

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: FIRE

AGENDA DATE: July 9th, 2013

CONTACT PERSON NAME AND PHONE NUMBER: Samuel Peña, Fire Chief 485-5699

DISTRICT(S) AFFECTED: All

SUBJECT:

Council action is being requested in order to award contract # 2013-129R- Stress Management Services for Firefighters to the Center for Employee Assistance. This contract will be good for a 3 year period at an annual estimated value of \$221,475.

BACKGROUND / DISCUSSION:

Contract to provide stress management services to fire department personnel as required in the Collective Bargaining Agreement.

PRIOR COUNCIL ACTION:

Council approved extending contract # 2008-054 in January 2011 for an additional two year period through January of 2013. The contract has been extended on a month to month basis since January 2013 while the formal RFQ process was completed.

AMOUNT AND SOURCE OF FUNDING:

The estimated annual cost is \$221,475 for a three (3) year cost estimate of \$664,425.

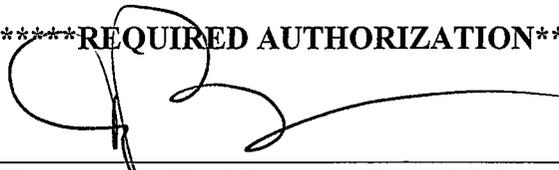
Current funding information is:

Department: 322; Fund: 1000; Division: 22020; Account: 521120

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

*****REQUIRED AUTHORIZATION*****



DEPARTMENT HEAD:

(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

Information copy to appropriate Deputy City Manager

**COUNCIL PROJECT FORM
(RESOLUTION)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **REGULAR** agenda under **RESOLUTIONS** for the Council Meeting of **July 9, 2013**.

That the City Manager be authorized to sign an agreement between the City and Albert J. Varela, dba Center for Employee Assistance to provide stress management services (Solicitation 2013-129R) for a term of 36 months beginning on July 9, 2013 and an option to extend for one (1) additional two-year period at the mutual agreement of the parties for a total estimated amount of \$664,425.00.

Department: Fire
Districts(s): ALL

*******ADDITIONAL INFO BELOW*******

RESOLUTION

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

THAT the City Manager be authorized to sign an agreement between the City and Albert J. Varela, dba Center for Employee Assistance to provide stress management services (Solicitation 2013-129R) for a term of 36 months beginning on July 9, 2013 and an option to extend for one (1) additional two-year period at the mutual agreement of the parties for a total estimated amount of \$664,425.

ADOPTED THIS _____ day of _____ 2013.

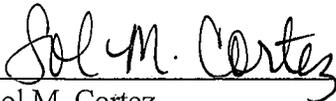
THE CITY OF EL PASO

Oscar Leeser,
Mayor

ATTEST:

Richarda D. Momsen,
City Clerk

APPROVED AS TO FORM:



Sol M. Cortez
Assistant City Attorney

APPROVED AS TO CONTENT:



Samuel Pena, Fire Chief
El Paso Fire Department

STATE OF TEXAS) **AGREEMENT FOR STRESS MANAGEMENT SERVICES**
) **FOR FIREFIGHTERS FIRE DEPARTMENT**
) **WITH ALBERT J. VARELA,**
COUNTY OF EL PASO) **DBA CENTER FOR EMPLOYEE ASSISTANCE**

This Agreement for Stress Management Services for City of El Paso Firefighters (the "Agreement") is entered into this ____ day of _____, 2013, by and between the CITY OF EL PASO, a home rule municipal corporation of the State of Texas, (the "City") and ALBERT J. VARELA, DBA CENTER FOR EMPLOYEE ASSISTANCE, a Texas sole proprietorship, (the "Service Provider").

WHEREAS, pursuant to Article XXIV, Section 6. of the Collective Bargaining Agreement ("CBA") dated December 13, 2011 between the City and Local 51, International Association of Fire Fighters, Inc. the City shall engage the service of an expert in stress management to make available a stress management program to the Fire Department personnel; and

WHEREAS, the City solicited proposals for the services of stress management for the City's Fire Department firefighters through a request for qualifications ("*RFQ*") No. 2013-129R Stress Management for Firefighters Fire Department; and

WHEREAS, the Service Provider possesses the qualifications, certifications, credentials, experience, and expertise to perform said stress management services for the City; and

WHEREAS, the City desires to engage the Service Provider to provide stress management services for Fire Department firefighters according to the specification of the RFQ and the CBA provided by the City.

