

**CITY OF EL PASO, TEXAS**  
**AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** ENVIRONMENTAL SERVICES AND CODE ENFORCEMENT

**AGENDA DATE:** June 26, 2012

**CONTACT PERSON/PHONE:** ELLEN SMYTH, DEPARTMENT OF ENVIRONMENTAL SERVICES  
DIRECTOR, 621-6700  
BRUCE D. COLLINS, PURCHASING MANAGER, 541-4313

**DISTRICT (S) AFFECTED:** ALL

**SUBJECT:**

APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Request that the Purchasing Manager of the Financial Services Department, Purchasing Division be authorized to purchase refuse and recycling containers. This purchase is being facilitated with Toter Inc. through HGAC (Houston-Galveston Area Council) Purchasing Cooperative Program Contract #GC01-11. The purchase consists of 5,000 refuse containers and 5,000 recycling containers AJ195- EVRII 79296 at \$45.69 each, including shipping, for a total purchase of \$456,875.00. Since the total purchase will be in excess of \$50,000, approval by City Council is required.

**BACKGROUND / DISCUSSION:**

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

ESD has an inventory of over 300,000 containers for our solid waste customers. New containers are needed to replace containers lost or destroyed and to provide service to new housing areas. Toter Inc. has been the primary vendor for our container division and makes up approximately 90% of our assets. The container provided by Toter is the container that meets all specifications. We recommend selecting the Toter container because their containers are stackable when fully assembled in order to maximize efficiency, storage and increase safety.

**SELECTION SUMMARY:**

N/A

**PRIOR COUNCIL ACTION:**

Has the Council previously considered this item or a closely related one?

Council has approved similar purchases 2011-064 on October 26, 2010.

**AMOUNT AND SOURCE OF FUNDING:**

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

34010289-508009-40499-PSWM0010

Environmental Services Admin-Furniture and Fixtures-Environmental Svcs-Enviro Svcs Capital Outlay

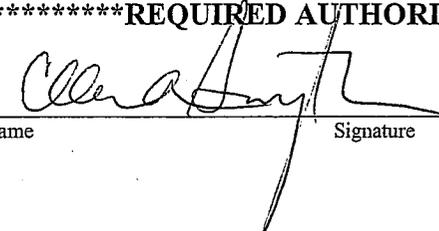
**BOARD / COMMISSION ACTION:**

Enter appropriate comments or N/A

N/A

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**

  
Name \_\_\_\_\_ Signature \_\_\_\_\_

  
Date \_\_\_\_\_

**COUNCIL PROJECT FORM  
(COOPERATIVE CONTRACT)**

\*\*\*\*\***POSTING LANGUAGE BELOW**\*\*\*\*\*

Please place the following item on the **CONSENT** agenda under **PURCHASING REQUESTS** for the Council Meeting of **JUNE 26, 2012**.

Request that the Purchasing Manager for Financial Services, Purchasing Division be authorized to issue a Purchase Order(s) to Toter Incorporated, a contractor under HGAC (Houston-Galveston Area Council) # GC01-11 (Refuse & Recycling Containers & Lifters), for 96 Gallon EVR II Universal Nestable Container. The City has made the determination that purchasing from this cooperative offers the most cost-effective pricing.

The participation by the City of El Paso in the HGAC (Houston-Galveston Area Council) was approved by Mayor and City Council on May 8, 2007.

Department:	Environmental Services and Code Enforcement
Award to:	Toter Incorporated Statesville, NC
Total Award:	\$456,875.00 (for 10,000 units)
Account No.:	34010289-508009-40499-PSWM0010
Funding Source:	Environmental Services – Furniture and Fixtures
District(s):	All
Reference No.:	2012-264

This is a Cooperative, (unit price) contract.

*Dedicated to Outstanding Customer Service for a Better Community*

**S E R V I C E   S O L U T I O N S   S U C C E S S**

June 26, 2012

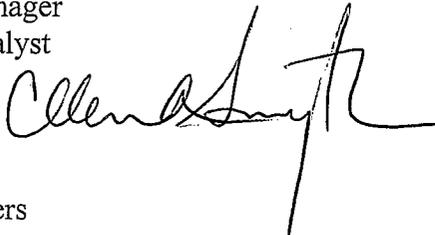
To: Bruce Collins, Purchasing Manager  
Michael Lau, Procurement Analyst

From: Ellen A. Smyth, P.E., Director

Date: June 26, 2012

Subject: Refuse and Recycling Containers

HGAC (Houston-Galveston Area Council of Governments) Contract# GC01-11



Mayor  
John F. Cook

City Council

District 1  
Ann Morgan Lilly

District 2  
Susie Byrd

District 3  
Emma Acosta

District 4  
Carl L. Robinson

District 5  
Rachel Quintana

District 6  
Eddie Holguin Jr.

District 7  
Steve Ortega

District 8  
Beto O'Rourke

City Manager  
Joyce A. Wilson

The Environmental Services Department recommends utilizing HGAC (Houston-Galveston Area Council of Governments) Contract #GC01-11 Purchasing Cooperative Program to issue a \$456,875.00 purchase order to Toter Inc. for the acquisition of five thousand refuse containers and five thousand recycling containers. The total amount of the purchase of containers is \$456,875.00.

**1. Is there an urgent need for the product/service? In other words, is time of the essence?**

Yes, containers are needed to replace containers lost or destroyed and to provide service to new housing areas.

**2. Does the purchase through the Program promote the standardization of containers?**

Yes. The containers meet the specification of current automated collection processes in place.

**3. Does the purchase through the Program support local business? If not, is there a comparable product/service available locally?**

No. None of the container companies are located within El Paso county.

**4. Do the available vendors have prior work experience and/or familiarity with the City?**

Yes, Toter Inc. has been the primary vendor for our container division. OTTO Environmental Systems were our previous vendor and Schaefer Systems International Inc. has provided containers on a test pilot program and all meet the criteria set by Environmental Service.

**FINANCIAL SERVICES DEPARTMENT, PURCHASING DIVISION**

2 CIVIC CENTER PLAZA, 7<sup>TH</sup> FLOOR, EL PASO, TX 79901    MAIN: 915-541-4308    FAX: 915-541-4347    [www.elpasotexas.gov](http://www.elpasotexas.gov)



**5. Is the pricing reasonable as compared to other similar products/work performed for the City of El Paso in the past or as quoted from other companies?**

The price is reasonable and it is the only vendor that meets all specifications. One of the specifications is that containers be stackable fully assembled. This specification was required in order to maximize efficiency, storage and increase safety. If not stackable fully assembled could result in an increase of possible safety hazards due constantly removing and replacing wheels.

Specification #7= Containers must be designed so that each fully assembled container can be stacked inside another fully assembled for maximum efficiency in storage and delivery. Containers that will not nest inside another when fully assembled are not acceptable.

The participation by the City of El Paso in the Texas Procurement and Support Services, State Contracts Program (HGAC Houston-Galveston Area Council) was approved by Mayor and City Council on May 8, 2007.

**Mayor**  
John F. Cook

**City Council**

*District 1*  
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*District 2*  
Susie Byrd

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**City Manager**  
Joyce A. Wilson