CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: Department of Aviation

AGENDA DATE: July 9, 2013

CONTACT PERSON/PHONE: Bruce D. Collins, Purchasing Manager, 541-4313
Monica Lombraña, A.A.E., Director of Aviation, 780-4793

DISTRICT (S) AFFECTED: All

SUBJECT:

Department of Aviation recommends award to Goodwill Industries of El Paso, Inc. for solicitation 2013-200 "Electric Cart Operator Services for Department of Aviation (El Paso International Airport)" for 3 years for an estimated award of $247,500. Vendor offers the option to extend for an additional two years if the option is exercised prior to the expiration of the original term of the contract.

BACKGROUND / DISCUSSION:

This contract will meet an ongoing and essential need of providing shuttle transportation to and from airline gates within the Airport's concourse.

Department of Aviation has reviewed solicitation 2013-200 and recommends that the contract be awarded to Goodwill Industries of El Paso, Inc. for all items for an estimated annual amount of $82,500.00 as the sole, responsive and responsible bidder meeting specifications for the items awarded.

SELECTION SUMMARY:

Solicitation was advertised on 05/14/2013 and 05/21/2013. The postcards were mailed out on 05/14/2013. The solicitation was posted on City website on 05/14/2013. The email (Purmail) notification was sent out on 05/14/2013. A total of 24 bidders including 22 local vendors were solicited; a total of one bid was received and is a local vendor.

PRIOR COUNCIL ACTION:

Council awarded Contract No. 2009-084 Electric Cart Operator Services on February 24, 2009.
Council extended Contract No. 2009-084 Electric Cart Operator Services on January 31, 2012.

AMOUNT AND SOURCE OF FUNDING:

Dept – 562, Div – 62070, Acct – 522150, Fund - 3000

BOARD / COMMISSION ACTION:
N/A

**********REQUIRED AUTHORIZATION**********

DEPARTMENT HEAD: Monica Lombraña
Name Signature Date

COUNCIL PROJECT FORM
(BEST VALUE BID)

**********POSTING LANGUAGE BELOW**********

Please place the following item on the **CONSENT** agenda under **BIDS** for the Council Meeting of **JULY 9, 2013**.

The award of Solicitation No. 2013-200 (Electric Cart Operator Services) to Goodwill Industries of El Paso, Inc. for an initial term estimated award of $247,500.00.

Department:	Aviation (El Paso International Airport)
Award to:	Goodwill Industries of El Paso, Inc. El Paso, TX
Item(s):	All
Initial Term:	3 years
Option to Extend:	2 years
Payment Terms:	N30
Annual Estimated Award:	$82,500.00
Initial Term Estimated Award:	$247,500.00 (3 years)
Total Estimated Award:	$412,500.00 (5 years)
Account No.:	562 – 62070 - 522150 – 3000
Funding Source:	Outside Contracts – Airport Operations
District(s):	All

This is a Best Value, Service contract.

The Financial Services - Purchasing Division and Department of Aviation recommend award as indicated to Goodwill Industries of El Paso, Inc., the sole bidder offering the best value bid.

**********ADDITIONAL INFO BELOW**********

A survey was conducted to determine the reasons for lack of responses. The results are as follows:

- Vendor indicated not interested in bidding.
- Vendor did not receive notification. Contact information was verified.
- Vendor does not supply this type of service.

COMMITTEE SCORE SHEET

SOLICITATION NO: **2013-200**

SOLICITATION TITLE: **2013-200 Electric Cart Operator Services**

Criteria	Maximum Points	**Goodwill Industries of El Paso, Inc.** El Paso, TX				
Total Cost	65	247,500.00 65				
Reputation and Quality of the Bidder's Service	20	12				
Employee Medical Benefits and Incentives	10	8				
Past Relationship/Performance with the City	5	4				
(Maximum 100 Points) GRAND TOTAL		**89**				

CITY OF EL PASO
BID TABULATION FORM

Project Name: ELECTRIC CART OPERATOR SERVICES
Bid Opening Date: MAY 29, 2013

Solicitation #: 2013-200
Department: AVIATION (EPIA)

			GOODWILL INDUSTRIES OF EL PASO INC. EL PASO, TX							
ITEM NO.	DESCRIPTION	ESTIMATED ANNUAL TOTAL HOURS	PRICE PER HOUR	TOTAL ANNUAL PRICE (EST. ANNUAL HOURS x PRICE PER HOUR)	PRICE PER HOUR	TOTAL ANNUAL PRICE (EST. ANNUAL HOURS x PRICE PER HOUR)	PRICE PER HOUR	TOTAL ANNUAL PRICE (EST. ANNUAL HOURS x PRICE PER HOUR)	PRICE PER HOUR	TOTAL ANNUAL PRICE (EST. ANNUAL HOURS x PRICE PER HOUR)
1.	ELECTRIC CART OPERATOR SERVICES	8,250 ANNUAL HOURS	$10.00	$82,500.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
TOTAL THREE (3) YEARS PRICE (TOTAL ANNUAL PRICE x 3 YEARS)			$247,500.00							

NOTE: This is a Best Value Procurement. Price and other factors shall be evaluated to determine an awardee.
The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.