IN CONSIDERATION of the mutual promises set forth in this Agreement, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

SECTION I. TERM. The effective date of this Agreement is _____, 2013 and will remain in effect thereafter for thirty six (36) months from the effective date. The term of this Agreement may be extended for one (1) additional two-year period at the mutual agreement of the parties.

SECTION II. OTHER DOCUMENTS; CONFLICT. The following documents comprise this Agreement:

- A. City's Request for Qualifications No. 2013-129R ("*RFQ*").
- B. Service Provider's Proposal and Proposal Cost ("*Proposal*").
- C. This Supplemental Agreement.

The RFQ, and the Proposal are incorporated herein and made part of this Agreement for all purposes; provided, however, that in case of conflict in the language of the RFQ, the Proposal, and this Agreement, the terms and conditions of this Agreement shall control where they conflict with the RFQ and Proposal, and the terms and conditions of the RFQ shall control where they conflict with the Proposal.

SECTION III. SCOPE OF SERVICES. The Service Provider hereby agrees to perform the requested stress management services in accordance with the specifications of the City's RFQ, (attached and incorporated hereto as *Exhibit A*) and the Proposal submitted by the Service Provider in response to the RFQ (attached and incorporated hereto as *Exhibit B*) pursuant to the terms and conditions set forth in the Contract Clauses of such RFQ and this Agreement. The scope of services identified within the RFQ and Proposal and clarified by this Agreement shall be referred to collectively as the "Services." All services shall be performed with reasonable care, skill, and diligence as would be practiced by the medical and scientific community within the County of El Paso, Texas.

The Service Provider will devise, implement, and operate a program for stress management ("Employee Assistance Program") for the City's Firefighters to identify and treat stress affecting the ability to effectively perform the duties of a fire fighter. The Service Provider's Employee Assistance Program will consist of psychiatric and psychological services, counseling services, training of new and supervisory personnel, and the alternate services of massage therapy, yoga, and Tai Chi, and meditation. The Service Provider shall provide up to six (6) counseling sessions, or six (6) psychiatric or psychological sessions, or six (6) alternate service sessions or a combination of these types of service sessions not to exceed a total of six (6) sessions per problem per year. The Fire Chief will review and have final approval on recommendations for additional counseling sessions under the terms of this Agreement. Firefighters will enter the program in four ways: (1) Behavioral-cause investigation, (2) Supervisory referral, (3) Voluntary participation, and (4) Post-trauma referral.

SECTION IV. NON-EXCLUSIVE AGREEMENT. This Agreement is non-exclusive. The City shall be entitled to enter into stress management service agreements with other properly selected individuals or businesses that qualify to provide stress management services.

SECTION V. PRE-REQUISITE TO AGREEMENT. The Service Provider shall comply with applicable state and local licenses, certifications, and other qualification requirements as a prerequisite to entering into this Agreement. The Service Provider shall provide psychiatric and counseling services through a psychiatrist and counselor who is Board Certified and licensed by the State of Texas.

SECTION VI. REPRESENTATIONS OF THE SERVICE PROVIDER. In addition to the prerequisite qualifications required prior to entering into this Agreement, the Service Provider also agrees to comply with the following requirements:

- A. It will comply with all applicable federal, state, and local government laws, rules, regulations and all provisions of the City of El Paso Charter and the El Paso City

Code, now existing or as may be amended, in the performance of its duties under this Agreement.

- B. The Service Provider, including each individual employed by the Service Provider and performing the services for the City, shall at all times during the performance of this Agreement maintain the licenses, certifications required by any applicable statute, ordinance, rule or regulation of any regulatory body having jurisdiction over the conduct of its operations hereunder. The Service Provider warrants that it is duly authorized and licensed to perform its duties hereunder in the jurisdiction in which it will act. It further warrants that its employees shall maintain all required professional licenses during the term of this Agreement. If the Service Provider receives notice from a licensing authority of a suspension or revocation of a license of the Service Provider's employee(s), the Service Provider shall immediately remove such employee from performing any further services under this Agreement until such license is reinstated and in good standing and within 72 hours, notify the City of such actions. If the Service Provider fails to maintain such licenses or fails to remove any employee who performs services under this Agreement whose license has expired or been revoked or suspended, the City shall be entitled, at its sole discretion, to immediately terminate this Agreement upon written notice to the Service Provider.
- C. The Service Provider's Organizational Chart is attached hereto as *Exhibit C*. The City shall be informed of any changes to the Organizational Chart so that the City Manager may approve the qualifications of the different or additional Service Provider's personnel. Despite the City Manager's approval, the City shall in no event be obligated to any third party.
- D. The Service Provider shall not in any fashion discriminate in the performance of this Agreement against any person because of race, color, religion, national origin, sex, age, disability, political belief, sexual orientation or affiliation.

