CITY OF EL PASO, TEXAS
DEPARTMENT HEAD'S SUMMARY REQUEST FOR COUNCIL ACTION (RCA)

DEPARTMENT: **Police**

AGENDA DATE: **07/05/06**

CONTACT PERSON/PHONE: **Police Department, Assistant Chief, Paul Cross, (915) 564-7310**

DISTRICT(S) AFFECTED: N/A

SUBJECT:

APPROVE: Reinstatement Request

BACKGROUND / DISCUSSION:

Employee resigned in good standing and meets all the requirements for reinstatement as per CSC Rules and Regulations.

PRIOR COUNCIL ACTION:
Has the Council previously considered this item or a closely related one? If so, when?

No

AMOUNT AND SOURCE OF FUNDING:

N/A

BOARD / COMMISSION ACTION:
Enter appropriate comments or N/A

As per Civil Service Commission approval on 6/22/06

**********REQUIRED AUTHORIZATION**********

LEGAL: (if required) _____ **FINANCE:** (if required) _____

OTHER: _____
(Example: if RCA is initiated by Purchasing, client department should sign also)
Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____ **DATE:** _____

6E

REINSTATEMENT BACKGROUND INFORMATION
06/22/06

TO: CIVIL SERVICE COMMISSION

RE: REQUEST FOR REINSTATEMENT
SALAZAR, ROSA – SECRETARY I – POLICE DEPT.

CIVIL SERVICE COMMISSION PROVISION REGARDING REINSTATEMENT:

ARTICLE VI. Section 6.10-10. REINSTATEMENT FOLLOWING RESIGNATION. Any person who has held a classified position and has resigned from the service in good standing and without fault or delinquency will, upon Council approval of a request, be placed on the proper reinstatement list below those on the list because of layoff or job abolishment. Such requests must be made within one year from the date of resignation, except as provided in the Rules. Not more than one reinstatement after resignation may be granted any employee.

Rule 13, Section 7. REINSTATEMENT FOLLOWING RESIGNATION.

c. Upon a determination that a former employee has resigned in good standing, the Council, after receiving a recommendation from the Commission, shall approve the request for the former employee to be placed on a reinstatement list, conditional on the person's passing a medical examination and background investigation, if required by the Commission or Council. Said medical examination must be performed by a physician acceptable to the Council in accordance with the physical specifications established for the position.

d. Those former uniformed employees requesting reinstatement to the Fire, Police, and EMS Departments must take and pass the medical examination and a physical agility test prior to the reinstatement to actual duty. One additional attempt at the physical agility test will be permitted after a period of six months has elapsed for persons failing the agility test on the first attempt. Persons requesting reinstatement to the Police Department will also be required and allowed one opportunity to take a psychological examination prior to reinstatement to actual duty. Persons requesting reinstatement to E.M.S. will also be required and allowed one opportunity to take a medical knowledge and skills test prior to reinstatement to actual duty. (Passed 8/21/84 and amended 8/11/87 & 03/17/92)

Date Reinstatement Request Received: 06/12/06

Date Resignation Effective: 04/07/06

Has individual ever been reinstated after resignation: No

Attachments: Department's Comments
Reinstatement Request

JOHN COOK
MAYOR

JOYCE WILSON
CITY MANAGER

RICHARD D. WILES
CHIEF OF POLICE

CITY COUNCIL
ANN MORGAN LILLY, DISTRICT 1
SUSANNAH M. BYRD, DISTRICT 2
J. ALEXANDRO LOZANO, DISTRICT 3
MELINA CASTRO, DISTRICT 4
PRESI ORTEGA, JR., DISTRICT 5
EDDIE HOLGUIN JR., DISTRICT 6
STEVE ORTEGA, DISTRICT 7
BETO O'ROURKE, DISTRICT 8

POLICE DEPARTMENT

Reinstatement Recommendation Form

Name: Rosa Salazar

Date of Resignation: 04/07/06

The El Paso Police Department makes the following recommendation regarding this individual's request for reinstatement:

☒ Approval ☐ Denial

Comments/Remarks:

_____
_____
_____
_____
_____
_____
_____

(Uniformed Employees only)
In addition, we recommend that the individual noted above be reinstated at a pay grade of:

Pay Grade at time of resignation: N/A

☐ Same as above ☐ Different _____

Department Head: _____ **Date**: 6/15/06

Approved by City Council: _____

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COMMISSIONERS:

Boureslan, Ali
Brannon, Edith
Gezelius, Ken
Graham, Elijah
Mosher, Fran
Reynolds, Thurman
Ruck, Lance E.
Schwartz, Elma
Scott, Valerie

CIVIL SERVICE COMMISSION

#2 Civic Center Plaza – 3rd Fl.
El Paso, TX 79901-1196

Telephone 541-4216
Fax 541-4220

MEMORANDUM

TO: Richard Wiles, Chief
Police Dept.

FROM: Linda Ball Thomas, Secretary
Civil Service Commission

SUBJECT: Reinstatement Request
Rosa Salazar - Secretary I

DATE: June 12, 2006

May we have your comments regarding the attached request for reinstatement?

In order to place this request on the agenda for the Civil Service Commission meeting of 06/22/06, we need your comments by 06/15/06.

Please call me at 541-4082 if you have any questions. Thank you.

LBT/rb
Attachments

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