

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Engineering and Construction Management

AGENDA DATE: July 24, 2012

CONTACT PERSON/PHONE: R. Alan Shubert, P.E., City Engineer, 541-4423

DISTRICT(S) AFFECTED: 4

SUBJECT:

Discussion and action to award Solicitation No. 2012-192 for Hondo Pass Environmental Services Remodel to Sunlight Enterprises Co., Inc., the highest ranked proposal, for an estimated total amount of \$266,000.00.

BACKGROUND / DISCUSSION:

The project is approximately 3,000 SF of interior improvements and HVAC upgrades. Work will include demo of existing HVAC system, interior partition walls, ceilings, electrical, plumbing, windows, doors, etc. Improvements will include new HVAC system and duct work, electrical, plumbing, interior partition walls, insulation, ceilings, doors and windows, finishes, etc.

Time for Completion: 91 Consecutive Calendar Days

The Competitive Sealed Proposal method and criteria as noted in the bid documents allows for factors other than price be used to select the highest ranked contractor. These factors, in addition to price, include past offeror performance on City projects or references for work outside the City and the provision for company employee health insurance. The ranking was approved by the City Manager.

The Scope of Work, the Competitive Sealed Proposal Evaluation Sheet, Summary of Cost Proposals and Recommendation are attached as well as the Engineering and Construction Management's CSP Offeror certification. Sunlight Enterprises Co., Inc. received the highest ranked score (94.86) for the project. Final negotiations have been completed and there are no changes to the scope or bid price. This is the final contract award.

PRIOR COUNCIL ACTION:

AMOUNT AND SOURCE OF FUNDING:

Base Bid plus Option 1 and Option 2 \$266,000.00 Environmental Operating funds

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:



(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

Information copy to appropriate Deputy City Manager

Contractor Experience Reference Form

Contractor

Sunlight Enterprises Co., Inc.

Project 1

El Paso Independent School District-Sun Shelters at MacArthur, Western Hills, Burleson Schools

Project 1 Scope

Installed shade structures to cover playground area. Contractor constructed perimeter rockwall around playground area.

Project 1 Comments

EPISD praised contractor for their diligence in completing project on time. EPISD commented that contractor provided a good quality product and good workmanship. EPISD also commented that contractor was responsive to Owner's requests.

Project 2

Ysleta Independent School District-Tier V 3 Classroom Remodel

Project 2 Scope

Contractor remodeled several Tier V 3 classrooms

Project 2 Comments

Pending YISD comments on Contractor's performance.

Project 3

Ysleta Independent School District-HVAC 8 Library Upgrades

Project 3 Scope

Contractor provided HVAC upgrades to eight school libraries

Project 3 Comments

Pending YISD comments on Contractor's performance.

CONSTRUCTION PROJECT FORM
Competitive Sealed Proposal – Lump Sum

DATE: July 16, 2012
PROJECT: Hondo Pass Environmental Services Remodel
SOLICITATION NO: 2012-192
FUNDING SOURCE: Environmental Operating funds
DEPARTMENT: Engineering & Construction Management
DISTRICT(S): 4 **LOCATION:** 4501-B Hondo Pass

Competitive Sealed Proposal

AGENDA DATE: July 24, 2012 **CONTRACTOR:** Sunlight Enterprises Co., Inc.
AMOUNT: \$266,000.00

RECOMMENDATION:

Discussion and action to award Solicitation No. 2012-192 for Hondo Pass Environmental Services Remodel to Sunlight Enterprises Co., Inc., the highest ranked proposal, for an estimated total amount of \$266,000.00.

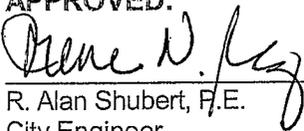
Department: Engineering & Construction Management
Award to: Sunlight Enterprises Co., Inc.
Base Bid: \$258,000.00
Option No. 1 \$3,500.00
Option No. 2 \$4,500.00
Time for Completion: 91 Consecutive Calendar Days
Funding Source: Environmental Operating funds
District: 4

It is requested that the City Manager of the City of El Paso be authorized to sign any contracts or other documents required to effectuate this award.

As a part of this award, upon the review of the City Attorney, the City Engineer may without further authorization from City Council approve contract changes which are necessary for proper execution of the work and carrying out the intent of the project, which are in accordance with applicable law, do not make changes to the prices and are within the appropriate budget.