SECTION VII. INDEPENDENT SERVICE PROVIDER. Nothing herein shall be construed as creating a relationship of employer and employee between the parties hereto. The Service provider agrees to be responsible for its own acts and omissions and those of its subordinates and employees in the performance of any material services under this Agreement. The Service Provider is an independent Service Provider and nothing contained herein shall constitute or designate the Service Provider or any of his employees as employees of the City. Neither the Service Provider nor his employees shall be entitled to any of the benefits established for City employees, nor be covered by the City's Workers' Compensation Program.

SECTION VIII. COMPENSATION AND INVOICES. The City shall pay the Service Provider for each session of services at the rates set forth in the *Proposal Cost* attached hereto as *Exhibit D*. The Service Provider services shall be limited to those services delineated in the Section III of this Agreement. It is understood and agreed that the City shall not be liable for any costs that exceed the amount of this Agreement without the prior written approval of the City Manager and compliance

with applicable competitive bidding laws and City policies. Said approval must be obtained prior to the Service Provider commencing the services that will result in the cost overrun.

The parties acknowledge and agree that the award of this Agreement is dependent upon the availability of funding. In the event that funds do not become available, the Agreement may be terminated, with a 30-day written notice to the Service Provider by the City. In such an event, the City shall incur no penalty or charge.

The Service Provider shall submit a monthly invoice to the Fire Department for each month in which stress management services are performed according to this Agreement. Invoices shall not be submitted more frequently than once per month. All invoices shall be made in writing and shall specify the number of sessions conducted. Invoices shall be delivered to the Chief of Fire.

SECTION IX. MEDICAL RECORDS AND CONFIDENTIALITY OF RECORDS

The Service Provider recognizes that all information and materials received in connection with this Agreement shall be kept in the strictest confidence. All records produced in connection to this Agreement shall be City property for the life of this Agreement. The Service Provider shall keep the records for the life of this Agreement and shall follow the regulations according to the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and all subsequent amendments. Upon termination of this Agreement all records shall be transferred to the City within twenty-four (24) hours of termination.

SECTION X. INSPECTIONS AND AUDITS. The City reserves the right to inspect and audit the Service Provider's records. The Service Provider's records subject to review shall include but not be limited to records which, in the City's discretion, are connected with the Service Provider's work for the City and shall be open to inspection and subject to review and/or reproduction by the City's agent or its authorized representative to the extent necessary to adequately permit evaluation and verification of the Service Provider's compliance with Agreement requirements and to evaluate and verify all costs associated with services of this Agreement. The Service Provider agrees to provide the City with extracts of data files in computer readable format upon request by the City. Records review as described herein may require inspection and photocopying of selected documents from time to time at reasonable times and places. The Service Provider shall be required to keep such books and records available for such purposes **for at least five (5) years** after the performance under this Agreement ceases. Nothing in this provision shall affect the time for bringing a cause of action nor the applicable statute of limitations.

SECTION XI. REPORTS. The Service Provider shall provide monthly written reports to Fire Chief of the services rendered pursuant to this Agreement. The provider shall assign a client number to each fire fighter who receives services and shall submit individualized reports for each client indicating the number of sessions by service type provided under the contract. Oral reports detailing the progress of the Employee Assistance Program may be requested as the City deems reasonably necessary.

SECTION XII. INSURANCE REQUIREMENTS. With no intent to limit the Service Provider's liability or the indemnification provisions set forth hereinafter, the Service Provider shall provide and maintain the following insurance in full force and effect at all times during the term of

this Agreement and any extensions thereto. The City shall be provided with certificates of insurance evidencing the required insurance prior to the Effective Date of this Agreement and thereafter with certificates evidencing renewal or replacement of said policies of insurance at least fifteen (15) days prior to the expiration or cancellation of any such policies.

A. INSURANCES

1. Worker's Compensation. A third-party policy of Workers' Compensation insurance coverage providing Statutory Benefits according to the Workers Compensation Act of the State of Texas and/or any other state or federal law as may be applicable to the work and shall cover all of the persons engaged in the work.

