

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** FIRE

**AGENDA DATE:** June 25, 2013

**CONTACT PERSON NAME AND PHONE NUMBER:** Samuel Peña, Fire Chief 485-5600

**DISTRICT(S) AFFECTED:** All

**SUBJECT:**  
**Resolution:**

That the City Manager or her designee be authorized to exercise the City's extension option contained in the Interlocal Agreement between the CITY OF EL PASO ("City") and EL PASO COUNTY COMMUNITY COLLEGE DISTRICT ("EPCC") dated November 16, 2010, whereby EPCC agrees to provide medical training to the City's Emergency Medical Services (EMS) System at a cost to the City in FY 2014 not to exceed \$334,037.00. Said extension shall have an effective date of September 1, 2013 and a termination date of August 31, 2014.

**BACKGROUND / DISCUSSION:**

This contract is designed to ensure that the City's emergency medical response function is maintained by providing mandated training to emergency medical response personnel. This service is currently being provided in satisfactory compliance with the contract. The option to extend for one year ensures that EPCC will provide the mandated training at the FY2013 costs through August 31, 2014.

**PRIOR COUNCIL ACTION:**

Contract #2010-227R: Part B was approved by council on November 16, 2010 in order to secure training and continuing education for the City's emergency medical services system. The provision for the one year extension, at the discretion of the City, was included in the contract language at that time.

**AMOUNT AND SOURCE OF FUNDING:**

Amount \$334,037 (FY 2013 cost) Fund: 1000 Dept: 322 Div: 22020 Acct: 521120

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**BOARD / COMMISSION ACTION:**

Enter appropriate comments or N/A

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\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**



(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

*Information copy to appropriate Deputy City Manager*

**COUNCIL PROJECT FORM  
(RESOLUTION)**

\*\*\*\*\***POSTING LANGUAGE BELOW**\*\*\*\*\*

Please place the following item on the **REGULAR** agenda under **RESOLUTIONS** for the Council Meeting of **June 25, 2013**.

That the City Manager be authorized to exercise the City's extension option contained in the Interlocal Agreement between the City of El Paso (City) and El Paso County Community College District (EPCC) dated November 16, 2010, whereby EPCC agrees to provide medical training to the City's Emergency Medical Services (EMS) system at a cost to the City in FY 2014 not to exceed \$334,037.00 Said extension shall have an effective date of September 1, 2013 and a termination date of August 31, 2014.

Department: Fire  
Districts(s): ALL

\*\*\*\*\***ADDITIONAL INFO BELOW**\*\*\*\*\*

**RESOLUTION**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

That the City Manager or her designee be authorized to exercise the City's extension option contained in the Interlocal Agreement between the CITY OF EL PASO ("City") and EL PASO COUNTY COMMUNITY COLLEGE DISTRICT ("EPCC") dated November 16, 2010, whereby EPCC agrees to provide medical training to the City's Emergency Medical Services (EMS) System at a cost to the City in FY 2014 not to exceed \$334,037.00. Said extension shall have an effective date of September 1, 2013 and a termination date of August 31, 2014.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_ 2013.

THE CITY OF EL PASO

\_\_\_\_\_  
Oscar Leeser  
Mayor

ATTEST:

\_\_\_\_\_  
Richarda Duffy Momsen  
City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Josette Flores  
Assistant City Attorney

APPROVED AS TO CONTENT:

  
\_\_\_\_\_  
Sam Peña  
Fire Chief

CITY CLERK DEPT.  
2013 JUN 20 AM 11:03

**MOTION**  
**NOVEMBER 16, 2010**

Motion made by Representative Robinson, seconded by Representative Byrd, and unanimously carried to **APPROVE AS REVISED** a Resolution authorizing the Mayor to sign an Interlocal Agreement between the City of El Paso ("City") and El Paso County Community College District ("EPCC"), whereby EPCC agrees to provide medical training to the City's Emergency Medical Services (EMS) System at a cost to the City in FY 2011 not to exceed \$278,941, in FY 2012 not to exceed \$407,788, and in FY 2013 not to exceed \$334,037. Said contract to have an effective date of November 1, 2010 and a termination date of August 31, 2013, with the City's option to extend the contract for an additional one-year period at the FY 2013 rates.

ABSENT:

Representative Acosta

Richarda Duffy Momsen, City Clerk



## Seven (7) Factor Option Memo

To: Financial Services – Purchasing Division

From: Manuel Chavira, Acting Fire Chief

  
Authorized Signature

Subject: Seven (7) Factor Option

Date: June 25, 2013

Re: Solicitation No. (2010-227R- Medical Services for City EMS System-Part B: Medical Training)

Fire recommends authorizing the Option to Extend Contract# 2010-227R, Part B: Medical Training for one (1) year for the purpose of providing mandated initial and refresher training to the City's emergency medical response personnel. Exercising this option would meet the following threshold considerations:

**1. Are funds available for this Option to Extend?**

Yes, current funding is available as this is a recurring requirement for the City's emergency medical response personnel. Fund: 1000 Dept: 322 Division: 22020 Account: 521120

**2. Does the Requirement covered by this option fill an existing need of the City?**

Yes, the option to extend allows for the continued provision of mandatory training for emergency medical response personnel. Without the provision of this training, current medical certifications would lapse reducing the response readiness of city resources.

**3. Is the option price better than the current available market price?**

The current market price will result in a cost increase over maintaining the contract at previous year cost estimates. Due to the provision of this service by the El Paso Community College any cost increases in tuition and administrative fees by the college would be passed on to the City entities. This option holds the cost estimate at previous year's levels.

**4. Is the time between the date the contract was awarded and the date the option to extend is exercised so short that the market indicates the option is the lowest price obtainable through competition or the most advantageous offer?**

The timeframe before the end of the contract lends itself to utilizing the option to extend as the most advantageous option for the City. By exercising this option, the City is taking full advantage of the best cost estimate that was in place at the time the contract was awarded to this vendor and shielding itself from any cost increases incorporated into EPCC fees on an annual basis.

Mayor  
John F. Cook

City Council

District 1  
Ann Morgan Lilly

District 2  
Susie Byrd

District 3  
Emma Acosta

District 4  
Carl L. Robinson

District 5  
Dr. Michiel R. Noe

District 6  
Eddie Holguin Jr.

District 7  
Steve Ortega

District 8  
Cortney Carlisle Niland

City Manager  
Joyce A. Wilson



5. Does the attached Vendor Performance Form show the vendor's performance rating to be "GOOD (7-8)" or better?

Yes, the attached Vendor Performance Form shows the vendor performance to be Good or Better in all categories.

6. Is the vendor currently under debarred status as per System for Award Management (SAM) [www.sam.gov](http://www.sam.gov)?

The vendor is showing an active registration status with no active exclusion records according to the SAM site.

7. Is the proposed vendor indebted to the City for any amount as documented in the City's Indebtedness Verification Form?

No, the vendor is not indebted to the City.

**Mayor**  
John F. Cook

**City Council**

*District 1*  
Ann Morgan Lilly

*District 2*  
Susie Byrd

*District 3*  
Emma Acosta

*District 4*  
Carl L. Robinson

*District 5*  
Rachel Quintana

*District 6*  
Eddie Holguin Jr.

*District 7*  
Steve Ortega

*District 8*  
Beto O'Rourke

**City Manager**  
Joyce A. Wilson