This is a lump-sum contract. The Engineering & Construction Management Department recommends award to the offeror who submitted the highest ranked proposal.
[Engineering and Construction Management, R. Alan Shubert, (915) 541-4423]

APPROVED:



for R. Alan Shubert, P.E.
City Engineer

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SERVICE SOLUTIONS SUCCESS



ENGINEERING AND CONSTRUCTION
MANAGEMENT DEPARTMENT

July 11, 2011

RECOMMENDATION

To: Sandra Jimenez
Contract Compliance

Through: Sam Rodriguez, Engineering Division Manager

From: Jacob Mowad, Engineering Project Manager

Cc: Miguel Parra, Engineering Division Manager

Subject: Hondo Pass Environmental Services Remodel
Solicitation No. 2012-192

We have reviewed the above subject bid and we recommend that **Base Bid 1, Option 1, & Option 2** be awarded to Sunlight Enterprises Co., Inc., as the company who provided the highest ranked proposal.
Total estimated contract award of **\$266,000.00**

Base Bid 1 - \$258,000.00
Option 1 - \$3,500.00
Option 2 - \$4,500.00

If you have any questions, please call me at 541-4483.

Sincerely,

Jacob Mowad
Project Manager

Mayor
John F. Cook

City Council

District 1
Ann Morgan Lilly

District 2
Susie Byrd

District 3
Emma Acosta

District 4
Carl L. Robinson

District 5
Dr. Michel R. Nee

District 6
Eddie Holguin Jr.

District 7
Steve Ortega

District 8
Cortney Carlisle Niland

City Manager
Joyce A. Wilson

HONDO PASS ENVIRONMENTAL SERVICES REMODEL

Solicitation No. 2012-192

SCOPE OF WORK

The project is approximately 3,000 SF of interior improvements and HVAC upgrades. Work will include demo of existing HVAC system, interior partition walls, ceilings, electrical, plumbing, windows, doors, etc. Improvements will include new HVAC system and duct work, electrical, plumbing, interior partition walls, insulation, ceilings, doors and windows, finishes, etc.

The building will serve as administration of business for City of El Paso Environmental Services Department, and its building program will consist of:

- 4 offices; 1 manager room, 2 supervisor rooms, 1 receptionist room
- 1 file room
- 1 assembly/ conference room
- 2 big areas for work stations
- 1 break room
- 1 utilities/data
- 1 men's restroom
- 1 women's restroom
- 1 shower

This project includes the following bid options:

- **Option No. 1** - Installation of a concrete water diverter
- **Option No. 2** - Painting exterior walls

General Notes:

Contractor will be responsible for:

- providing all labor, materials, and equipment
- adhering to construction documents including specifications and drawings
- patching and painting
- proper off site disposal of waste and debris
- protecting existing improvements (i.e. structures, paving, walls, fence, landscaping, etc.) during demolition and construction activities
- inspecting and reporting any existing damage prior to start of work
- providing temporary fencing, signage, lighting, heating or cooling
- clean up, during demolition and construction, and upon completion
- locating and marking existing utilities prior to demolition and construction (if required)
- testing and balancing of HVAC systems

The description of this scope of work, as shown above, is only a general overview of this project. The work of the contractor shall be fully coordinated with the City of El Paso Engineering

Department personnel for further information. The contractor may begin work immediately after receiving a written Notice to Proceed from the City of El Paso.

This is a Lump Sum Contract

Prior to commencement of any work, the Contractor shall submit and obtain approval from City of El Paso, Engineering & Construction Management Department, for the Sequence of Construction, Schedule of Work, and Haul/Waste Route to an approved disposal site. Traffic Control Plan must be submitted and approved, if applicable. Contractor shall provide written approved documentation from the owner or operator of the waste site.

The description of this scope of work as shown above is only a general overview of this project. Contractor shall refer to the project plans and specifications for further information.

