

CITY OF EL PASO, TEXAS
DEPARTMENT HEAD'S SUMMARY REQUEST FOR COUNCIL ACTION (RCA)

DEPARTMENT: **General Services**

AGENDA DATE: **07/25/06**

CONTACT PERSON/PHONE: **General Services, Jeff Belles, (915) 621-6819**

DISTRICT(S) AFFECTED: **N/A**

SUBJECT:

APPROVE: Reinstatement Request

BACKGROUND / DISCUSSION:

Employee resigned in good standing and meets all the requirements for reinstatement as per CSC Rules and Regulations.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one? If so, when?

No

AMOUNT AND SOURCE OF FUNDING:

N/A

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

As per Civil Service Commission approval on 7/13/06

*******REQUIRED AUTHORIZATION*******

LEGAL: (if required) _____

FINANCE: (if required) _____

OTHER: _____

(Example: if RCA is initiated by Purchasing, client department should sign also)

Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____

DATE: _____

Consent Document 07/25/06

Reinstatement

Radell, Larry – Automotive Technician II
[Jeff Belles, General Services, (915) 621-6819]

06 JUL 17 PM 1:53
CITY OF EL PASO

5A

REINSTATEMENT BACKGROUND INFORMATION
07/13/06

TO: CIVIL SERVICE COMMISSION
RE: REQUEST FOR REINSTATEMENT
RADELL, LARRY – AUTOMOTIVE TECHNICIAN II

CIVIL SERVICE COMMISSION PROVISION REGARDING REINSTATEMENT:

ARTICLE VI. Section 6.10-10. REINSTATEMENT FOLLOWING RESIGNATION. Any person who has held a classified position and has resigned from the service in good standing and without fault or delinquency will, upon Council approval of a request, be placed on the proper reinstatement list below those on the list because of layoff or job abolishment. Such requests must be made within one year from the date of resignation, except as provided in the Rules. Not more than one reinstatement after resignation may be granted any employee.

Rule 13, Section 7. REINSTATEMENT FOLLOWING RESIGNATION.

c. Upon a determination that a former employee has resigned in good standing, the Council, after receiving a recommendation from the Commission, shall approve the request for the former employee to be placed on a reinstatement list, conditional on the person's passing a medical examination and background investigation, if required by the Commission or Council. Said medical examination must be performed by a physician acceptable to the Council in accordance with the physical specifications established for the position.

d. Those former uniformed employees requesting reinstatement to the Fire, Police, and EMS Departments must take and pass the medical examination and a physical agility test prior to the reinstatement to actual duty. One additional attempt at the physical agility test will be permitted after a period of six months has elapsed for persons failing the agility test on the first attempt. Persons requesting reinstatement to the Police Department will also be required and allowed one opportunity to take a psychological examination prior to reinstatement to actual duty. Persons requesting reinstatement to E.M.S. will also be required and allowed one opportunity to take a medical knowledge and skills test prior to reinstatement to actual duty. (Passed 8/21/84 and amended 8/11/87 & 03/17/92)

Date Reinstatement Request Received: 06/15/06

Date Resignation Effective: 06/17/05

Has individual ever been reinstated after resignation: No

Attachments: Department's Comments
Reinstatement Request

COMMISSIONERS:

Boureslan, Ali
Brannon, Edith
Gezelius, Ken
Graham, Elijah
Mosher, Fran
Reynolds, Thurman
Ruck, Lance E.
Schwartz, Elma
Scott, Valerie



CIVIL SERVICE COMMISSION

#2 Civic Center Plaza – 3rd Fl.
El Paso, TX 79901-1196

Telephone 541-4216
Fax 541-4220

M E M O R A N D U M

TO: Jeffrey Belles, Director
General Services

FROM: Linda Ball Thomas, Secretary
Civil Service Commission

SUBJECT: Reinstatement Request
Larry Radell - Automotive Technician II

DATE: June 16, 2006

A handwritten signature in black ink, appearing to be "LBT", is written over the "FROM:" line of the memorandum.

May we have your comments regarding the attached request for reinstatement?

In order to place this request on the agenda for the Civil Service Commission meeting of 07/13/06, we need your comments by 06/26/06.

Please call me at 541-4082 if you have any questions. Thank you.

LBT/rb
Attachments

JOHN COOK
MAYOR



CITY COUNCIL
ANN MORGAN LILLY, DISTRICT 1
SUSANNAH M. BYRD, DISTRICT 2
J. ALEXANDRO LOZANO, DISTRICT 3
MELINA CASTRO, DISTRICT 4
PRESI ORTEGA, JR., DISTRICT 5
EDDIE HOLGUIN JR., DISTRICT 6
STEVE ORTEGA, DISTRICT 7
BETO O'ROURKE, DISTRICT 8

JOYCE WILSON
CITY MANAGER

JEFFREY A BELLES
DIRECTOR

GENERAL SERVICES DEPARTMENT

To: Linda Thomas, Human Resources Director
From: Jeffrey A Belles, Director
Subject: Reinstatement Request
Larry Radell, Auto Technician II
Date: June 26, 2006

I strongly recommend the approval of Larry Radell's request for reinstatement. He is an excellent technician and the City will benefit from his return.

RECEIVED

JUN 26 2006

**CIVIL SERVICE
COMMISSION**

REINSTATEMENT REQUEST

TO:

Linda Ball Thomas, Secretary
Civil Service Commission
#2 Civic Center Plaza, 3rd Floor
El Paso, Texas 79901

FROM:

Name:

Larry Radell

Address:

City/State/Zip:

Telephone:

Social Security:

Honorable Civil Service Commission:

I hereby request that my name be placed on the REINSTATEMENT LIST for the position of Auto Tech II (your title when you resigned).

I resigned in good standing from the El Paso Fleet Services Department on 6/17/05 (this date must not exceed one year from the date of resignation

per the City Charter Section 6.10 which states as follows: "... Such requests must be made within one year from the date of resignation, except as provided in the Rules."

If it has been more than one year since your resignation, you must provide the following information required by the rule below:

Rule 13.7.f. states: The City Council, upon recommendation of the Commission, may approve a request for reinstatement after more than one year in cases where professional training or specialized skill is required, and where the person desiring reinstatement has been engaged either in study to benefit himself or herself for his or her duties or was in an occupation or position tending to increase his or her value in the position.

Have you engaged in study, duties, an occupation or position that increased your value in the position? Yes No

If you answered "no" to this question you are not eligible for reinstatement. If yes, please provide detailed information and documentation.