

**CITY OF EL PASO, TEXAS
REQUEST FOR COUNCIL ACTION (RCA)**

DEPARTMENT: Airport

AGENDA DATE: July 8, 2008

CONTACT PERSON/PHONE: Patrick Abeln – Director of Aviation, 780-4736
Terrance Freiburg– Purchasing Manager, 541-4308

DISTRICT(S) AFFECTED: 3

SUBJECT:

Exercise the City of El Paso's option to extend Contract 2005-219R "Golf Course Management Firm" with Kemper Sports Management for the Department of Aviation. The term of the contract is three (3) years with the City's option to extend for one additional three (3) year period if exercised within three (3) years of award by City Council. This contract was awarded by City Council on July 12, 2005.

BACKGROUND / DISCUSSION:

City Council must approve the contract extension based on the Contract Award Date of July 12, 2005. This will have the effect of extending this contract through July 11, 2011.

Kemper Sports Management's duties will continue to be to protect and maintain the assets of the Golf Course; to properly supervise and manage the daily operations of the Golf Course; to provide full and accurate accounting for the financial affairs of the Golf Course; to maximize revenue from the operations of the Golf Course; to promote the quality and image of the Golf Course; and to protect and enhance the value of the Golf Course by advising and assisting the City in planning and executing City approved improvement projects.

PRIOR COUNCIL ACTION:

Initial contract was awarded on July 12, 2005.

AMOUNT AND SOURCE OF FUNDING:

Revenue Contract

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

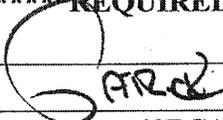
N/A

*****REQUIRED AUTHORIZATION*****

LEGAL: (if required) _____

FINANCE: (if required) _____

DEPARTMENT HEAD: _____

(Example:  if RCA is initiated by Purchasing, client department should sign also)
Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____

DATE: _____

PROJECT FORM

DATE: June 30, 2008

PROJECT: Golf Course Management Firm
RFP NO: 2005-219R DEPARTMENT: Airport
BUDGET NO: Revenue Contract
FUNDING SOURCE: Revenue Contract
REPRESENTATIVE DISTRICT(S): 3

RECOMMENDATION: VENDOR: Kemper Sports Management, Inc.
Northbrook, IL
AMOUNT: \$12,500.00 (Fixed Monthly Fee) plus Incentive
Fee: 5% of gross annual revenues exceeding
\$3,000,000.00

Request that the Purchasing Manager for Financial Services, Purchasing Division be authorized to exercise the City of El Paso's option to extend Contract 2005-219R "Golf Course Management Firm" with Kemper Sports Management one additional three (3) year period. This contract was awarded by City Council on July 12, 2005. Extended contract period is through July 11, 2011.

Furthermore, it is requested that staff be authorized to negotiate, the City Attorney's Office to review and that the City Manager execute any additional documents as necessary. Additionally, authorize the City Manager to execute budget transfers as necessary during the contract.

TOTAL RECOMMENDED AWARD: \$450,000.00 Estimated (Fixed Fee) plus
Incentive Fee: 5% of gross annual
revenues exceeding \$3,000,000

COUNCIL APPROVED [] REJECTED [] MUNICIPAL CLERK _____

APPROVED: COUNCIL:
MEETING DATE- July 8, 2008

Handwritten signature of Terrence Freiburg
Terrence Freiburg
Purchasing Manager

MOTION
JULY 12, 2005

Motion made by Representative Lozano, seconded by Representative Presi Ortega, Jr. and unanimously carried to award Request for Proposal Solicitation No. 2005-219R Golf Course Management Firm

Award to: Kemper Sports Management, Inc.
Northbrook, IL

Amount: \$12,500.00 (Fixed Monthly Fee) plus Incentive Fee:
5% of gross annual revenues exceeding \$3,000,000.00

Department: Aviation

Funds available: Revenue Contract

Funding source: Revenue Contract

Total award: \$450,000.00 Estimated (Fixed Fee) plus Incentive Fee:
5% of gross annual revenues exceeding \$3,000,000.00

District (s): 3

The Review Committee recommends award as indicated. Kemper Sports Management, Inc. submitted the highest ranked and best proposal to meet the needs of the City.

This contract provides for a Golf Course Management Firm. This is a fee-based management, revenue-generating contract for the El Paso International Airport. When the Golf Course opens for use, the compensation for this contract shall be a Fixed Monthly Fee of \$12,500.00, in addition to an Incentive Fee of 5% of gross annual revenues exceeding \$3,000,000.00.

The term of the contract is three (3) years with the City's option to extend for one additional three (3) years period.

Furthermore, it is requested that staff be authorized to negotiate, the City Attorney's Office to review and that the City Manager execute any additional documents as necessary. Additionally, authorize the City Manager to execute budget transfers as necessary during the contract.

Richarda Duffy Momsen, City Clerk