

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: Office of the City Manager

AGENDA DATE: June 10, 2008

CONTACT PERSON/PHONE: Joyce Wilson, City Manager, 541-4071

DISTRICT(S) AFFECTED: All districts

SUBJECT: Discussion and Action under the City Manager's report of current events and issues, regarding issues and use of staff time pertaining to the requirement under the Ethics Ordinance that City Board and Commission members annually file an updated financial disclosure form or file a form advising there are no changes. Additionally, for Council's consideration, the introduction of an ordinance amending Title 2 (Administration and Personnel), Chapter 2.92 (Ethics), to amend Section 2.92.070, Subsection A, to eliminate the requirement that financial disclosure forms be filed annually by City board and commission members. The ordinance, if introduced, will be heard and considered at a public hearing on June 17, 2008.

BACKGROUND / DISCUSSION: The Ethics Ordinance was amended in 2002 to require that City Board and Commission members and the department heads and executive assistants to the Mayor annually file a financial disclosure form. This results in the need to annually, collect, track, file and report on more than 400 forms for the Board and Commission members, to include follow-up with those who do not timely file. Previously, the ordinance only required the filing of the financial disclosure form at the time of appointment. The provisions requiring the annual filing by the department heads and executive assistants to the Mayor remain in the ordinance.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one? The requirement for annual filing, in addition to the initial filing, was added to the City Code by Ordinance 15293, adopted November 18, 2002.

AMOUNT AND SOURCE OF FUNDING:

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

*****REQUIRED AUTHORIZATION*****

LEGAL: (if required) _____ **FINANCE:** (if required) _____

DEPARTMENT HEAD: _____

APPROVED FOR AGENDA:

CITY MANAGER: _____ **DATE:** _____