APPROVED BY: /s/

DATE: 6/3/2013

CITY OF EL PASO
BID TABULATION FORM

El Paso All-America City 2010

Project Name: ELECTRIC CART OPERATOR SERVICES
Bid Opening Date: MAY 29, 2013

Solicitation #: 2013-200
Department: AVIATION (EPIA)

OPTION TO EXTEND THE TERM OF THE AGREEMENT THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS. BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:				
ONE (1) ADDITIONAL YEAR AT THE SAME UNIT PRICE(S), IF THE OPTION IS EXERCISED PRIOR TO THE EXPIRATION OF THE ORIGINAL TERM OF THE CONTRACT.	☐	☐	☐	☐
TWO (2) ADDITIONAL YEARS AT THE SAME UNIT PRICE(S), IF THE OPTION IS EXERCISED PRIOR TO THE EXPIRATION OF THE ORIGINAL TERM OF THE CONTRACT.	X	☐	☐	☐
NO OPTION OFFERED.	☐	☐	☐	☐
PAYMENT TERMS:	Net - 30 Days			
BIDDER AGREES TO ACCEPT PAYMENT BY PROCUREMENT CARD:	YES ☐ NO X	YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐

IF BIDDER DOES NOT SPECIFY AN EARLIER DELIVERY, THE CITY'S REQUIRED DELIVERY SHALL PREVAIL. A DELIVERY DATE LATER THAN THE CITY'S REQUIRED DELIVERY MAY BE CAUSE FOR REJECTION OF THE BID.

BIDS SOLICITED: 23 **BIDS RECEIVED: 1** **BIDS LOCAL: 1** **NO BIDS: 0**

NOTE: This is a Best Value Procurement. Price and other factors shall be evaluated to determine an awardee.
The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.

APPROVED BY: /s/

DATE: 6/3/2013

THE JOB CONNECTION, INC.
9498 E. B. TAULBEE
EL PASO, TX 79924

YOCUM' ROBERTORARIES, INC.
9530 VISCOUNT BLVD SUITE 11
EL PASO, TX 79925

BERTA ENTERPRISES, INC.
9498 E.B. TAULBEE
EL PASO, TX 79924

TEMPORARY ALTERNATIVES (HUB)
4900 N MESA STREET
EL PASO, TX 79912

RMP PERSONNEL (HUB)
4707 MONTANA AVENUE
EL PASO, TX 79903

GAIL DARLING STAFFING (HUB)
4625 RIPLEY DRIVE
EL PASO, TX 79922-1015

CREATIVE STAFFING SERVICES (HUB)
14805 KINGSTON DRIVE
HORIZON CITY, TX 79928

INTERNATIONAL RAM ASSOCIATES
3500 COMSOUTH DRIVE
AUSTIN, TX 78744

GOODWILL INDUSTRIES OF EL PASO, INC.
9611 ACER
EL PASO, TX 79925

LABOR FORCE
1803 MONTANA AVE
EL PASO, TX 79902

BURNETT STAFFING SPECIALISTS
6070 GATEWAY BLVD E, STE 209
EL PASO, TX 79905

DM DICKASON PERSONNEL
4900 N. MESA ST.
EL PASO, TX 79912

KELLY SERVICES
7234 N. MESA ST.
EL PASO, TX 79912

ADVANCE'D TEMPORARIES INC.
9530 VISCOUNT BLVD, #1i
EL PASO, TX 79925

ADECCO
7500 N. MESA ST. #301
EL PASO, TX 79912

LOFTON STAFFING SERVICE
6090 SURETY DR, #305
EL PASO, TX 79905

EXPRESS EMPLOYMENT
6410 AIRPORT RD, STE 2
EL PASO, TX 79925

MANPOWER TEMPORARY
6600 MONTANA AVE, STE H
EL PASO, TX 79925

OFFICE TEAM
4110 RIO BRAVO ST
EL PASO, TX 79902

SOUTHWEST STAFFING
3950 DONIPHAN DR, STE E
EL PASO, TX 79922

ALLEGIANCE STAFFING
6065 MONTANA AVE, STE A10
EL PASO, TX 79925

ADECCOUSA
1320 N. ZARAGOZA RD, STE 108
EL PASO, TX 79936

ENCORE STAFFING SERVICE
1368 N. ZARAGOZA RD, STE A
EL PASO, TX 79936

SOS STAFFING SERVICE
10960 MONTWOOD DR
EL PASO, TX 79935