END SCOPE OF WORK

CITY OF EL PASO SUMMARY OF COST PROPOSALS (1)				
BID TITLE: Hondo Pass Environmental Services Remodel			BID NO: 2012-192	
BID DATE: June 13, 2012			DEPARTMENT: Engineering and Construction	
	SUNLIGHT ENTERPRISES CO., INC	MEDLOCK COMMERCIAL CONTRACTORS, LLC	LLOYD HAMILTON CONSTRUCTION INC.	PRIDE GENERAL CONTRACTORS
	Lump Sum	Lump Sum	Lump Sum	Lump Sum
BASE BID 1	\$258,000.00	\$275,952.00	\$281,500.00	\$285,843.00
OPTION NO. 1	\$3,500.00	\$4,352.00	\$3,039.00	\$2,100.00
OPTION NO. 2	\$4,500.00	\$2,100.00	\$3,017.00	\$2,136.00
AMENDMENT NO. 1 ACKNOWLEDGED	YES	YES	NO	YES
BID BOND	YES	YES	YES	YES

CITY OF EL PASO SUMMARY OF COST PROPOSALS (1)				
BID TITLE: Hondo Pass Environmental Services Remodel			BID NO: 2012-192	
BID DATE: June 13, 2012			DEPARTMENT: Engineering and Construction	
	NOBLE GENERAL CONTRACTORS	ARMOR CONSTRUCTION CO., INC.	BLAIR-HALL COMPANY, INC.	F.T. JAMES CONSTRUCTION, INC.
	Lump Sum	Lump Sum	Lump Sum	Lump Sum
BASE BID 1	\$288,000.00	\$298,947.00	\$312,950.00	\$323,323.00
OPTION NO. 1	\$2,100.00	\$1,435.00	\$2,800.00	\$3,333.00
OPTION NO. 2	\$2,300.00	\$6,617.00	\$2,400.00	\$2,222.00
AMENDMENT NO. 1 ACKNOWLEDGED	YES	YES	YES	YES
BID BOND	YES	YES	YES	YES

Approved By:

AT 6/14/12

CITY OF EL PASO SUMMARY OF COST PROPOSALS (1)

BID TITLE: Hondo Pass Environmental Services Remodel		BID NO: 2012-192		
BID DATE: June 13, 2012		DEPARTMENT: Engineering and Construction		
	D & F FRAIRE, INC.	BYERS CONSTRUCTION, INC.		
	Lump Sum	Lump Sum	Lump Sum	Lump Sum
BASE BID 1	\$349,239.60	NO BID		
OPTION NO. 1	\$5,000.00	NO BID		
OPTION NO. 2	\$3,300.00	NO BID		
AMENDMENT NO. 1 ACKNOWLEDGED	YES	NO		
BID BOND	YES	YES		

(1) THIS PORTION IS PART "A" OF THE COMPETITIVE SEALED PROPOSAL OFFEROR CRITERIA EVALUATION

Approved By:  6/14/12

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**ENGINEERING AND CONSTRUCTION
MANAGEMENT DEPARTMENT**



MEMO

TO: R. Alan Shubert, City Engineer
FROM: Edward Nunez, Contracts Development Coordinator
DATE: July 16, 2012
CC: Irene Ramirez, Assistant City Engineer

**SUBJECT: Hondo Pass Environmental Services Remodel,
Solicitation No. 2012-192`**

Bids for the above referenced project opened on June 13, 2012. It is recommended that Byers Construction, Inc. be deemed non-responsive because the company failed to submit the proposal form with its bid. The form was omitted from the bid package.

A copy of the Bid Tabulation is attached for your review which states "no bid" for this bidder.

Mayor
John F. Cook

City Council

District 1
Ann Morgan Lilly

District 2
Susie Byrd

District 3
Emma Acosta

District 4
Carl L. Robinson

District 5
Dr. Michiel R. Noe

District 6
Eddie Holguin Jr.

District 7
Steve Ortega

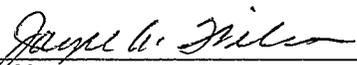
District 8
Cortney Carlisle Niland

City Manager
Joyce A. Wilson

COMPETITIVE SEALED PROPOSAL (CSP) EVALUATION SHEET
Hondo Pass Environmental Services Remodel
 Solicitation No. 2012-192

