

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: Information Technology

AGENDA DATE: July 10, 2012

CONTACT PERSON/PHONE: Miguel Gamino, IT Director, (915)541-4288
Bruce D. Collins, Purchasing Manager, (915) 541-4308

DISTRICT (S) AFFECTED: ALL

SUBJECT:

That the Purchasing Manager for Financial Services, Purchasing Division be authorized to issue a Purchase Order(s) to KRONOS, Inc. of Texas, the sole source provider for the renewal of equipment and software support and maintenance in the total amount of \$264,950.42. The equipment and software is only sold and supported through the KRONOS, Inc. therefore a sole source vendor.

BACKGROUND / DISCUSSION:

KRONOS is the timekeeping system used throughout the City for recording and tracking employee time and attendance. It interacts with PeopleSoft Human Resources and Financial Management system to ensure accurate and comprehensive timekeeping.

The equipment maintenance is for the 4500 and 9000 time-keeping clocks. The software maintenance and support is for Version 6 of the Workforce Employee; Workforce Integration Manager; Workforce Leave; Workforce Manager; Workforce Record Manager and Workforce Timekeeper. The software allows employee and managers to electronically maintain, review and approve work time prior to posting to the system.

SELECTION SUMMARY:

KRONOS is a sole source vendor of KRONOS software and equipment. The City is currently using KRONOS for its Human Resource management.

PRIOR COUNCIL ACTION:

On July 24, 2007, Item 6B, City Council approved the purchase of KRONOS equipment, to include 4500 Terminals, Workforce Central Software, and its maintenance, used throughout the City for recording and tracking employee time. On March 24, 2009, Item 9B, City Council approved a three-year maintenance agreement for KRONOS Workforce Central Software.

AMOUNT AND SOURCE OF FUNDING:

Department: Information Technology
Amount: \$264,950.42.
Funds Available: 39010351-502202-01101-39001
Funds Source: General Fund

BOARD / COMMISSION ACTION:

N/A

*****AUTHORIZATION*****

DEPARTMENT HEAD:

Miguel A. Gamiño, Information Technology Director

**COUNCIL PROJECT FORM
(SOLE SOURCE)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the REGULAR agenda for the Council Meeting of JULY 10, 2012.

Request that the Purchasing Manager for Financial Services, Purchasing Division be authorized to issue a Purchase Order(s) to KRONOS, Inc., the sole source provider for the purchase of the renewal of equipment and software support and maintenance, with the stipulation that the vendor provides an updated sole source letter and affidavit each year.

Department:	Information Technology
Award to:	KRONOS, Inc. Irving, Texas
Total Estimated Award:	\$264,950.42 (1 year)
Account No.:	39010351-502202-01101-39001
Funding Source:	General Fund
District(s):	All
Sole Source No.:	2012-255

This is a sole source, service contract.

*******ADDITIONAL INFO BELOW*******



FINANCIAL SERVICES
PURCHASING

SOLE SOURCE AFFIDAVIT

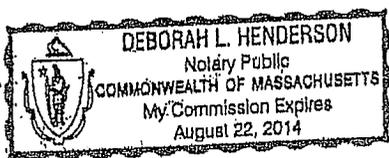
THIS IS AN OFFICIAL PURCHASING DOCUMENT - RETAIN WITH PURCHASE ORDER FILE

Before me, the undersigned official, on this day, personally appeared John O'Brien, a person known to me to be the person whose signature appears below, whom after being duly sworn upon his/her oath deposed and said:

1. My name is John O'Brien. I am over the age of 18, have never been convicted of a crime and am competent to make this affidavit.
2. I am an authorized representative of the following company or firm: Kronos Incorporated
3. The above named company or firm is the sole source of the following item(s), product(s) or service(s).
Sales and Support for Kronos Equipment and Software
4. Competition in providing the above named item(s) product(s), service(s) is precluded by the existence of a patent, copyright, secret process or monopoly as stated under Section 252.022, Subchapter A of the Local Governmental Code 7A or as provided for under 7B-F of the same section. Also, attached hereto is a sole source letter, which sets forth the reasons why this bidder is a sole source provider (dated and signed).
5. There is/are no other like item(s) or product(s) available for purchase that would serve the same purpose or function.
6. Note: This bidder understands that by providing false information on this Sole Source Affidavit, it may be considered a non-responsible bidder on this and future solicitations and may result in discontinuation of any/all business with the City of El Paso.

[Handwritten Signature]
Signature

SUBSCRIBED AND SWORN to before me on this 7th day of February, 2012



Deborah L. Henderson
NOTARY PUBLIC
Deborah L. Henderson
PRINT NAME
August 22, 2014
MY COMMISSION EXPIRES

COMPANY: Kronos Incorporated
ADDRESS: 297 Billerica Road
CITY, STATE, ZIP CODE: Chelmsford, MA 01824
FAX NUMBER: 978-367-5900
CONTACT NAME: George Greenman
WEB ADDRESS: www.kronos.com
EMAIL: _____
FEDERAL TAX ID NUMBER: 04-2640942
TEXAS SALES TAX NUMBER: 1-04-2640942-0



Kronos Incorporated
297 Billerica Road
Chelmsford, Massachusetts 01824

(978) 250-9800
Fax (978) 367-5900
www.kronos.com

dyerba@elpasotexas.gov

February 7, 2012

Ms. Blanca Dyer
City of El Paso
Purchasing Division, Financial Services
#2 Civic Center Plaza
El Paso, TX 79901

Dear Ms. Dyer:

This letter is to confirm that Kronos® 4500 terminals and Workforce Central software are sold and serviced only through Kronos' global support organization and Kronos' district offices or authorized dealers. Although other products may serve the same general purpose or function as the Kronos products, maintenance support for the Kronos products must be obtained from Kronos due to the proprietary nature of the Kronos products and the fact that spare parts for the Kronos equipment may only ultimately be obtained from Kronos.

Kronos' authorized dealers for the El Paso, Texas area are the Kronos regional offices located at:

600 East Las Colinas Blvd.
Suite 1700
Irving, TX 75039
(972) 717-2975 Fax: (972) 830-1750

1225 North Loop West
Suite 700
Houston, TX 77008
(713) 880-1225 Fax: (713) 802-0804

111 Congress Avenue,
Suite 408
Austin, TX 78701
(512) 231-0471 Fax: (512) 231-0680

Please call me if I can be of any further assistance in this matter.

Very truly yours,

A handwritten signature in black ink, appearing to read "John O'Brien".

John O'Brien
Senior Vice President, Sales