

DATE: 7/7/2010

TO: City Clerk

FROM: Representative Ann Morgan Lilly

ADDRESS #2 Civic Center Plaza

TELEPHONE 915-541-4886

Please place the following item on the (Check one): CONSENT XXX REGULAR \_\_\_\_\_

Agenda for the Council Meeting of July 13, 2010

Item should read as follows: Appointment of Matt Bohannon to the Building & Standards Commission, as a regular member, by Representative Ann Morgan Lilly, District 1.

SPECIAL INSTRUCTIONS: Category: Community Affairs representative

**BOARD COMMITTEE/COMMISSION APPOINTMENT/REAPPOINTMENT FORM**

NAME OF BOARD/COMMITTEE/COMMISSION: Building & Standards Commission

NOMINATED BY: Representative Ann Morgan Lilly DISTRICT: 1

NAME OF APPOINTEE Matt Bohannon  
(Please verify correct spelling of name)

BUSINESS ADDRESS: 5525 N. Stanton Suite 28C

CITY: El Paso ST: TX ZIP: 79912 PHONE: 915-526-6080

HOME ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ ST: TX ZIP: \_\_\_\_\_ PHONE: \_\_\_\_\_

WHO WAS THE LAST PERSON TO HAVE HELD THIS POSITION BEFORE IT BECAME VACANT?

NAME OF INCUMBENT: Jim Martin

EXPIRATION DATE OF INCUMBENT: 02/15/2007

REASON PERSON IS NO LONGER IN OFFICE (CHECK ONE): TERM EXPIRED: XX  
RESIGNED \_\_\_\_\_  
REMOVED \_\_\_\_\_

CITY COUNCIL APPROVAL DATE: 07/13/2010

TERM BEGINS ON : 02/16/2009

EXPIRATION DATE OF NEW APPOINTEE: 02/15/2011

PLEASE CHECK ONE OF THE FOLLOWING: 1<sup>st</sup> TERM: XX

2<sup>nd</sup> TERM: \_\_\_\_\_

UNEXPIRED TERM: \_\_\_\_\_

# Matt Bohannon

## Objective

To serve on the Building and Standards Commission for District 1 in El Paso, TX.

## Experience

|                   |                                  |             |
|-------------------|----------------------------------|-------------|
| 11/2008 - Current | Bohannon Development Corporation | El Paso, TX |
|-------------------|----------------------------------|-------------|

### **Construction Coordinator**

- Oversee Subcontractors.
- Communicate with Development department, and assist in product decisions.
- Manage Construction scheduling software.

|                  |                                  |             |
|------------------|----------------------------------|-------------|
| 2/2007 – 10/2008 | Bohannon Development Corporation | El Paso, TX |
|------------------|----------------------------------|-------------|

### **New Development Analyst**

- Perform financial models for development feasibility.
- Create presentations for financial institutions and potential investors.
- Communicate and coordinate with architects and engineers on new product development.
- Participate in local government legislation affecting the apartment industry

|                 |                            |             |
|-----------------|----------------------------|-------------|
| 5/2004 – 8/2004 | Colinas Del Sol Apartments | El Paso, TX |
|-----------------|----------------------------|-------------|

### **Leasing Consultant**

- Execute leases for new residents
- Give property presentations and tours to potential residents
- Manage resident issues and service requests
- Coordinate with maintenance department on the upkeep of the property

|                 |                         |             |
|-----------------|-------------------------|-------------|
| 5/2003 – 8/2003 | Puerta Villa Apartments | El Paso, TX |
|-----------------|-------------------------|-------------|

### **General Construction Laborer**

- Keep the jobsite and apartment units clean.
- Manage subcontractors.

|                 |                       |             |
|-----------------|-----------------------|-------------|
| 5/2002 – 8/2002 | The Pointe Apartments | El Paso, TX |
|-----------------|-----------------------|-------------|

### **Maintenance Employee**

- Perform general maintenance of the property

- Make apartments ready for new residents

|                 |                                  |             |
|-----------------|----------------------------------|-------------|
| 1/2001 – 8/2001 | Bohannon Development Corporation | El Paso, TX |
|-----------------|----------------------------------|-------------|

**Office Aid**

- Did filing for accounting department
- Ran errands for the home office
- Answered phones

**Education**

|                 |                         |            |
|-----------------|-------------------------|------------|
| 9/2005 – 1/2007 | St. Edward's University | Austin, TX |
|-----------------|-------------------------|------------|

**Bachelors in Business Administration**

- Graduated with a 3.7 GPA
- Studied general business with a focus on finance and economics

|                 |                        |                |
|-----------------|------------------------|----------------|
| 9/2004 – 9/2005 | Texas State University | San Marcos, TX |
|-----------------|------------------------|----------------|

- Continued undergraduate program for BBA

|                 |                           |             |
|-----------------|---------------------------|-------------|
| 9/2003 – 9/2004 | El Paso Community College | El Paso, TX |
|-----------------|---------------------------|-------------|

- Began undergraduate studies for BBA