



**CITY OF EL PASO, TEXAS  
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:**     **Development Services Department, Planning Division**

**AGENDA DATE:**    **June 23, 2009, Consent**

**CONTACT PERSON/PHONE:** **Mirian Spencer, (915) 541-4192, spencermd2@elpasotexas.gov**

**DISTRICT(S) AFFECTED:** **8**

**SUBJECT:**

That Regent Broadcasting be authorized to provide for the sale and service of alcoholic beverages at the outdoor street festival in the closed portions of Santa Fe Street between Franklin Street and San Antonio Street, Main Street between Santa Fe Street and El Paso Street, El Paso Street between Franklin Street and Main Street, and Sheldon Court between Mills Street and Santa Fe Street from 6:00 pm, Friday, July 3, 2009 to 2:00 am, Saturday, July 4, 2009 and from 6:00 pm, Saturday, July 4, 2009 to 2:00 am, Sunday, July 5, 2009. SPL09-00013 (District 8).

**BACKGROUND / DISCUSSION:**

Regent Broadcasting is seeking permission to sell and serve alcoholic beverages on the closed portions of public right-of-way during the Downtown Street Festival from 6:00 pm, Friday, July 3, 2009 to 2:00 am, July 4, 2009 and from 6:00 pm Saturday, July 4, 2009 to 2:00 am, Saturday, July 5, 2009. A special privilege license (SPL09-00013) has been approved by the Development Coordinating Committee for the temporary street closure. There will be various booths, refreshments, and entertainment.

As part of the approval process, the applicant has provided insurance, with the City named as co-insured. The applicants are also required to obtain all necessary permits to sell and serve food and beverages. The TABC (Texas Alcoholic Beverage Commission) requires City Council authorization in order to issue a temporary permit for the event.

**PRIOR COUNCIL ACTION:**

N/A

**AMOUNT AND SOURCE OF FUNDING:**

N/A

**BOARD / COMMISSION ACTION:**

The Development Coordinating Committee approved the special privilege application (SPL09-00013) for the temporary street closure on June 17, 2009 with the condition that applicant complies with the requirements listed in the attached letter.

\*\*\*\*\***REQUIRED AUTHORIZATION**\*\*\*\*\*

**LEGAL:** (if required) N/A

**FINANCE:** (if required) N/A

**DEPARTMENT HEAD:** Victor Q. Torres \_\_\_\_\_  
Director, Development Services

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**APPROVED FOR AGENDA:**

**CITY MANAGER:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

Mayor  
John F. Cook

City Council

*District 1*  
Ann Morgan Lilly

*District 2*  
Susannah M. Byrd

*District 3*  
Emma Acosta

*District 4*  
Melina Castro

*District 5*  
Rachel Quintana

*District 6*  
Eddie Holguin Jr.

*District 7*  
Steve Ortega

*District 8*  
Beto O'Rourke

City Manager  
Joyce A. Wilson

## **RESOLUTION**

### **BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

**WHEREAS**, Regent Broadcasting (hereinafter referred to as “Grantees”) are sponsoring an outdoor street festival for the Downtown Street Festival (hereinafter referred to as “Event”), from Friday, July 3, 2009 to Sunday, July 5, 2009; and

**WHEREAS**, the Grantees have received administrative approval for a Special Privilege License for a street closure for more than twenty-four (24) hours for the use and closure of public rights-of-way for portions of Santa Fe Street between Franklin Street and San Antonio Street, Main Street between Santa Fe Street and El Paso Street, El Paso Street between Franklin Street and Main Street, and Sheldon Court between Mills Street and Santa Fe Street from 6:00 am Thursday, July 2, 2009, to 1:00 pm Sunday, July 5, 2009, in conjunction with the proposed Event; and

**WHEREAS**, the City is not a sponsor of the Event and the Grantees assume full responsibility for the planning, coordination, management, and production of the Event; and

**WHEREAS**, the Grantees desire to provide for the sale and service of alcoholic beverages on public rights-of-way during the Event;

### **NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

That the Grantees be authorized to provide for the sale and service of alcoholic beverages at the outdoor street festival in the closed portions of Santa Fe Street between Franklin Street and San Antonio Street, Main Street between Santa Fe Street and El Paso Street, El Paso Street between Franklin Street and Main Street, and Sheldon Court between Mills Street and Santa Fe Street from 6:00 pm, Friday, July 3, 2009 to 2:00 am, Saturday, July 4, 2009 and from 6:00 pm, Saturday, July 4, 2009 to 2:00 am, Sunday, July 5, 2009.

