

**CITY OF EL PASO, TEXAS
REQUEST FOR COUNCIL ACTION (RCA)**

DEPARTMENT: General Services Department

AGENDA DATE: TBD by Financial Services - JULY 10, 2007

CONTACT PERSON/PHONE: Jeff Belles, 621-6821; Terrence Freiburg, Purchasing Manager, ext 4313

DISTRICT (S) AFFECTED: All

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Award a sole source agreement to Clark Truck and Equipment for the purchase of repair parts and materials for American Hawk Grapple Cranes. These cranes are manufactured by Automated Waste Equipment Company of Trenton NJ. Estimated annual expenditures are \$25,000

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

See attached letter from Automated Waste Equipment.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

Yes.

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

45202-37370510-503121, General Services Department, Fleet Services Internal Service Fund

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

Jeffrey A Belles, June 5, 2007



(Example: if RCA is initiated by Purchasing, client department should sign also)
Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____

DATE: _____

Automated Waste Equipment Co., Inc.



3 Tennis Court, PO Box 5757, Trenton, NJ 08638
PH 609-588-5400 FX 609-588-4104

June 5, 2007

Clark Truck Equipment
501 Industrial Ave. N.E.
Albuquerque, New Mexico 87190

ATTENTION: Kevin Stacy

This letter is to confirm that Clark Truck Equipment is our only authorized distributor in the State of New Mexico and West Texas including the El Paso Metroplex area.

Any repair or replacement parts for the American Hawk Grapple Crane are single source and are only available through Clark Truck Equipment as our factory authorized distributor for the above mentioned area.

Sincerely

John W. Brooks
Regional Sales Manager
Automated Waste Equipment
Phone 210 260 3833
3214 Yorktown Dr.
San Antonio, Texas 78230



**FINANCIAL SERVICES
PURCHASING DIVISION**

SOLE SOURCE AFFIDAVIT

THIS IS AN OFFICIAL PURCHASING DOCUMENT - RETAIN WITH PURCHASE ORDER FILE

Before me, the undersigned official, on this day, personally appeared Fred Fisher, a person known to me to be the person whose signature appears below, whom after being duly sworn upon his/her oath deposed and said:

1. My name is Fred Fisher. I am over the age of 18, have never been convicted of a crime and am competent to make this affidavit.
2. I am an authorized representative of the following company or firm: Automated Waste.
3. The above named company or firm is the sole source for the following item(s), product(s) or service(s):
American Hawk Bulk Waste Cranes, American Rolloff, Hook-All Hook lifts
4. Competition in providing the above named item(s) product(s), service(s) is precluded by the existence of a patent, copyright, secret process or monopoly as stated under Section 252.022, Subchapter A of the Local Governmental Code 7A or as provided for under 7B-F of the same section. Also, attached hereto is a sole source letter, which sets forth the reasons why this Vendor is a sole source provider (dated and signed).
5. There is/are no other like item(s) or product(s) available for purchase that would serve the same purpose or function.
6. Note: This Vendor understands that by providing false information on this Sole Source Affidavit, it may be considered a non-responsible Vendor on this and future purchases and may result in discontinuation of any/all business with the City of El Paso.

[Signature]
Signature

SUBSCRIBED AND SWORN to before me on this 7th day of June 2007

[Signature]
NOTARY PUBLIC
SHARON A. UNGER
NOTARY PUBLIC
STATE OF NEW JERSEY
MY COMMISSION EXPIRES SEPTEMBER 20, 2010

COMPANY NAME: Automated Waste Equipment-
 ADDRESS, CITY, STATE & ZIP CODE: PO Box 5757, Trenton, NJ 08638
 PHONE: 609-588-5400 FAX NUMBER: 609-588-4104
 CONTACT NAME AND TITLE: Fred Fisher, VP
 WEB ADDRESS: Americanrolloff.com EMAIL: ffisher@americanrolloff.com
 FEDERAL TAX ID NUMBER: _____ TEXAS SALES TAX NUMBER: _____