – 6<sup>th</sup> Floor · El Paso, Texas 79901 · (915) 541-4050 · Fax (915) 541-4168



June 9, 2010

Regent Broadcasting  
4180 N. Mesa Street  
El Paso, TX 79902  
Attn: Gina Roe-Davis

Re: SPL10-00001, An outdoor street festival in the closed portions of Santa Fe Street between Franklin Street and San Antonio Street, Main Street between Santa Fe Street and El Paso Street, El Pas Street between Franklin Street and Main Street and Sheldon Court between Mills Street and Santa Fe Street from 6:00 am, Thursday, July 1, 2010 to 1:00 pm, Sunday, July 4, 2010 and the closure of the Durango Street overpass from 9:30 pm to 11:00 pm on Friday, July 2, 2010 and Saturday, July 3, 2010 for the fireworks display in conjunction with the event.

The Development Coordinating Committee (DCC) on June 9, 2010 considered a request for a temporary right-of-way closure for more than 24 hours for the above listed portions of City right-of-way.

The Development Coordinating Committee (DCC) recommended **APPROVAL** of the proposed right-of-way closure provided the applicants comply with the following requirements during the event:

- First Aid stations and portable toilets will be required for the event.
- All traffic control mechanisms must be installed as proposed in the approved Traffic Control Plan.
- Permittees are responsible for installation and removal of all traffic control devices.
- Drainage systems in the area must remain unimpeded. No perforations may be done to the sidewalks and pavement within public rights-of-way.
- Coordinate with El Paso Fire Department Fire Marshall's Office, Permits Section. Jorge Sanchez at (915) 771-1090.
- A for-use increased fire occupancy permit will be required for the event. Fire Marshall Guards may be required for the event. Permittees will be responsible for any applicable fees related to Fire Occupancy and Fire Marshal Fire Guard requirements.
- Fire apparatus access roads shall have an unobstructed (including off-street parking) width of no less than 20 feet.
- Fire hydrants, fire department inlet connections, and fire department control valves shall not be obstructed in any manner to prevent such equipment from being immediately discernible.
- Emergency access will be required for El Paso Water Utilities (EPWU) personnel and vehicle access for emergency repair.
- EPWU meters and manholes, water and sanitary sewer facilities must remain clear and unobstructed for EPWU personnel.

**Engineering Traffic Division**

Ted Marquez, P.E. – Assistant City Engineer

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- Must contact Richard Adams of Environmental Services to address garbage removal after the event at (915) 621-6706.
- The permittee shall be responsible for cleaning and removing of all litter and debris left on the roadways, sidewalks, and other public rights-of-way immediately upon the conclusion of the event.
- If the permittee fails to clean and remove all litter and debris within **four** hours of the end of the event, the city may perform such cleaning and the permittee shall be responsible for the costs of the city cleaning. Payment of any city cleaning costs shall be due and payable within **10** days of receipt of the bill from the city comptroller.
- Coordinate with the El Paso Police Department-Central Regional Command Center Lt. Rosalia Cubillos (915) 577-5032 and the Police Area Response (PAR) office Leslie Canada (915) 838-8013 prior to the event.
- The permittee shall coordinate with the Police Department to ensure that there is adequate emergency accessibility to and within the area as well as adequate safety provisions for the event.
- The permittee is responsible for coordinating any requests for on-duty and/or off-duty Police Department personnel with the Auxiliary Support Division of the El Paso Police Department (915) 564-7000.
- Department of Public Health permits are required for food and beverages sold during the event. Applications must be received by the Department of Public Health at least **72** hours prior to the event. Coordinate with the Department of Public Health at (915) 541-4434.
- Coordinate with the Texas Alcoholic Beverage Commission for the sale and service of alcoholic beverages during the event at (915) 834-5860.

Mirian Spencer  
Engineering Traffic Division