

**CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: General Services

AGENDA DATE: June 26, 2012

CONTACT PERSON/PHONE: Stuart Ed, General Services Director, 915-621-6822
Bruce D. Collins, Purchasing Manager, 915- 541-4313

DISTRICT (S) AFFECTED: ALL

SUBJECT:

Request that the Purchasing Manager for Financial Services, Purchasing Division, be authorized to issue purchase orders to Wagner Equipment Co., a sole source provider, for the purchase of Caterpillar Proprietary Parts and Service. General Services estimates annual expenditures at \$230,000.00 per year for a three year term total of \$690,000.00.

BACKGROUND / DISCUSSION:

The General Services Department is recommending this award to Wagner Equipment Co., as they are the only authorized dealer of Caterpillar parts and service in Colorado, New Mexico and the El Paso area. By utilizing Wagner, the City is also supporting a local business.

PRIOR COUNCIL ACTION:

Yes. March 24, 2009, Item 6B.

SELECTION SUMMARY:

Wagner Equipment Co. is the sole source provider of Caterpillar Proprietary Parts and Service.

AMOUNT AND SOURCE OF FUNDING:

Department: General Services
Amount: \$690,000.00 (3 year estimated at \$230,000.00 /year)
Funds Available: Dept #37370510 – Acct#503121(Parts)/503125(Service) – Fund # 45202 –
Grant # N/A
Funds Source: Internal Service Fund

BOARD / COMMISSION ACTION:

N/A

*****AUTHORIZATION*****

DEPARTMENT HEAD:



Stuart Ed, General Services Director

**COUNCIL PROJECT FORM
(SOLE SOURCE)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **REGULAR** agenda for the Council Meeting of **JUNE 26, 2012**.

Discussion and action on the request that the Purchasing Manager for Financial Services, Purchasing Division be authorized to issue a Purchase Order(s) to Wagner Equipment Co., the sole source provider for the purchase of Caterpillar Genuine Parts, Product, Support Service and Maintenance, with the stipulation that the vendor provides an updated sole source letter and affidavit each year.

Department:	General Services
Award to:	Wagner Equipment Co. El Paso, TX
Annual Estimated Amount:	\$230,000.00
Total Estimated Award:	\$690,000.00 (3 years)
Funding Source:	General Services – Internal Service Fund
Account No.:	Department #37370510 - Account #503121 – Fund #45202 OR Department #37370510 – Account #503125 – Fund #45202
District(s):	All
Sole Source No.:	2012-262

This is a Sole Source, supplies contract.

*******ADDITIONAL INFO BELOW*******



**FINANCIAL SERVICES
PURCHASING DIVISION**

SOLE SOURCE AFFIDAVIT

THIS IS AN OFFICIAL PURCHASING DOCUMENT – RETAIN WITH PURCHASE ORDER FILE

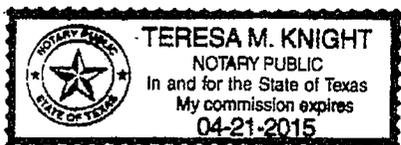
Before me, the undersigned official, on this day, personally appeared Kenneth Sandoval, a person known to me to be the person whose signature appears below; whom after being duly sworn upon his/her oath deposed and said:

1. My name is Kenneth Sandoval. I am over the age of 18, have never been convicted of a crime and am competent to make this affidavit.
2. I am an authorized representative of the following company or firm: Wagner Equipment.
3. The above named company or firm is the sole source for the following item(s), product(s) or service(s):
Caterpillar parts and service

4. Competition in providing the above named item(s) product(s), service(s) is precluded by the existence of a patent, copyright, secret process or monopoly as stated under Section 252.022, Subchapter A of the Local Governmental Code 7A or as provided for under 7B-F of the same section. Also, attached hereto is a sole source letter, which sets forth the reasons why this Vendor is a sole source provider (dated and signed).
5. There is/are no other like item(s) or product(s) available for purchase that would serve the same purpose or function.
6. Note: This Vendor understands that by providing false information on this Sole Source Affidavit, it may be considered a non-responsible Vendor on this and future purchases and may result in discontinuation of any/all business with the City of El Paso.

Kenneth Sandoval
Signature

SUBSCRIBED AND SWORN to before me on this 4th day of June, 2012.



Teresa Knight
NOTARY PUBLIC
Teresa Knight
PRINTED NAME
4.21.15
MY COMMISSION EXPIRES

COMPANY NAME: Wagner Equipment

ADDRESS, CITY, STATE & ZIP CODE 10501 Dyer St. El Paso, TX 79924-2747

PHONE: 915-497-4410 FAX NUMBER: 915-822-7298

CONTACT NAME AND TITLE: Kenneth Sandoval Product Support Representative

WEB ADDRESS: www.Wagner Equipment.com EMAIL: ksandoval@Wagner Equipment.com

FEDERAL TAX ID NUMBER: 840703569 TEXAS SALES TAX NUMBER: 18407035692



Wagner Equipment Co.

10501 Dyer St
El Paso, TX 79924
(915) 821-7651
(915) 822-7298 Fax

June 04, 2012

City of El Paso
Financial Services
2 Civic Center Plaza
7th Floor
El Paso, TX 79901

To whom it may concern:

Wagner Equipment is the only authorized dealer for Caterpillar sales, parts and service in El Paso. This also includes all of El Paso, Culberson and Hudspeth counties in Texas and the entire state of New Mexico and Colorado. Wagner is the sole source supplier for CAT parts and for factory authorized service repair. Caterpillar Inc. has protected geographical territories so the local CAT dealer can service their customers by investing in parts inventories and factory trained service technicians.

If you have any questions please contact me on my cell phone at (915) 497-4410 or my email address at ksandoval@wagnerequipment.com.

Sincerely,

A handwritten signature in black ink, appearing to read "Kenneth Sandoval", written over a horizontal line.

Kenneth Sandoval
Product Support Representative
Wagner Equipment Company

Facilities throughout Colorado, New Mexico and far west Texas:

Albuquerque, Aurora, Burlington, Colorado Springs, Durango, El Paso, Farmington, Grand Junction, Hayden, Hobbs, Pueblo, Windsor