2. Commercial Liability, Property Damage Liability and Vehicle Liability Insurance. The Service Provider shall procure and shall maintain during the life of this Agreement such Commercial General Liability, Property Damage Liability and Vehicle Liability Insurance as shall protect the Service Provider and the Service Provider's employees performing work covered by this Agreement from claims for damages for personal injury, including accidental death, as well as from claims for property damages, which may arise from services performed under this Agreement, whether such services be performed by the Service Provider or by anyone directly employed by the Service Provider. The minimum limits of liability and coverage shall be as follows:

a) **Commercial General Liability**

Personal Injury or Death

\$1,000,000 for each person

\$1,000,000 in the aggregate

Property Damage

\$1,000,000 for each occurrence

\$1,000,000 in the aggregate

b) **Vehicle Liability**

Combined Single Limit

\$1,000,000 per accident

B. ERRORS AND OMISSIONS LIABILITY INSURANCE. The Service Provider shall procure and maintain, at the Service Provider's sole expense, Professional Liability Insurance (Such as errors and omissions insurance) for the benefit of the City to cover the errors and omissions of the Service Provider, its principals or officers, agents or employees in the performance of this Agreement with a limit of ONE MILLION AND 00/100 DOLLARS (\$1,000,000) on a claims made basis.

C. FORM OF POLICIES. The insurance required herein may be in one or more policies of insurance, the form of which must be approved by the City's Risk Manager.

D. ISSUERS OF POLICIES. The issuer of any policy must have a certificate of authority to transact insurance business in the State of Texas. Each issuer must be responsible, reputable, and have financial capability consistent with the risks covered. Each issuer shall be subject to approval by the City's Risk Manager in his sole discretion as to conformance with these requirements.

E. INSURED PARTIES. Each policy, except those for Workers' Compensation and Employer's Liability, must name the City of El Paso (and their elected and appointed officials, officers, agents and employees) as Additional Insured parties on the original policy and all renewals or replacements during the term of this Agreement.

F. MATERIAL CHANGE IN POLICY(IES). Prior to any material change in any policy required herein, the City will be given sixty (60) days advance written notice by registered mail. Further, the City will be immediately notified of any reduction or possible reduction in aggregate limits of any such policy where such reduction, when added to any previous reductions, would exceed twenty-five percent (25%) of the aggregate limits.

H. CANCELLATION. Each policy must expressly state that it may not be canceled or non-renewed unless sixty (60) days advance notice of cancellation or intent not to renew is given in writing to the City's Purchasing Manager by the insurance company. The Service Provider shall also give written notice to the City's Purchasing Manager within fifteen (15) days of the date upon which total claims by any party against the Service Provider reduce the aggregate amount of coverage below the amounts required by this Agreement.

I. DELIVERY OF POLICIES. The originals of all policies referred to above, or copies thereof certified by the agent or attorney-in-fact issuing them together with written proof that the premiums have been paid, shall be deposited by the Service Provider with the City's Purchasing Manager prior to beginning work under this Agreement, and thereafter before the beginning of each subsequent year of the term of this Agreement. Notices and Certificates required by this clause shall be provided to:

City of El Paso
Financial Services Department – Purchasing Division
Attn: Purchasing Manager
P.O. Box 1890
El Paso, Texas 79950-1890

Notwithstanding the termination notice provisions in this Agreement, the failure of the Service Provider to provide the City's Purchasing Manager with the above proof of insurance prior to beginning work and thereafter prior to the beginning of each year of the term of this Agreement, shall constitute a default on the part of the Service Provider entitling the City, upon three (3) days written notice to the Service Provider to terminate this Agreement. This default provision shall also apply to the proof of insurance requirements under circumstances where a policy is canceled or expires during a given year of the Agreement. Notwithstanding the proof of insurance requirements set forth above, it is the intention of the parties hereto that the Service Provider, throughout the term of this Agreement, continuously and without interruption, maintain in force the required insurance coverage set forth above. Failure of the Service Provider to comply with this requirement shall

constitute a default of the Service Provider allowing the City, at its option, to terminate this Agreement as referenced above.

