

**CITY OF EL PASO, TEXAS  
REQUEST FOR COUNCIL ACTION (RCA)**

**DEPARTMENT:** COMMUNITY AND HUMAN DEVELOPMENT

**AGENDA DATE:** JUNE 20, 2006

**CONTACT PERSON/PHONE:** Terrence Freiburg, Deputy Director for Financial Services

**DISTRICT (S) AFFECTED:** Citywide

**SUBJECT:**

**Bid 2006-121 - RECOMMEND AWARD OF A CONTRACT TO ESI CORPORATION TO CONDUCT THE EL PASO AFFORDABLE AND ATTAINABLE HOUSING ANALYSIS IN THE AMOUNT OF \$60,908.**

**BACKGROUND / DISCUSSION:**

Recommend award to ESI Corporation as the best value bid. The City of El Paso issued a Request for Proposal for consulting services to conduct the El Paso Affordable and Attainable Housing Analysis. During the next five (5) years, Fort Bliss will receive over 11,000 new military personnel to be accompanied by over 25,000 family members. Additionally, El Paso is experiencing sustained growth. The increase in military personnel and the natural growth in El Paso may have a consequential impact on the supply of affordable and attainable housing supply in the community. The Affordable and Attainable Housing Analysis will provide an indication of the anticipated gaps of affordable and attainable housing units over the next several years and allow the City to seek developers and resources to fill the anticipated gaps.

Four (4) proposals were received. A review committee consisting of representatives of the El Paso Housing Finance Corporation, Fannie Mae, the Housing Authority of the City of El Paso, the Purchasing Department and Community and Human Development of the city reviewed the proposals and conducted interviews. The ESI Corporation was determined to be the most responsive bidder. Total contract award is \$60,908.00. The contract term is for a period of 90 days.

**PRIOR COUNCIL ACTION:**

N/A

**AMOUNT AND SOURCE OF FUNDING:**

Total Award \$60,908.00

Account: 99010273-01101-504405

**BOARD / COMMISSION ACTION:**

N/A

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**LEGAL:** (if required) \_\_\_\_\_ **FINANCE:** (if required) \_\_\_\_\_

**DEPARTMENT HEAD:** Terrence Freiburg

Cc: Deborah G. Hamlyn, Deputy City Manager, Quality of Life

**APPROVED FOR AGENDA:**

**CITY MANAGER:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

DATE: June 2, 2006

TO: Municipal Clerk

FROM: Terrence Freiburg  
Purchasing Manager, ext.4308

THRU: Aurora Wells  
Bid Clerk ext. 4038

03 JUN 16 11:12:07

Please place the following item on the **CONSENT** agenda for the Council Meeting of **JUNE 20, 2006**.

Item should read as follows:

Solicitation No. 2006-121    El Paso Affordable and Attainable Housing Analysis  
Award to:                    ESI Corporation  
   Phoenix, AZ  
Item(s):                        All  
Amount:                       \$60,908.00 (estimated)

Department:                Community and Human Development  
Funds available:           99010273-01101-504405  
Funding source:           General Fund  
Total award:               \$60,908.00 (estimated)  
District (s):                 All

Four (4) proposals were received. A review committee consisting of representatives of the El Paso Housing Finance Corporation, Fannie Mae, the Housing Authority of the City of El Paso, the Purchasing Department and Community and Human Development of the city reviewed the proposals and conducted interviews.

This is a 90-day contract period from date of execution.

Contact person: Paul M. Carson, Purchasing Agent at 541-4234.

\*\*\*\*\*  
AGENDA FOR: **JUNE 20, 2006**  
\*\*\*\*\*

**FINANCIAL SERVICES,  
PURCHASING DIVISION**

DATE: June 15, 2006

TO: MUNICIPAL CLERK

FROM:  Terrence Freiburg  
Purchasing Manager, Financial Services, Purchasing Division

Ray Heredia  
Procurement Analyst

---

Please place the following item on the REGULAR COUNCIL AGENDA for the Council Meeting of Tuesday, June 20, 2006

Item should read as follows: That the Purchasing Manager is hereby authorized to notify New Age Grass, LLC, that the City is terminating Contract No. 2006-066 for convenience, pursuant to the provisions and requirements of Section C, Paragraph 8A of the Contract, which shall be effective on such date that the City Council approves this resolution.

