

**CITY OF EL PASO, TEXAS**  
**AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** Information Technology

**AGENDA DATE:** July 24, 2012

**CONTACT PERSON/PHONE:** Miguel Gamino, IT Director, (915)541-4288  
Bruce D. Collins, Purchasing Manager, (915) 541-4308

**DISTRICT (S) AFFECTED:** ALL

**SUBJECT:**

That the Purchasing Manager for Financial Services, Purchasing Division be authorized to issue a Purchase Order(s) to CherryRoad Technologies for a Change Order number 4 (CR 4) regarding the PeopleSoft re-implementation in the total amount of \$73,644.48.

The Information Technology Department (IT) recommends a Change Order to CherryRoad Technologies Inc. (CherryRoad) to its Best and Final Offer to Request for Proposal, Solicitation No. 2011-149R. The Change Orders relate to changes to the Scope of Work (SOW) which the City has decided to make resulting from findings of the project's initial 9-week assessment. IT requests the Purchasing Manager be authorized to amend the CherryRoad purchase order by \$73,644.

CR4 is to conduct load and stress testing activities simulating peak utilization against the web, application and database servers, network and switches. Included in the load and stress testing are:

- **Evaluate Infrastructure Capacity** – The following activities are executed in support of the evaluation
  - Through Transaction Unit, Integrated Work Load and Stability Testing activities, determine the ability of the PeopleSoft Internet Architecture (PIA) components to handle peak online and batch utilization, simulating peak capacity.
  - Exceed the estimated capacity of the hardware, simulating a gradually increasing number of users (e.g., 50, 100, 150, etc.) up to a maximum of 250 heavy users, to determine the upper limits of the infrastructure's capacity, through the use of geographically placed agents that will simulate utilization across the City's network.
  - Provide reporting metrics that measure the impact of the load testing activities to each of the PIA hardware components.
- **Identify Potential Issues** – Analyze the output to target potential bottlenecks, system weaknesses and other areas of concern.
- **Determine Tuning Opportunities** – For each potential issue identified during the load testing process, formulate tuning activities to address problems before entering into the next incremental load.
- **Present Findings** – Gather analysis and recommendations and present to the City stakeholders

**BACKGROUND / DISCUSSION:**

On April 28, 2011, CherryRoad submitted their Best and Final Offer to Request for Proposal, Solicitation No. 2011-149R, for soliciting the PeopleSoft Re-implementation Project.

On May 10, 2011 City Council approved an agreement with CherryRoad to establish service agreements for the re-implementation of its existing PeopleSoft Financial Management (FIN), Human Capital Management (HCM) and Enterprise Performance Management (EPM) applications for a two (2) year period and for an estimated contract amount of \$6,449,301. The applications were for the most current proven and stable version.

CherryRoad was to provide a discovery and fit/gap analysis between the City's current business processes and the best practice processes designed into the PeopleSoft application. The discovery and fit/gap analysis would result in recommendations of an appropriate plan to re-engineer the City's business processes to those considered best practices for operating effectiveness and efficiency using PeopleSoft. Additionally a determination as to which PeopleSoft budgeting application would be most effective and efficient for the City to use is to be provided. The PeopleSoft re-implementation plan is to include application interfaces and enhancement recommendations which were absolutely necessary to meet the City's needs.

The agreement included development of a project plan with appropriate milestones to achieve successful application re-implementation of PeopleSoft's FIN, HCM and the implementation of the appropriate PeopleSoft budgeting application.

Once the City accepted the discovery, fit/gap and project plan, CherryRoad was to re-implement the FIN, HCM and Budget applications and include the necessary training for all project end-users in the use of new or changed functionality.

On August 4, 2011, the City of El Paso entered into a Supplemental agreement with CherryRoad to provide infrastructure support including installation of software and database management through-out the implementation of PeopleSoft.

On February 28, 2012 Council approved change orders 1 and 2 (CR1 and CR2) for \$956,816. They were for two SOW changes resulting from the project's assessment and submitted in accordance with Contract No. 2011-149R and reflect agreed upon changes by the City's implementation team.

Change order number 3 (CR3) has a zero dollar impact and is to change the period of service approved in CR1 by extending the support period to go live by one-month. The extension is being set off by a credit from CherryRoad.

**SELECTION SUMMARY:**

The agreement approved by City Council on May 10, 2011 was selected using the Request for Proposal procurement process and CherryRoad had the highest evaluation score. Twenty-Four (24) vendors were solicited and three responses were received.

**PRIOR COUNCIL ACTION:**

Yes. May 10, 2011, Item 9, City Council approved and authorized the Purchasing Manager to issue a Purchase Order to CherryRoad Technologies Inc. for the reimplementation of PeopleSoft for an estimated contract amount of \$6,449,301.

On February 28, 2012 Council approved change orders 1 and 2 (CR1 and CR2) for \$956,816.

**AMOUNT AND SOURCE OF FUNDING:**

Department: Information Technology  
Amount: \$ 73,644.48  
Funds Available: 39010351-502202-01101-39001  
Funds Source: General Fund

**BOARD / COMMISSION ACTION:**

N/A

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\*\*\*\*\*AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**



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Miguel A. Gamino, Information Technology Director

**COUNCIL PROJECT FORM**

\*\*\*\*\***POSTING LANGUAGE BELOW**\*\*\*\*\*

Please place the following item on the **CONSENT** agenda (under **PURCHASING REQUESTS, ETC.**) for the Council Meeting of **JULY 24, 2012**.

Request issuance of a change order to a Purchase Order for Contract No. 2011-149R (PeopleSoft Re-Implementation Project) to CherryRoad Technologies Inc.

Additionally, it is requested that the City Attorney's Office review and that the City Manager be authorized to execute any related contract documents, agreements and to make any budget transfers necessary to effectuate this award.

Department: Information Technology  
Award to: CherryRoad Technologies Inc.  
Morris Plains, NJ  
Total Estimated Award: \$73,644.48  
Account No.: 39010351 – 502202 – 01101  
Funding Source: General Fund  
Districts: All

Contact person: Bruce D. Collins, Purchasing Manager, 541-4313  
Miguel Gamino, Information Technology, 541-4288