

DATE: July 13, 2005  
TO: CITY CLERK  
FROM: Roberto Contreras

Telephone  
(8:00 AM – 5:00 PM)

Please place the following item on the **CONSENT** Agenda for the Council Meeting of:

July 26, 2005

Item should read as follows:

Roberto Contreras to block off Alicia Arzola between 12560 and 12572 on July 31, 2005 from 12:00 p.m. to 8:30 p.m. for a block party. Approximately 40 persons will take part and 100 spectators are anticipated. Barricades must be manned according to the State's "Manual of Uniform Traffic Control Devices".

(District 6) [Roberto Contreras]

SPECIAL INSTRUCTIONS:

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*PERMIT# 05-091*

**BUILDING PERMITS & INSPECTIONS USE** Item No. \_\_\_\_\_

POLICE DEPARTMENT

FIRE DEPARTMENT

SUN METRO

*N/A* PARKS DEPARTMENT

ENGINEERING/TRAFFIC

*N/A* TXDOT

*N/A* STREET DEPARTMENT

*N/A* CIVIC CENTER

COMPLETE

**CITY OF EL PASO, TEXAS**  
**DEPARTMENT HEAD'S SUMMARY REQUEST FOR COUNCIL ACTION (RCA)**

**DEPARTMENT:** BUILDING PERMITS & INSPECTIONS

**AGENDA DATE:** JULY 26, 2005

**CONTACT PERSON/PHONE:** ROBERTO CONTRERAS / \_\_\_\_\_

**DISTRICT(S) AFFECTED:** 6

**SUBJECT:**

**APPROVE** a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Roberto Contreras to block off Alicia Arzola between 12560 and 12572 on July 31, 2005 from 12:00 p.m. to 8:30 p.m. for a block party. Approximately 40 persons will take part and 100 spectators are anticipated. Barricades must be manned according to the State's "Manual of Uniform Traffic Control Devices". (District 6) [Roberto Contreras]

**BACKGROUND / DISCUSSION:**

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action?

The office of Building Permits & Inspections recommends approval for Roberto Contreras to block off Alicia Arzola between 12560 and 12572 on July 31, 2005. The department has no objections with this event.

**PRIOR COUNCIL ACTION:**

Has the Council previously considered this item or a closely related one? If so, when?

N/A

**AMOUNT AND SOURCE OF FUNDING:**

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

N/A

**BOARD / COMMISSION ACTION:**

Enter appropriate comments or N/A

N/A

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**LEGAL:** (if required) \_\_\_\_\_ **FINANCE:** (if required) \_\_\_\_\_

**OTHER:** \_\_\_\_\_

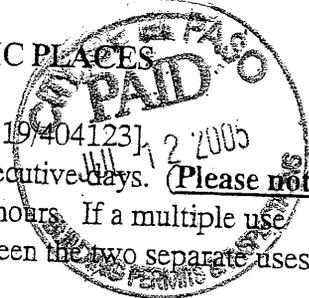
(Example: if RCA is initiated by Purchasing, client department should sign also)  
*Information copy to appropriate Deputy City Manager*

**APPROVED FOR AGENDA:**

**CITY MANAGER:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

REQUEST FOR TEMPORARY USE OF  
CITY STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES



Fees: \$15.75 One event to take place on one day.

[36010119/404123]

\$21.00 Multiple permits for two or more similar events to take place on consecutive days. (Please note: a street may not be continuously blocked for more than 24 consecutive hours. If a multiple use permit is granted, the street must be cleared, cleaned and opened between the two separate uses.)

(Please type or print)

1. Applicant:

ROBERTO COUTINERAS.

(Person/Organization)

Contact Person:

ROBERTO COUTINERAS.

Name

Street Number

City

State

Zip Code

Telephone No.

Between 8:00 AM - 5:00 PM

2. Type of Event:

DANZA DE MATA CHINES.

(Moving)

- Parade
- Demonstration
- Foot Race/Walk
- Bike Race
- Other: \_\_\_\_\_

(Stationary)

- Block party
- Bazaar
- Festival
- Sidewalk Sale
- Other: \_\_\_\_\_

3. Date of Event:

7-31-05

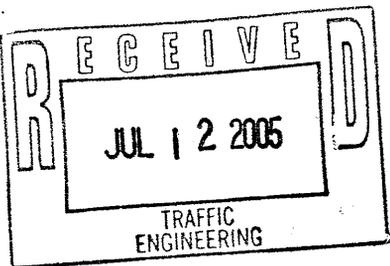
Total Time of Event:

from 12:00 P.M. to 8:30 P.M.  
(Time) (Time)

Time in which police traffic control services will be needed:

from \_\_\_\_\_ to \_\_\_\_\_

This is the time in which police officers will be moving your event on the streets. This is the time for which you will be charged for police traffic control.



7/26

Fin #053111

4. Approximate number of participants:  
40 Persons    \_\_\_\_\_ Vehicles    \_\_\_\_\_ Animals    \_\_\_\_\_ Other    Specify: \_\_\_\_\_

\*Section 13.32.100 requires you to keep the parade route clean and free of animal excrement during the parade.