CRITERIA	Sunlight Enterprises Co., Inc.	Pride General Contractors	Medlock Commercial Contractors, LLC	Lloyd Hamilton Construction, Inc.	Blair-Hall Co., Inc.	Noble General Contractors	F.T. James Construction, Inc.	Armor Construction Co., Inc.	D&F Fraire, Inc.	Byers Construction, Inc.
Part A: Offeror's Price	\$ 266,000.00	\$ 290,079.00	\$ 282,404.00	\$ 287,556.00	\$ 318,150.00	\$ 292,400.00	\$ 328,878.00	\$ 306,999.00	\$ 357,539.60	NO BID
<i>Base Bid + Option No. 1 + Option No. 2</i>										
Maximum 75 Points	75.00	69.00	70.50	69.75	63.00	68.25	60.75	65.25	55.50	
<i>Low Offer / Offer * 75</i>										
Part B: Offeror's Past Performance with Owner										
Maximum 20 points	15.86	16.63	14.94	15.86	16.24	15.86	16.01	15.86	15.86	
Health Insurance	4.00	5.00	5.00	4.00	5.00	0.00	5.00	0.00	0.00	
Maximum 5 Points										
Provides Insurance and pays 100% = 5 points										
Provides Insurance and pays 60% or higher = 4 points										
Provides Insurance and pays > 40% but < 60% = 3 points										
Offers insurance but pays less than 40% = 2 points										
Offers insurance but does not pay any portion of it. = 1 point										
Does not offer insurance. = 0 points										
TOTAL POINTS EARNED	94.86	90.63	90.44	89.61	84.24	84.11	81.76	81.11	71.36	
RANKING	1	2	3	4	5	6	7	8	9	

APPROVED:  6/27/12
 City Engineer Date

APPROVED:  6/27/12
 City Manager Date

**CITY OF EL PASO
COMPETITIVE SEALED PROPOSAL
OFFEROR CERTIFICATION**

HONDO PASS ENVIRONMENTAL SERVICES REMODEL

Solicitation No. 2012-192

The evaluation of offers for this Competitive Sealed Proposal has been completed.

The Offeror, Sunlight Enterprises Co., Inc., has received the
(Contractor's Name)

highest score, 94.86, and is, therefore, certified as offering the City of El Paso the Best Value for this project. The amount of the award will be \$266,000.00.

This amount includes the following proposal components, alternates and/or options with their corresponding amounts:

PROPOSAL COMPONENT	\$ AMOUNT
BASE BID:	\$258,000.00
OPTION No. 1	\$3,500.00
OPTION No. 2	\$4,500.00

I, Carole J. Jernigan, of Eng. & Const. Mgmt. - Contract Comp.
(Name) (Department or Firm)

Concur with this Certification on this the 26th day of June 2012.

I, Paul Kelly, of Eng. & Const. Mgmt Dept.,
(Name) (Department or Firm)

Concur with this Certification on this the 26th day of June 2012.

I, J. H., of Engineering & Construction Mgmt Dept.
(Name) (Department or Firm)

Concur with this Certification on this the 26th day of June 2012.

I, _____, of _____,
(Name) (Department or Firm)

Concur with this Certification on this the _____ day of _____ 2012.



CITY OF EL PASO
COMPETITIVE SEALED PROPOSAL

PROPOSAL

TO THE HONORABLE MAYOR AND CITY COUNCIL
CITY OF EL PASO
EL PASO, TEXAS

The undersigned having familiarized themselves with the local conditions affecting the cost of work and with the Contract documents consisting of Invitation to Bid, Instructions to Bidders, General Conditions, the Contractor's Proposal, Special Bid Conditions, Applicable Wage Rates, the Contract Form, plans, specifications, drawings, and addenda on file in the office of the Engineering & Construction Management Department of the City of El Paso, hereby propose to perform everything required to be performed and to provide furnish and install all the labor, materials, necessary tools, expendable equipment, and all utility and transportation services, and to complete in a workmanlike manner all the work required for the:

Hondo Pass Environmental Services Remodel

Solicitation No. 2012-192

within the specified limits and in accordance with the plans, including Addenda numbers
1, AT THE FOLLOWING LUMP SUM:

ONLY ONE BIDDER MAY BE AWARDED THIS CONTRACT PURSUANT THIS BID.

EACH PROPOSAL MUST BE SUBMITTED ON THE PRESCRIBED FORM AND all blank spaces on the proposal form for proposal prices must be filled in, in ink or typewritten. FAILURE TO FILL IN ALL BLANK SPACES SHALL CAUSE THE BID PROPOSAL TO BE DEEMED NOT RESPONSIVE AND BID PROPOSAL WILL NOT BE CONSIDERED IN DETERMINING THE LOWEST RESPONSIBLE BIDDER.