Department: Streets

SPECIAL INSTRUCTIONS: \_\_\_\_\_

-----  
Municipal Clerk Use

ITEM No. \_\_\_\_\_



**BEST VALUE PROCUREMENT**

**EI Paso Affordable and Attainable Housing Analysis**

**BID NO. 2006-121**

	(a)  (max 40 points)	(b)  (max 25 points)	(c)  (max 20 points)	(d)  (max 15 points)	100 POINTS MAX
BIDDER NAME/BID AMOUNT	The firm is a company that is experienced in similar Housing Analysis or Studies. Firm can perform the work in a time schedule that meets the needs of the City of El Paso.	The firm's past experience and performance on comparable government contracts.	Cost	The quality of the firm's professional personnel to be assigned to the contract and the quality of the firm's management support personnel to be available for technical consultation and the work plan.	TOTAL POINTS
J-Quad and Associates \$45,404.00	26.75	16.50	20.00	13.00	76.25
ESI Corporation \$60,908.00	35.50	20.50	14.91	14.00	84.91
Restrepo Consulting Group \$75,000.00	22.50	15.00	12.11	11.75	61.36
Overland Pacific & Cutler \$90,000.00	13.33	9.00	10.09	9.83	42.26

# Memo

**To:** Terrence Freiburg, Deputy Director for Financial Services  
**From:** Natalie Prise, Director, Community and Human Development  
**CC:** Deborah G. Hamlyn, Deputy City Manager, Quality of Life  
**Date:** 6/2/2006  
**Re:** Affordable and Attainable Housing Analysis – Bid 2006-121

*Natalie Prise*

---

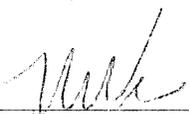
The City of El Paso, recently issued a Request for Proposal for an Affordable and Attainable Housing Analysis. Four (4) proposals were received. A review committee consisting of representatives of the El Paso Housing Finance Corporation, Fannie Mae, the Housing Authority of the City of El Paso, the Purchasing Department and Community and Human Development of the city reviewed the proposals and conducted interviews. The ESI Corporation was determined to be the most responsive bidder.

It is my recommendation that a contract in the amount of \$60,908.00 be awarded to the ESI Corporation to conduct the El Paso Affordable and Attainable Housing Analysis.

# CITY OF EL PASO BID TABULATION

BID ITEM: EL PASO AFFORDABLE AND ATTAINABLE HOUSING ANALYSIS		BID # 2006-121		
BID DATE: APRIL 19, 2006		DEPARTMENT: COMMUNITY DEVELOPMENT		
	ESI CORPORATION PHOENIX, AZ	J-QUAD & ASSOCIATES, LLC DALLAS, TX	OVERLAND, PACIFIC & CUTLER, INC. EL PASO, TX	RESTREPO CONSULTING GROUP, LLC, LAS VEGAS, NV
TOTAL BID AMOUNT	\$60,908.00	\$45,404.00	\$90,000.00	\$75,000.00
BIDS SOLICITED: 5		BIDS RECEIVED: 4		BIDS LOCAL: 1
				NO BIDS: 0

APPROVED BY: \_\_\_\_\_



DATE: \_\_\_\_\_

4/21/06

2006 121 EL PASO AFFORDABLE AND ATTAINABLE HOUSING ANALYSIS -  
COMMUNITY DEVELOPMENT DEPARTMENT

ABT ASSOCIATES  
ATTN: AMY MINZER  
55 WHEELER STREET  
CAMBRIDGE, MASS 02138

ESI CORPORATION  
ATTN: JUDY SCALISE  
300 W. CLARENDON  
PHOENIX, AZ 85013

URBAN INSTITUTE  
ATTN: MARGERY AUSTIN TURNER  
2100 M. STREET, NW  
WASHINGTON, D. C. 20037

RESTREPO CONSULTING GROUP, LLC  
ATTN: JOHN RESTREPO  
3900 HOWARD HUGHES PARKWAY, SUITE 130  
LAS VEGAS, NV 89109

ELLIOT D. POLLACK & CO.  
ATTN: ELLIOT D. POLLACK  
7505 E. 6TH AVE., SUITE 100  
SCOTTSDALE, AZ 85251