**ADOPTED** this \_\_\_\_\_ day of June 2009.

THE CITY OF EL PASO

ATTEST:

\_\_\_\_\_  
John F. Cook  
Mayor

\_\_\_\_\_  
Richarda Duffy Momsen,  
City Clerk

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:

\_\_\_\_\_  
Mark Shosmith  
Assistant City Attorney

\_\_\_\_\_  
Mathew McElroy Deputy Director - Planning  
Development Services Department

**MEMORANDUM**



**DATE:** June 11, 2009

**TO:** The Honorable Mayor and City Council  
Joyce A. Wilson, City Manager

**FROM:** Mirian Spencer, Planner

**SUBJECT:** That Regent Broadcasting be authorized to provide for the sale and service of alcoholic beverages at the outdoor street festival in the closed portions of Santa Fe Street between Franklin Street and San Antonio Street, Main Street between Santa Fe Street and El Paso Street, El Paso Street between Franklin Street and Main Street, and Sheldon Court between Mills Street and Santa Fe Street from 6:00 pm, Friday, July 3, 2009 to 2:00 am, Saturday, July 4, 2009 and from 6:00 pm, Saturday, July 4, 2009 to 2:00 am, Sunday, July 5, 2009.

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The Development Coordinating Committee granted SPL09-00013 which permits the use of Santa Fe Street between Franklin Street and San Antonio Street, Main Street between Santa Fe Street and El Paso Street, El Paso Street between Franklin Street and Main Street, and Sheldon Court between Mills Street and Santa Fe Street from 6:00 am, Thursday, July 2, 2009 to 1:00 pm, Sunday, July 5, 2009 for the Downtown Street Festival.

The Development Coordinating Committee imposed conditions which are required for all street closures.

There was **NO OPPOSITION** to this request.

**Enclosures:** Location Map, DCC action letter, Site Plan

Mayor  
John F. Cook

**City Council**

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City Manager  
Joyce A. Wilson



June 11, 2009

Regent Broadcasting  
4180 North Mesa  
El Paso, TX 79902  
Attn: Gina Roe-Davis

Re: SPL09-00013, an outdoor festival from 6:00 am, Thursday, July 2, 2009 to 1:00 pm, Sunday, July 5, 2009 for the Downtown Street Festival.

The Development Coordinating Committee (DCC) on June 17, 2009 considered a request for a temporary right-of-way closure for more than 24 hours of Santa Fe Street between Franklin Street and San Antonio Street, Main Street between Santa Fe Street and El Paso Street, El Paso Street between Franklin Street and Main Street, and Sheldon Court between Mills Street and Santa Fe Street from 6:00 am, Thursday, July 2, 2009 to 1:00 pm, Sunday, July 5, 2009 for the Downtown Street Festival., from 6:00 am Thursday, July 3, 2009 to 1:00 pm, Sunday, July 5, 2009, and a request to close the Durango Street Overpass between Missouri Street and San Antonio Street from 9:30 pm to 11:00 pm on July 3, 2009 and July 4, 2009.

- First Aid stations and portable toilets will be required for the event.
- All traffic control mechanisms must be installed as proposed in the approved Traffic Control Plan.
- Permittees are responsible for installation and removal of all traffic control devices.
- Drainage systems in the area must remain unimpeded. No perforations may be done to the sidewalks and pavement within public rights-of-way.
- Coordinate with El Paso Fire Department Fire Marshall's Office, Permits Section. Chief Orlando Arriola 771-1190.
- A for-use increased fire occupancy permit will be required for the event. Fire Marshall Guards may be required for the event. Permittees will be responsible for any applicable fees related to Fire Occupancy and Fire Marshal Fire Guard requirements.
- Fire apparatus access roads shall have an unobstructed (including off-street parking) width of no less than 20 feet.
- Fire hydrants, fire department inlet connections, and fire department control valves shall not be obstructed in any manner to prevent such equipment from being immediately discernible.
- Emergency access will be required for El Paso Water Utilities (EPWU) personnel and vehicle access for emergency repair.
- EPWU meters and manholes, water and sanitary sewer facilities must remain clear and unobstructed for EPWU personnel.
- Must contact Richard Adams of Environmental Services to address garbage removal after the event at (915) 621-6706.
- The permittee shall be responsible for cleaning and removing of all litter and debris left on the roadways, sidewalks, and other public rights-of-way immediately upon the conclusion of the event.