Note: The offeror who provides the best value for the owner based on the selection criteria and on its ranking evaluation will be awarded the contract if funding is available.

COMPANY NAME: Sunlight Enterprises Co., Inc.

OFFEROR'S SIGNATURE: *Sandra Porras*
Sandra Porras, President

Hondo Pass Environmental Services Remodel
Solicitation No. 2012-192

5/17/2012

BASE BID:

The undersigned agrees to perform all of the work required for the Hondo Pass Environmental Services; as specified and indicated in the drawings and specifications, for the total amount of Remodel:

BASE BID:

\$ 258,000.00

OPTION No. 1:

Install concrete water diverter

\$ 3,500.00

OPTION No. 2:

Paint exterior walls

\$ 4,500.00

CONTRACT TIME AND LIQUIDATED DAMAGES

Bidder agrees to commence work on a date to be specified in a written "Notice to Proceed" issued by the Owner. The Contract Time shall begin on the date to commence work specified in the Notice to Proceed and shall run for ninety-one (91) additional CONSECUTIVE CALENDAR DAYS thereafter. Bidder shall substantially complete the project within eighty-four (84) CONSECUTIVE CALENDAR DAYS after the date to commence work in the Notice to Proceed. Bidder agrees to pay, as liquidated damages, the sum of four hundred fifty dollars and zero cents (\$450.00) for each consecutive calendar day after the date of Substantial Completion, as hereinafter provided in the General Conditions. Bidder further agrees to pay as liquidated damages the sum of three hundred sixty dollars and zero cents (\$360.00) for each consecutive calendar day after the expiration of the Contract Time for Remaining Work, as provided in Paragraph 6.8.3.1 of the General Conditions. The unit price quantities of this contract are estimated.

COMPANY NAME: Sunlight Enterprises Co., Inc.

OFFEROR'S SIGNATURE: *Sandra Porras*

Sandra Porras

Hondo Pass Environmental Services Remodel
Solicitation No. 2012-192

5/17/2012

BID BOND

Enclosed with this Competitive Sealed Proposal is a bid bond for five percent (5%) of the TOTAL offer including base bid(s) and alternate(s) which is agreed shall be collected and retained by the owner(s) as liquidated damages in the event this Competitive Sealed Proposal is accepted by the Owner within sixty (60) work days after the date advised for the reception of offers and the undersigned fails to execute the contract and the required performance and payment bonds with the Owner within fourteen (14) consecutive calendar days after the date said proposal is accepted; otherwise, the said bid security shall be returned to the undersigned upon demand.

THE UNDERSIGNED BIDDER REPRESENTS TO THE CITY AND TO THE OTHER BIDDERS THAT HIS/HER BID, AND THE ESTIMATES ON WHICH IT IS BASED, HAS BEEN CAREFULLY CHECKED AND CONTAINS NO ERRORS, AND NOTHING HAS BEEN OMITTED OR OVERLOOKED IN DETERMINING THE AMOUNTS BID.

BIDDER'S NAME: Sunlight Enterprises Co., Inc.
(AS IT APPEARS ON ORGANIZATION CERTIFICATE ISSUED BY STATE IN WHICH COMPANY WAS ORGANIZED)

BY: *Sandra Porras* 6/13/2012
Signature Date

Sandra Porras, President (915) 779-2792 (915) 566-7901
Print Signer's name & title Telephone Fax

201-B N. Clark El Paso, Texas 79905
Address City, State, Zip Code

Same as Above _____
Physical Address of Business - if different from above City, State, Zip Code

IF THE BIDDER BE A CORPORATION, THE FOLLOWING CERTIFICATE SHOULD BE EXECUTED:

I, Sandra Porras, certify that I am the President Secretary of the corporation named as Bidder hereinabove; that Sandra Porras, who signed the foregoing contract on behalf of the Bidder, was then President of said corporation; that said proposal was duly signed for and in behalf of said corporation by authority of its governing body, and is within the scope of its corporate powers.

Sandra Porras
CORPORATE SECRETARY SIGNATURE AND CORPORATE SEAL