

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: Fire

AGENDA DATE: TBD -June 23, 2009

CONTACT PERSON/PHONE: Michael Calderazzo/771-1071

DISTRICT(S) AFFECTED: Terrence Freiburg, Purchasing Manager, 541-4313

DISTRICT(S) AFFECTED: All

SUBJECT:

The City Manager be authorized to extend Contract 2007-178 (Waterous Proprietary Parts) to Spartan Motors Chassis, Mesquite, TX, for an additional year.

BACKGROUND / DISCUSSION:

Waterous is the manufacturer of the majority of fire pumps on all fire apparatus in the Fire Department. This parts contract enables the department to repair the pumps on an as needed basis and to stock parts for emergency repairs.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

Yes. This contract was originally awarded in July, 2007.

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

22010320-503118-01101, estimated annual expenditure, \$30,000.

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

N/A

*****REQUIRED AUTHORIZATION*****

LEGAL: (if required) _____

FINANCE: (if required) _____

DEPARTMENT HEAD: _____

(Example: *if RCA is initiated by Purchasing, client department should sign also*
Information copy to appropriate Deputy City Manager)

APPROVED FOR AGENDA:

CITY MANAGER: _____

DATE: _____

PROJECT FORM

DATE: June 3, 2009
TO: Municipal Clerk
FROM: Terrence Freiburg
Purchasing Manager, ext. 4313

Deniese Baisley
Procurement Analyst, ext. 4263

Please place the following item on the CONSENT agenda of June 23, 2009.

Item should read as follows:

Request that the Purchasing Manager for Financial Services, Purchasing Division, be authorized to exercise the City's option to extend current Contract 2007-178 (Waterous Proprietary Parts) with Spartan Motors Chassis, Inc. for one (1) additional year pursuant to the provisions to an award approved by City Council on July 10, 2007. Contract period July 9, 2010 to July 9, 2011.

Department: Fire
Option: One [of One]
Estimated Amount: \$30,000 (Total for one (1) year extension)
Funds Available in: 22010320-01101-503118
Funds Source: Fire General Fund
District (s): All

MOTION
JULY 10, 2007

Motion made, seconded, and unanimously carried to **AWARD** BID Solicitation No. 2007-178 (Waterous Proprietary Parts) to Spartan Motors Chassis, Inc. for a total estimated award of \$90,000.

Department:	Fire
Award to:	Spartan Motors Chassis, Inc. Mesquite, Texas
Item:	1
Option:	Vendor offers the City the option to extend the term of the contract at the same unit prices for one additional year if the option is exercised within two years from the date of the award.
Annual Estimated Amount:	\$30,000
Account No.:	22010320 – 503118 - 01101
Funding Source:	Fire Department General Operating Funds
Total Estimated Award:	\$90,000
Districts:	All

This is a requirements type contract with an initial term of thirty six months.

The Departments of Financial Services and Fire recommend award as indicated to the lowest responsive, responsible bidder.

Richarda Duffy Momsen, City Clerk