SECTION XIII. TERMINATION OF AGREEMENT. In addition to those termination provisions otherwise provided herein, this Agreement may be terminated under any one of the following circumstances:

A. TERMINATION FOR CONVENIENCE: This Agreement may be terminated by the City upon written notice, provided such notice specifies an effective date for cancellation of not less than thirty (30) calendar days from the date such notice is received. It is also understood and agreed that upon such notice of termination, the Service Provider shall cease all services under this Agreement. Upon such termination, the Service Provider shall provide a final invoice for all work completed prior to the City's notice of termination. The City shall compensate the Service Provider in accordance with this Agreement; however, the City may withhold any payment to the Service Provider for the purpose of set off until such time as the exact amount of damages due the City from the Service Provider is determined. Nothing contained herein, or elsewhere in this Agreement, shall require the City to pay for any work which is unsatisfactory, incomplete or not in compliance with the terms of this Agreement and its attachments.

B. TERMINATION FOR DEFAULT: It is further understood and agreed by the Service Provider and the City that either party may terminate this Agreement for cause. Such a termination may be made for failure of one party to substantially fulfill its contractual obligations, pursuant to this Agreement, and through no fault of the other party. No such termination shall be made, unless the other party being terminated is granted: a) written notice of intent to terminate after thirty (30) consecutive calendar days, enumerating the failures for which the termination is being sought; b) a minimum of fifteen (15) consecutive calendar days to cure such failures; and c) an opportunity for consultation with the terminating party prior to such termination.

However, the City retains the right to immediately terminate this Agreement for default if the Service Provider fails to maintain its licenses, certifications and other standards required to be a qualified Service Provider pursuant and the laws of the State of Texas or violates any local, state or federal laws. In the event of termination by the City pursuant to this subsection, the City may withhold payments to the Service Provider for the purpose of set off until such time as the exact amount of damages due the City from the Service Provider is determined.

SECTION XIV. INDEMNIFICATION

Service Provider or its insurer will INDEMNIFY, DEFEND AND HOLD the City, its officers, agents and employees, HARMLESS FOR AND AGAINST ANY AND ALL CLAIMS, CAUSES OF ACTION, LIABILITY, DAMAGES OR EXPENSE, (INCLUDING BUT NOT LIMITED TO ATTORNEY FEES AND COSTS) FOR ANY DAMAGE TO OR LOSS OF ANY PROPERTY, OR ANY ILLNESS, INJURY, PHYSICAL OR MENTAL IMPAIRMENT, LOSS OF SERVICES, OR DEATH TO ANY PERSON ARISING OUT OF OR RELATED TO THIS AGREEMENT. Without modifying the conditions of preserving, asserting or enforcing any legal liability against the City as required by the City Charter or any law, the City will promptly forward to Service Provider every demand, notice, summons or other process received by the City in any

claim or legal proceeding contemplated herein. Service Provider will 1) investigate or cause the investigation of accidents or occurrences involving such injuries or damages; 2) negotiate or cause to be negotiated the claim as the Service Provider may deem expedient; and 3) defend or cause to be defended on behalf of the City all suits for damages even if groundless, false or fraudulent, brought because of such injuries or damages. Service Provider will pay all judgments finally establishing liability of the City in actions defended by Service Provider pursuant to this section along with all attorneys' fees and costs incurred by the City including interest accruing to the date of payment by Service Provider, and premiums on any appeal bonds. The City, at its election, will have the right to participate in any such negotiations or legal proceedings to the extent of its interest. The City will not be responsible for any loss of or damage to the Service Provider's property from any cause.

SECTION XV. GENERAL PROVISIONS.

A. TIME IS OF THE ESSENCE. The Service Provider understands and agrees that time is of the essence for all services and deliverables requested herein and that all tasks of this Agreement are to be completed as expeditiously as possible.

B. SUCCESSOR AND ASSIGNS. The Service Provider shall not assign or attempt to convey an interest in this Agreement without the prior written consent of the City. This Agreement shall be terminable, at the discretion of the City, without notice to the Service Provider if the Service Provider shall attempt to assign without prior written consent.

C. VENUE. For purpose of determining place of Agreement and the law governing the same, this Agreement is entered into in the City and County of El Paso, the State of Texas, and shall be governed by the laws of the State of Texas. Venue shall be in the County of El Paso, Texas.

D. LEGAL CONSTRUCTION. Every provision of this Agreement is severable, and if any term or provision hereof is illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of this Agreement. Where the context of the Agreement require, the singular shall include the plural and the masculine gender shall include feminine. Any reference to the City Manager in this Agreement shall mean the City Manager of the City of El Paso or her designee.

