

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: Public Health

AGENDA DATE: July 24, 2012

CONTACT PERSON/PHONE: Michael Hill, Director of Public Health, 771-5702
Bruce D. Collins, Purchasing Manager, 541-4313

DISTRICT (S) AFFECTED: ALL

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Department of Public Health recommends award to the following bidder for solicitation 2012-261 Inflatable-Mobile Drive-through Pharmacy-Vaccination Shelter for purchase of 6 units for an estimated total of \$91,584.00.

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

Department of Public Health has reviewed solicitation 2012-261 and recommends the contract be awarded to EMS Innovations for an estimated amount of \$91,584.00; as the sole bidder, responsive and responsible bidder meeting specifications for the items awarded.

SELECTION SUMMARY:

Solicitation was advertised on 6/12/2012 and 6/19/2012. The postcards were mailed out on 6/12/2012. The solicitation was posted on City website on 6/12/2012. The email (Purmail) notification was sent out on 6/12/2012. A total of six bidders and no local vendors were solicited. A total of one bid was received.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

N/A

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

41150023-06340-508007-G411225 (Public Safety Equipment – OPHP Bio Terrorism)

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD: _____

Name

Signature

Date



7-10-12

**COUNCIL PROJECT FORM
(ONE-TIME BID)**

*****POSTING LANGUAGE BELOW*****

Please place the following item on the **CONSENT** agenda under **BIDS** for the Council Meeting of **JULY 24, 2012**.

The award of Solicitation No. 2012-261 (Inflatable-Mobile Drive-through Pharmacy-Vaccination Shelter) to EMS Innovations, Inc. for a total award of \$91,584.00.

Department:	Public Health
Award to:	EMS Innovations, Inc. Pasadena, MD
Item(s):	All
Option:	To purchase 100% at the same unit price if exercised within 90 days from date of award
Payment Terms:	N30
Unit Amount:	\$15,264.00
Total Award:	\$91,584.00 (for 6 units)
Account No.:	41150023-508007-06340-G411225
Funding Source:	OPHP Bio Terrorism – Public Safety Equipment
District(s):	All

This is a fixed-price, single (one-time) purchase.

The Financial Services - Purchasing Division and Public Health recommend award as indicated to EMS Innovations, Inc., the sole responsive, responsible bidder.



CITY OF EL PASO BID TABULATION FORM



Bid Opening Date: JUNE 27, 2012

Solicitation #: 2012-261

Project Name: INFLATABLE-MOBILE DRIVE-THROUGH PHARMACY-VACCINATION SHELTER

Department: PUBLIC HEALTH

			EMS INNOVATIONS, INC. PASADENA, MD					
ITEM	QTY.	DESCRIPTION OF ITEM	UNIT PRICE	TOTAL PRICE (6 X UNIT PRICE)	UNIT PRICE	TOTAL PRICE (6 X UNIT PRICE)	UNIT PRICE	TOTAL PRICE (6 X UNIT PRICE)
1	6 EACH	INFLATABLE-MOBILE DRIVE-THROUGH PHARMACY-VACCINATION SHELTER	\$15,264.00	\$91,584.00	\$0.00	\$0.00	\$0.00	\$0.00
<p>OPTION TO PURCHASE ADDITIONAL QUANTITY OF ITEMS THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO PURCHASE AN ADDITIONAL QUANTITY OF ITEMS, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS.</p> <p>BIDDER OFFERS THE CITY THE OPTION OF PURCHASING ONE HUNDRED PERCENT (100%) OF THE ORIGINAL CONTRACT QUANTITIES, AT THE SAME UNIT PRICE, IF THE OPTION IS EXERCISED WITHIN:</p>								
A. NINETY [90] DAYS FROM DATE OF AWARD OF THE CONTRACT.			YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		YES <input type="checkbox"/> NO <input type="checkbox"/>		YES <input type="checkbox"/> NO <input type="checkbox"/>	
B. ONE-HUNDRED, EIGHTY (180) DAYS FROM DATE OF AWARD OF THE CONTRACT.			YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		YES <input type="checkbox"/> NO <input type="checkbox"/>		YES <input type="checkbox"/> NO <input type="checkbox"/>	
C. NO OPTION OFFERED			<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	
PAYMENT TERMS:			NET- 30 DAYS					
BIDDER AGREES TO ACCEPT PAYMENT BY PROCUREMENT CARD:			YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		YES <input type="checkbox"/> NO <input type="checkbox"/>		YES <input type="checkbox"/> NO <input type="checkbox"/>	
BIDDER'S PROMISED DELIVERY: Within consecutive calendar days			70 DAYS					
<p><small>IF BIDDER DOES NOT SPECIFY AN EARLIER DELIVERY, THE CITY'S REQUIRED DELIVERY SHALL PREVAIL. A DELIVERY DATE LATER THAN THE CITY'S REQUIRED DELIVERY MAY BE CAUSE FOR REJECTION OF THE BID.</small></p> <p>The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.</p>								
BIDS SOLICITED:6			BIDS RECEIVED: 1		BIDS LOCAL: 0		NO BIDS: 0	

NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.

APPROVED BY:
 DATE: 7/9/12

<p>EMS Innovations P.O. Box 239 Pasadena, MD 21123-0239</p>	<p>DHS Systems LLC 33 Kings Highway Orangeburg, NY 10962</p>	<p>HDT Expenditary Systems, Inc. 3200 Green Forest Ave Buena Vista, VA 24416</p>
<p>CVS Caremark One CVS Drive Woonsocket, RI 02895</p>	<p>Mscripts One Sansome Street, Suite 810 San Francisco, CA 94104</p>	<p>King County Courthouse 516 Third Avenue Seattle, WA 98104</p>