

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: Environmental Services

AGENDA DATE: July 14 2009

CONTACT PERSON/PHONE: Ellen A. Smyth, P.E. / 621-6719

DISTRICT(S) AFFECTED: Terrence Freiburg, Purchasing Manager, 541-4313
Citywide

SUBJECT:

2008-204 – Mosquito Control Chemicals

BACKGROUND / DISCUSSION:

Under bid 2008-204, a contract was awarded to B&G Chemicals & Equipment Co., Inc. on August 26, 2008 with an option to extend for one (1) additional year. The total contract cost will be increased to \$112,000. The contractor has fulfilled the terms of the contract and we have encountered no problems with its services.

I am recommending extending the contract for an additional year under the terms of the contract.

PRIOR COUNCIL ACTION:

August 15, 2008.

AMOUNT AND SOURCE OF FUNDING:

The funding source for this purchase will be from
Fund 40403: Environmental Services
DeptID: 34010286
Account #: 503126
Class: 34000

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

LEGAL: (if required) _____ **FINANCE:** (if required) _____

DEPARTMENT HEAD: 
(Example: if RCA is initiated by Purchasing, client department should sign also)
Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA: _____

CITY MANAGER: _____

DATE: _____

PROJECT FORM

DATE: June 30, 2009
TO: Municipal Clerk
FROM: Terrence Freiburg
Purchasing Manager, ext. 4313

Leticia Rivera
Procurement Analyst, ext. 4234

Please place the following item on the CONSENT agenda of July 14, 2009.

Item should read as follows:

Request that the Purchasing Manager for Financial Services, Purchasing Division, be authorized to exercise the City's option to extend current Contract 2008-204 (Mosquito Control Chemicals) with B & G Chemicals & Equipment Co., Inc. for one (1) additional year pursuant to the provisions to an award approved by City Council on August 26, 2008. Contract period August 26, 2009 to August 25, 2010.

Department: Environmental
Option: One [of One]
Estimated Amount: \$112,000.00 (Total for one (1) year extension)
Funds Available in: 34010286-40403-503126
Funds Source: Chemical Supplies
District (s): All

Edward Hyatt

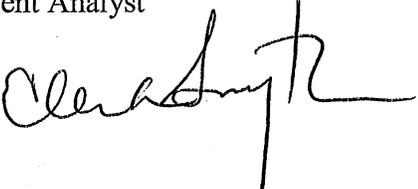
Dedicated to Outstanding Customer Service for a Better Community

SERVICE SOLUTIONS SUCCESS



MEMORANDUM

To: Leticia Rivera, Procurement Analyst
Purchasing Department

From: Ellen Smyth, Director 

Date: June 24, 2009

Subject: Solicitation 2008-204, Mosquito Control Chemicals

Under bid 2008-204, a contract was awarded to B&G Chemicals & Equipment Co., Inc. on August 26, 2008 with an option to extend for one (1) additional year. The total contract cost will be increased to \$112,000. The contractor has fulfilled the terms of the contract and we have encountered no problems with its services.

I am recommending extending the contract for an additional year under the terms of the contract. We are also submitting the signed Agenda Item Summary Form (RCA form). If you have questions, please contact me at 621-6719 or John Garza at 621-6835.

Attachments:

1. Contract Notice for Re-Bid or Extension Option
2. Agenda Item Summary Form

Mayor
John F. Cook

City Council

District 1
Ann Morgan Lilly

District 2
Susie Byrd

District 3
Emma Acosta

District 4
Carl L. Robinson

District 5
Rachel Quintana

District 6
Eddie Holguin Jr.

District 7
Steve Ortega

District 8
Beto O'Rourke

City Manager
Joyce A. Wilson

ENVIRONMENTAL SERVICES DEPARTMENT

**MOTION
AUGUST 26, 2008**

Motion made, seconded, and unanimously carried to **AWARD** Bid Solicitation No. 2008-204 (Mosquito Control Chemicals) to B&G Chemicals & Equipment Co., Inc., for a total estimated award of \$78,244.90.

Department: Environmental Services
Award to: B&G Chemicals & Equipment Co., Inc.
Dallas, TX
Items: 1 to 5 and 7 to 9
Annual Est. Amount: \$78,244.90
Option: 1 year
Account No.: 34010293 – 503126 – 40403
Funding Source: Solid Waste Management, Chemical Supplies
Total Est. Award: \$78,244.90

This is a one-year requirements type contract.

The cost under this requirements contract is only an estimated minimum value. The actual cost of this contract may be higher or lower than the total estimated minimum value and will be the sum total at the end of the contract term, so long as increased funds are appropriated in the budget.

The Departments of Financial Services, Purchasing Division, and Environmental Services recommend award as indicated to the lowest responsive, responsible bidder.

Richarda Duffy Momsen, City Clerk