E. COMPLIANCE WITH LAW. The Service Provider shall comply with all Federal, State and local laws and ordinances applicable to the work contemplated herein.

F. NOTICE. Any notice, demand, request, consent or approval that either party may or is required to provide to the other party be in writing and either personally delivered or sent via certified mail, return receipt requested, postage prepaid, to the following addresses:

CITY: City of El Paso
City Manager
P.O. Box 1890
El Paso, Texas 79950-1890

With Copy to: Samuel Pena, Fire Chief
El Paso Fire Department
416 N. Stanton, Suite 200
El Paso, Texas 79901-1242

SERVICE PROVIDER: Albert J. Varela, DBA
Center for Employee Assistance
Attn: Director
2310 Montana
El Paso, TX 79903

Changes may be made to the names and addresses noted herein through timely written notice to the other party.

G. FORCE MAJEURE. The Service Provider shall not be responsible or liable for any loss, damages or delay caused by force majeure which is beyond the control of the parties to this Agreement, including but not limited to riot, insurrection, embargo, fire or explosion, the elements, acts of nature, epidemic, war, earthquake, flood or the official act of any government.

H. COMPLETE AGREEMENT. This Agreement constitutes and expresses the entire agreement between the parties hereto in reference to the services described in this Agreement for the City, and in reference to any of the matters or things herein provided for, or hereinbefore discussed or mentioned in reference to such services, all promises, representations and understanding relative thereto herein being merged.

(Signatures begin on following page)

IN WITNESS WHEREOF the parties hereto have executed this Agreement at El Paso, Texas effective as of the first date appearing heretofore.

CITY OF EL PASO

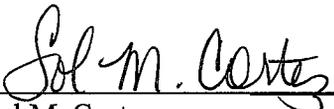
Joyce A. Wilson
City Manager

SERVICE PROVIDER
Albert J. Varela DBA
Center for Employee Assistance



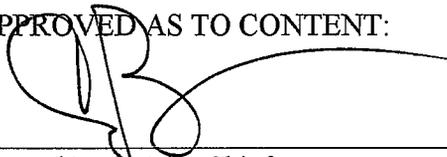
Printed Name : Albert J. VARELA
Title: Director

APPROVED AS TO FORM:



Sol M. Cortez
Assistant City Attorney

APPROVED AS TO CONTENT:



Samuel Peña, Fire Chief
El Paso Fire Department

(Acknowledgements begin on following page)

ACKNOWLEDGEMENTS

THE STATE OF TEXAS §
§
COUNTY OF EL PASO §

This instrument was acknowledged before me on this ____ day of _____, 2013,
by **Joyce A. Wilson**, as **City Manager** of the **City of El Paso, Texas**.

Notary Public, State of Texas

My commission expires:

THE STATE OF TEXAS §
§
COUNTY OF El Paso §

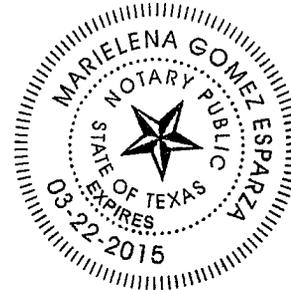
This instrument was acknowledged before me on this 27 day of June, 2013,
by Marielena, as Notary of Albert J. Varela, DBA Center for Employee Assistance.
ESPARZA Public TX

Marielena G. Esparza

Notary Public, State of Texas

My commission expires:

03-22-15



**2013-129R STRESS MANAGEMENT SERVICES FOR FIREFIGHTERS
COMMITTEE SCORE SHEET**

		ABOVE ALL DREAMS THERAPEUTIC MASSAGE	BLS COUNSELING SERVICES, INC.	CENTER FOR EMPLOYEE ASSISTANCE
	Points	EL PASO, TX	EL PASO, TX	EL PASO, TX
EVALUATION FACTOR A				
Qualifications, experience and proposed staff	50	0.00	39.52	50.00
The service provider shall specify qualification of staffing assigned to contract based upon the services rendered. The provider shall provide a list of staffing. Service provider shall specify qualifications by submitting copies of certifications, licenses, and educational achievements of staff.				
EVALUATION FACTOR B				
Methodology for the 24/7 services and staff credentials	30	0.00	22.68	22.56
The proposer shall specify names and qualifications of labs performing such work and the names of other Fire Departments or public safety entities for which such work has been performed.				
EVALUATION FACTOR D				
Response of References	15	5.00	3.30	8.30
Offeror shall identify its full client history for the last three (3) years, including any local Government Services. The bidder shall provide at least three (3) references for which they have provided continuous similar services for at least the past two (2) years. The agency shall provide the names and telephone numbers of the contract administrators for whom the work was performed. If you do not have three local Government contracts, then list Federal, State, or commercial contracts to complete this information.				
EVALUATION FACTOR E				
Location and availability of facilities	5	0.00	2.00	2.00
A. Provide 1 location (1 Point) B. Provide 2 locations (2 Points) C. Provide 3 or more locations (5 Points)				
TOTAL Maximum Points	100	5.00	67.50	82.86

