

**CITY OF EL PASO, TEXAS  
REQUEST FOR COUNCIL ACTION (RCA)**

**DEPARTMENT:** Environmental Services

**AGENDA DATE:** June 28, 2011

**CONTACT PERSON/PHONE:** Ellen Smyth, Environmental Services Director 621-6892  
Bruce Collins, Purchasing Manager-Financial Services 541-4313

**DISTRICT (S) AFFECTED:** All

**SUBJECT:**

Approve purchase order to WASTEQUIP for the purchase of twenty five roll-off containers, 30 yard heavy duty bathtubs.

**BACKGROUND / DISCUSSION:**

Request that the Purchasing Manager, Financial Services, Purchasing Division, be authorized to issue purchase order to WASTEQUIP under the Buyboard Contract # 357-10 for the acquisition of twenty-five (25) 30 yard heavy duty bathtubs. Each container is priced at \$4,688.00 each plus \$10,480 freight and Buyboard fee of \$2553.60. The total purchase amount will be \$130,233.60. The City currently owns this of type containers with the same capacity; therefore, this would allow the City to maintain consistency. The waste quip roll-off boxes specifications are compatible with our roll-off trucks. We have tried other vendors such as Roll Offs USA and they do not align correctly with our trucks. The heavy duty is also necessary due to the compaction of waste within the boxes, including scrap metal. Since the total purchases will be in excess of \$100,000, approval by City Council is required.

**PRIOR COUNCIL ACTION:**

Council has approved participation in the Houston-Galveston Area Council (HGAC) cooperative purchasing program.

**AMOUNT AND SOURCE OF FUNDING:**

The funding source for this purchase will be from  
Fund 40499: Environmental Services  
Dept ID: 34010289  
Account #: 508029  
Project: PSWM0017  
Class: 34000  
\$130,233.60

**BOARD / COMMISSION ACTION:**

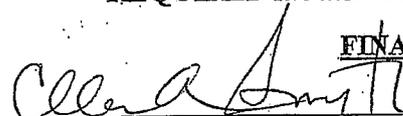
N/A

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**LEGAL:** (if required)

**FINANCE:** (if required) \_\_\_\_\_

**DEPARTMENT HEAD:**



(Example: if RCA is initiated by Purchasing, client department should sign also)  
*Information copy to appropriate Deputy City Manager*

**APPROVED FOR AGENDA:**

**CITY MANAGER:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

*Dedicated to Outstanding Customer Service for a Better Community*

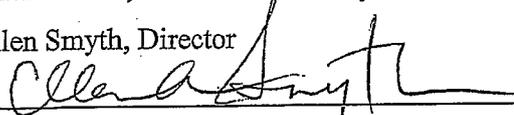
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## MEMORANDUM

To: Bruce Collins, Purchasing Manager  
Michael Lau, Procurement Analyst

From: Ellen Smyth, Director

Signature: 

Date: June 9, 2011

Subject: 30 Yard Heavy Duty Bathhtub (Roll-off Boxes) for Environmental Services – BuyBoard Contract 357-10

The Environmental Services Department recommends utilizing BuyBoard contract number 357-10, to issue a \$130,233.60 purchase order to WasteQuip for twenty-five 30-yard heavy duty bathtub (Roll-off Boxes) for Environmental Services use. The following are the factors used to evaluate the use of this procurement program as the best approach:

1. *Is there an urgent need for the product/service? In other words, is time of the essence?*

Yes. The roll-off boxes are needed prior to the opening of the Public Drop-off at the Clint Landfill and for use at the Citizen Collection Stations.

2. *Does the purchase through the Program promote the standardization of equipment?*

Yes. The city needs to continue to maintain the same sizes and brands currently used as they have proven to be of high quality and are compatible with existing roll-off trucks. The continued use of the contract would also maintain consistency.

3. *Does the purchase through the Program support local business? If not, is there a comparable product/service available locally?*

No. ESD had purchased from Kennel Industrial locally, but the containers were not aligning correctly with our trucks. Since we have purchased before with WasteQuip and the containers worked properly with out having any issues, that's why we have selected the vendor again.

4. *Do the available vendors have prior work experience and/or familiarity with the City?*

Yes. WasteQuip has provided roll-off boxes to the City in the past (including in FY2010) and is a reliable vendor meeting the city's needs in a timely manner.

5. *Is the pricing reasonable as compared to other similar products/work performed for the City of El Paso in the past or as quoted from other companies?*

Price reasonableness has been established because the cooperative purchasing agency used a competitive bidding process in the awarding of the contract.

The participation by the City of El Paso in the Texas Association of School Board (TASB-BuyBoard) was approved by Mayor and City Council on June 24, 2008.

Mayor  
John F. Cook

City Council

*District 1*  
Ann Morgan Lilly

*District 2*  
Susie Byrd

*District 3*  
Emma Acosta

*District 4*  
Carl L. Robinson

*District 5*  
Rachel Quintana

*District 6*  
Eddie Holguin Jr.

*District 7*  
Steve Ortega

*District 8*  
Beto O'Rourke

City Manager  
Joyce A. Wilson



2010

**ENVIRONMENTAL SERVICES DEPARTMENT**

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P.O. Box 1029, Beeville, TX 78102  
 Phone: 800-242-0122 Fax: 361-358-0418  
 oramirez@wastequip.com

**QUOTE**

Date	Quote #
06/01/11	WQAQ27917

**Sold To:** City Of El Paso  
 1059 Lafayette Dr  
 El Paso, TX 79907-1241  
 USA  
 Phone: 915-621-6706  
 Fax:

**Ship To:** City Of El Paso  
 1059 Lafayette Dr  
 El Paso, TX 79907-1241  
 USA  
 Phone:  
 Fax:

Terms are Net 30 with Approved Credit.  
 Quote valid thru 6/30/2011.

Terms	Rep	P.O. Number	Ship Via
NET 30 DAYS	Olivia		WQ-TX

Ln#	Qty	Description	Unit Price	Ext. Price
1	25	30 YD HD BATHTUB	\$4,688.00	\$117,200.00
2	1	BUYBOARD FEE (2% INCLUDING FREIGHT)	\$2,553.60	\$2,553.60
3		Per BUYBOARD contract 357-10.		
4		Painted WHITE		
5		Quote does not include applicable taxes. Quote valid thru 6/30/2011.		

Sub Total	\$119,753.60
Sales Tax	\$0.00
Shipping	\$10,480.00
<b>Total</b>	<b>\$130,233.60</b>

Thank you for the opportunity to send you this quote. Please call or send an email if you have any questions or need additional information. Unless otherwise stated in writing, container sizes indicated on sales literature, invoices, price lists, quotations and delivery tickets are nominal sizes. Wastequip specifications are subject to change without notice in order to accommodate improvements to its equipment. Thanks again!

Olivia Ramirez  
 Inside Sales Coordinator