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City Manager  
Joyce A. Wilson

**Development Services Department**

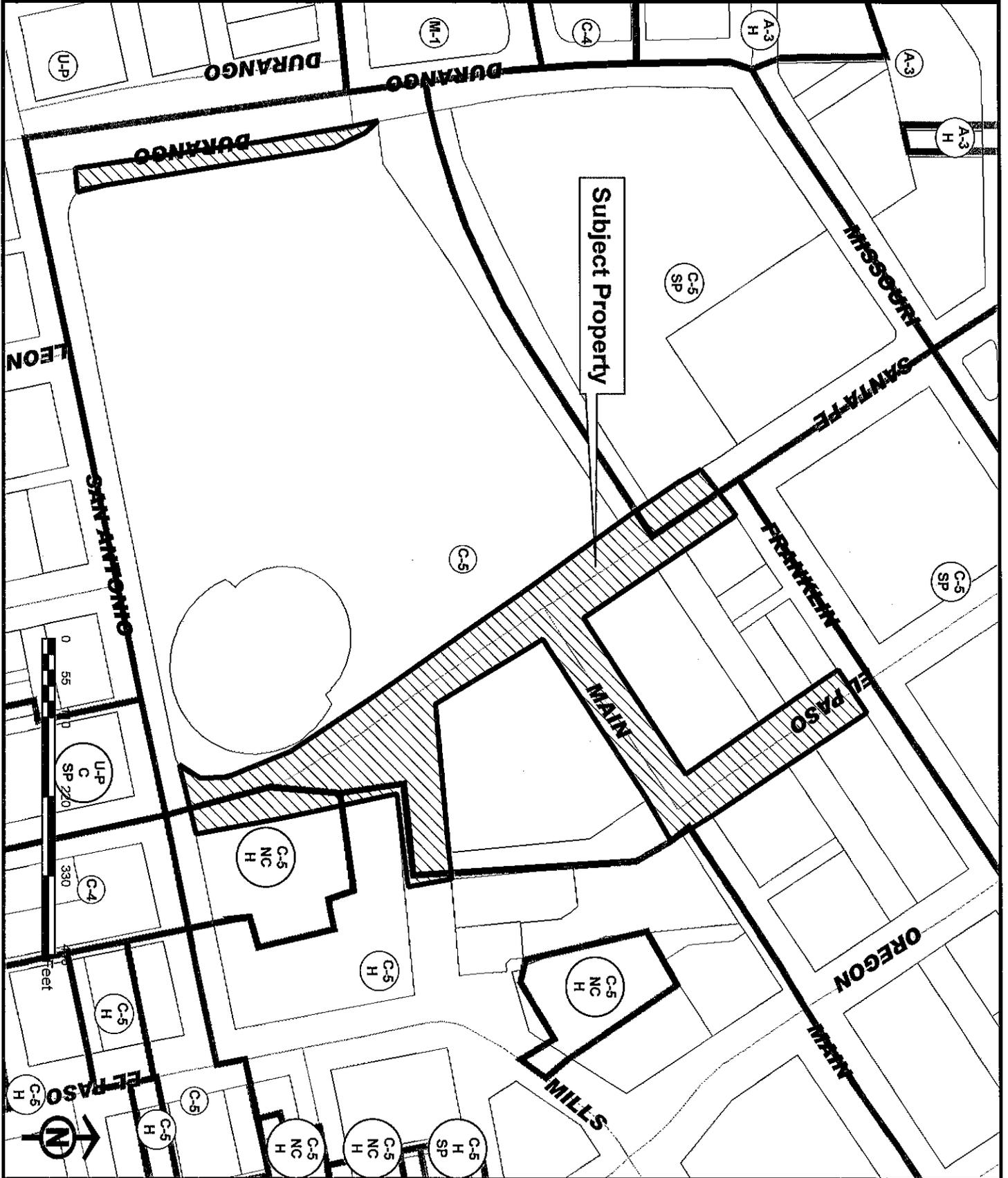
Victor Q. Torres - Director

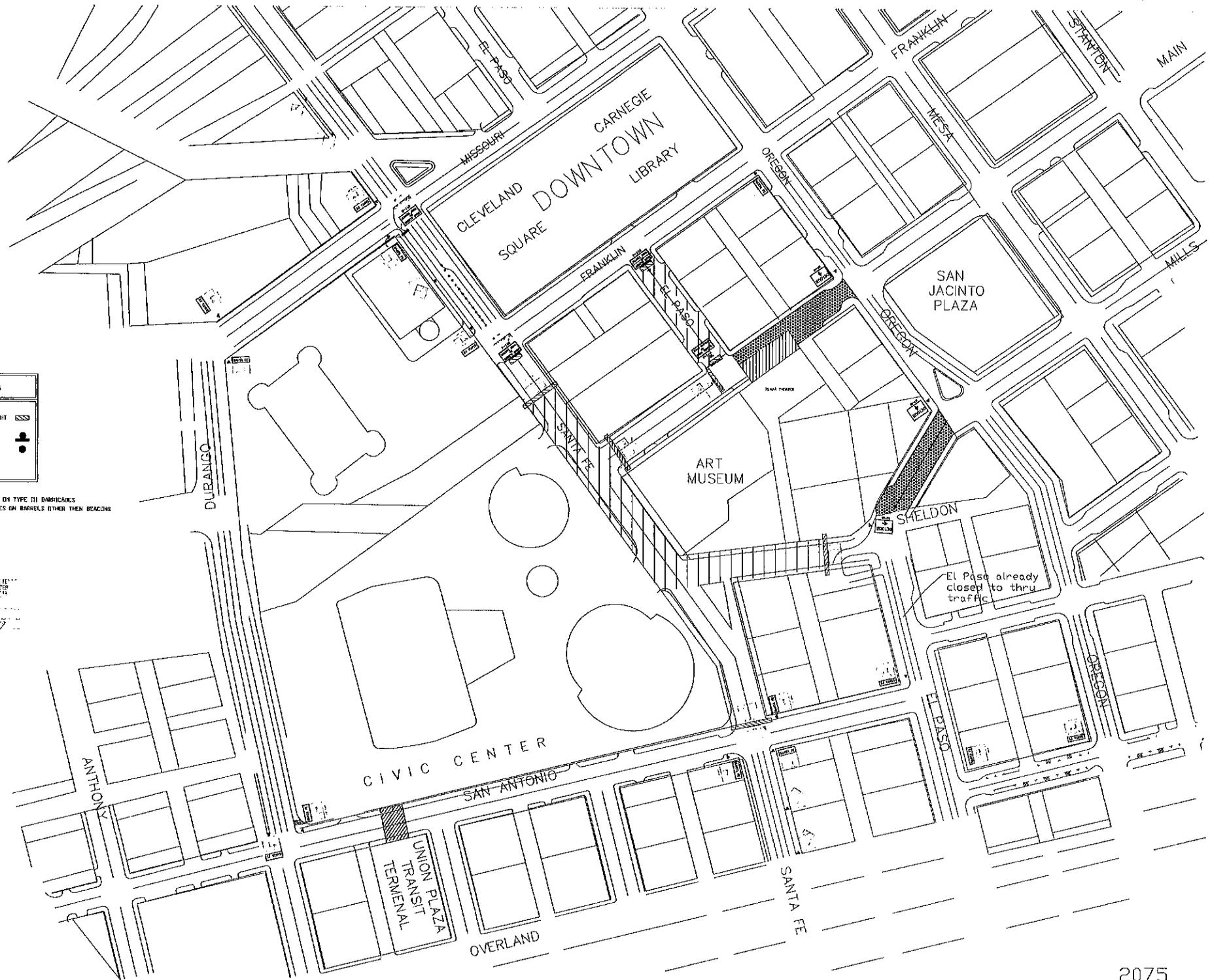


- If the permittee fails to clean and remove all litter and debris within **four** hours of the end of the event, the city may perform such cleaning and the permittee shall be responsible for the costs of the city cleaning. Payment of any city cleaning costs shall be due and payable within **10** days of receipt of the bill from the city comptroller.
- Coordinate with the El Paso Police Department-Central Regional Command Center Lt. Rosalia Cubillos (915) 577-5032 and the Police Area Response (PAR) office Leslie Canada (915) 838-8013 prior to the event.
- The permittee shall coordinate with the Police Department to ensure that there is adequate emergency accessibility to and within the area as well as adequate safety provisions for the event.