ACADEMY OF BEHAVIORAL MEDICINE
ATTN: ROBERT J. RANKIN, PH.D.
230 THUNDERBIRD DRIVE, #J
EL PASO, TX 79912-3913

ESTHER MONTY LPC
1600 N LEE TREVINO DRIVE C4
EL PASO, TX 79936-5164

FAMILY SERVICES OF EL PASO
6040 SURETY DRIVE A
EL PASO, TX 79905-2044

ABRAHAM J. KATZ, M.D.
1201 E SCHUSTER AVENUE SUITE 5B
EL PASO, TX 79902-4676

UNIVERSITY MEDICALCENTER OF EL PASO
ATTN: RANDY JACKSON, DIRECTOR OF
MATERIAL MGMT
4815 ALAMEDA, BASEMENT FLOOR
EL PASO, TX 79905

EL PASO PSYCHIATRIC CENTER
4615 ALAMEDA AVENUE
EL PASO, TX 79905-2702

INTEGRITY EMPLOYEE ASSISTANCE
1600 N LEE TREVINO DRIVE C7
EL PASO, TX 79936-5164

DEBORAH ONTIVEROS
1600 LEE TREVINO, SUITE C-7
EL PASO, TX 79936

CENTER FOR EMPLOYEE ASSISTANCE
2310 MONTANA AVENUE
EL PASO, TX 79903

EL PASO FIRST HEALTH PLANS, INC.
2501 N. MESA
EL PASO, TX 79902
MANGUIANO@EPFIRST.COM

ACCUSOURCE, INC.
ATTN: LISA HOLDER, CEO
1240 E. ONTARIO BLVD. SUITE 102-140
CORONA, CA 92881

LAS PALMAS LIFECARE CENTER
3333 N. MESA STREET
EL PASO, TX 79902

CONCENTRA MEDICAL CENTERS
ATTN: RANDAL A. BECKER
6320 GATEWAY EAST BLVD.
EL PASO, TX 79905

CONCENTRA MEDICAL CENTERS
ATTN: GARY DEL PALACIO
6320 GATEWAY EAST BLVD.
EL PASO, TX 79905

INFOLINK SCREENING SERVICES, INC.
ATTN: DONNA ST. JACQUEZ
100 CENTERVIEW DR STE 300 100
NASHVILLE, TN 37214-3455

DEL SOL DIAGNOSTIC CENTER
10420 VISTA DEL SOL
EL PASO, TX 79925

MARCELLA VAN HOOVE
SIERRA PROVIDENCE HEALTH
NETWORK MANAGED CARE DEPT &
SIERRA TEEN HEALTH RESOURCE CTR
4150 PINNACLE STE. 200
EL PASO, TEXAS 79902

SECURINT
ATTN: MICHAEL HYATT
6601 PARK OF COMMERCE BLVD.
BOCA RATON, FL 33481

LES C. RANKIN, DIRECTOR BUSINESS
DEVELOPMENT
LRANKIN@UMCELPASO.ORG
2ND FLOOR ANNEX
UNIVERSITY MEDICAL CENTER OF EL PASO
4824 ALBERTA
EL PASO, TX. 79905

JESUS MEDRANO DIRECTOR CONTRACT
MANAGEMENT
JMEDRANO@UMCELPASO.ORG
2ND FLOOR ANNEX
UNIVERSITY MEDICAL CENTER OF EL PASO
4824 ALBERTA
EL PASO, TX. 79905

LAS PALMAS LIFECARE CENTER
ATTN: DAVID TURNER
3333 N. MESA
EL PASO, TX 79902

DEL SOL LIFECARE CENTER
ATTN: DORIS ARCHER
10712 SAM SNEAD
EL PASO, TX 79935

R. E. MEDICAL ASSOCIATES
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