- The permittee is responsible for coordinating any requests for on-duty and/or off-duty Police Department personnel with the Auxiliary Support Division of the El Paso Police Department (915) 564-7000.
- Department of Public Health permits are required for food and beverages sold during the event. Applications must be received by the Department of Public Health at least **72** hours prior to the event. Coordinate with the Department of Public Health at (915) 541-4434.
- Coordinate with the Texas Alcoholic Beverage Commission for the sale and service of alcoholic beverages during the event at (915) 834-5860.

Mirian Spencer  
Development Services Department, Planning Division

SPL09-00013





LEGEND	
TYPE III BARRICADE WITH TYPE A WARNING LIGHT	
SIGN POST	
DRUMS	

NO TRAFFIC CONTROL SIGNS ON TYPE III BARRICADES  
 NO TRAFFIC CONTROL DEVICES OR BARRELS OTHER THEN BEACONS

**TRAFFIC CONTROL PLAN**  
 SHALL BE IN ACCORDANCE WITH THE CITY OF EL PASO TRAFFIC CONTROL PLAN FOR ONE DAY PERMIT HOLDERS PROJECT  
 PROJECT NO. 218-16607  
 DATE: 11/16/16  
 PROJECT ENGINEER: [Signature]

CITY OF EL PASO  
 STREET DESIGN  
 2016  
 CIVIL ENGINEERING



TRAFFIC CONTROL PLAN