5. Approximate or anticipated number of spectators: 100

6. Purpose of Event: (i.e. fund-raiser, school activity, etc.)

CELEBRAR EL 2<sup>DO</sup> ANIVERSARIO DE LA DANCA  
DE MATACHINES

If this is a fund-raiser and you estimate that you will raise over \$500, please list your Charitable Solicitation Permit number: \_\_\_\_\_

7. Proposed Route: (streets, parks, sidewalks to be used or blocked)  
ATTACH A CLEAR AND SPECIFIC HAND DRAWN MAP

4 CASAS DE LA CALLE ALICIA ARZOLA.  
BLOCK OFF 12560 TO 12572 ALICIA ARZOLA

Location of assembly area, if separate or different:

**IMPORTANT INFORMATION REGARDING TRAFFIC CONTROL:**

If traffic control will be provided by the El Paso Police Department for a moving event, you must submit a map of the route for the event. The Police Department will then prepare a traffic control plan along with an estimated cost for their services as provided in Section 13.32.110. You will be billed for the actual cost after the event.

If traffic control will not be provided by the El Paso Police Department, then you must submit a map and written traffic control plan to Building Permits & Inspections or the Engineering/Traffic Division, not less than seven days prior to the date of the event.

You will also be responsible for paying for and providing any barricades and signs. The barricading shall be manned and the barricading and signing shall comply with the provisions set forth in the State's

"Manual of Uniform Traffic Control Devices." Please feel free to contact the City's Engineering/Traffic Division, 6<sup>th</sup> Floor, 541-4050, for more information.

8. Amplification devices to be used:  Yes  No

Use permitted only between the hours of 7 a.m. and 10 p.m.

If amplification is being requested, number of and sound amplifying capacity of microphones, amplifiers and speakers proposed to be used. Also, state whether or not the purpose is advertising any goods, property, services, or entertainment, the primary purpose of which advertising is the making of a profit for a business.

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Regarding the use of San Jacinto Plaza, amplification may only be used on the stage. If you wish to use this area, you must also contact the Parks and Recreation Department, 6<sup>th</sup> Floor, and reserve the stage. A fee is charged for the use of this area. Additionally, other ordinances may apply to or restrict the use of city-owned property, including parks.

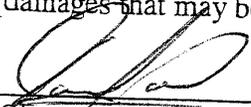
9. Method of Street and Right-of-Way cleaning:

SELF CLEANING

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Section 13.32.100 requires you to clean the streets, sidewalks, and other rights-of-way from all event litter and debris, including that left by spectators. In the event that you do not clean these areas, the City may perform such cleaning and you will be charged. You may also arrange in advance to have the Street Department perform the cleaning for a charge by filling out a separate request form and submitting it to Building Permits & Inspections Office no later than fourteen days prior to the date of the event.

**RELEASE:** In consideration of the permit for use of city streets, sidewalks, and other places held for public use, it is understood that the applicant(s) contained herein do hereby release and discharge the City, and its respective officers, directors, agents, and employees, jointly and severally, from any and all liability for illness, injuries and damages that may be suffered which arise out of or result from participation in this event.

  
\_\_\_\_\_  
Signature of Applicant

7-11-05  
\_\_\_\_\_  
Date

For DANZA SAN FRANCISCO DE ASES DE LA MISION DE GUADALUPE  
(Organization/Sponsor, if any)

Please note: If the parade or temporary event is designed to be held by or for any person other than the applicant, the applicant shall attach a communication in writing from the person authorizing the applicant to apply for the permit.

For Office Use Only

Event: ROBERTO CONTRERAS BLOCK PARTY

\$15.75 Fee Paid: 220050000000002822  
\$21.00

City Council Hearing: JULY 26, 2005

Copy to:

- Police Department
- Fire Department
- Sun Metro
- Parks Department

- Engineering-Traffic Div.
- Highway Department
- Street Department
- Civic Center

Comments:

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**PERMIT**

EVENT: ROBERTO CONTRERAS BLOCK PARTY

LOCATION BLOCK OFF ALICIA ARZOLA BETWEEN 12560 AND 12572

DATE OF EVENT: JULY 31, 2005 FROM 12:00 P.M. TO 8:30 P.M.

City Council Action:  Approved  Disapprove  Approve W/Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: \_\_\_\_\_

**R. Alan Shubert, P.E.**  
**BUILDING PERMITS & INSPECTIONS DIRECTOR**

12560 Alicia Arzola - Delta Viva  
12564 Alicia Arzola - ~~Delta Viva~~  
12572 Alicia Arzola - ~~Delta Viva~~  
12568 Alicia Arzola - Delta Viva Casa Evento

CASAS NO AFECTADAS

FLORES ALBA DR.

COSAS NO AFECTADAS.

BARRA

CASA AFECTADA	12560
CASA AFECTADA	12564
CASA EUEVA	12568
CASA AF.	12572

COSAS NO AFECTADAS

AFECTADAS

FLORES ALBA DR.

BANQUETA DE LAS CASAS

NO HAY CASAS PARA ENFRENTE DE ESTE LADO DE LA CALLE ALBA ARZOLA. CASAS NO AFECTADAS.

- KARY ANNE -

CASAS NO AFECTADA

TERRENO PARA PARQUE EN CONSTRUCCION

3



CITY OF EL PASO  
ENGINEERING DEPARTMENT / TRAFFIC DIVISION  
TRAFFIC CONTROL PLAN APPLICATION

PROJECT NO: 05- 3146

Location: 1248 - ALICIA ARZOLA If Alley Check Here: [ ]

Contact Person: Roberto Contreras

Firm: \_\_\_\_\_ Barricade Co.: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Project: BLOCK PARTY

Type Closure: ROAD CLOSURE

Closure Dates: 7/31/05 Time: 12:00 - 8:30 PM.  
0900-1600 (Unless Noted on TCP)

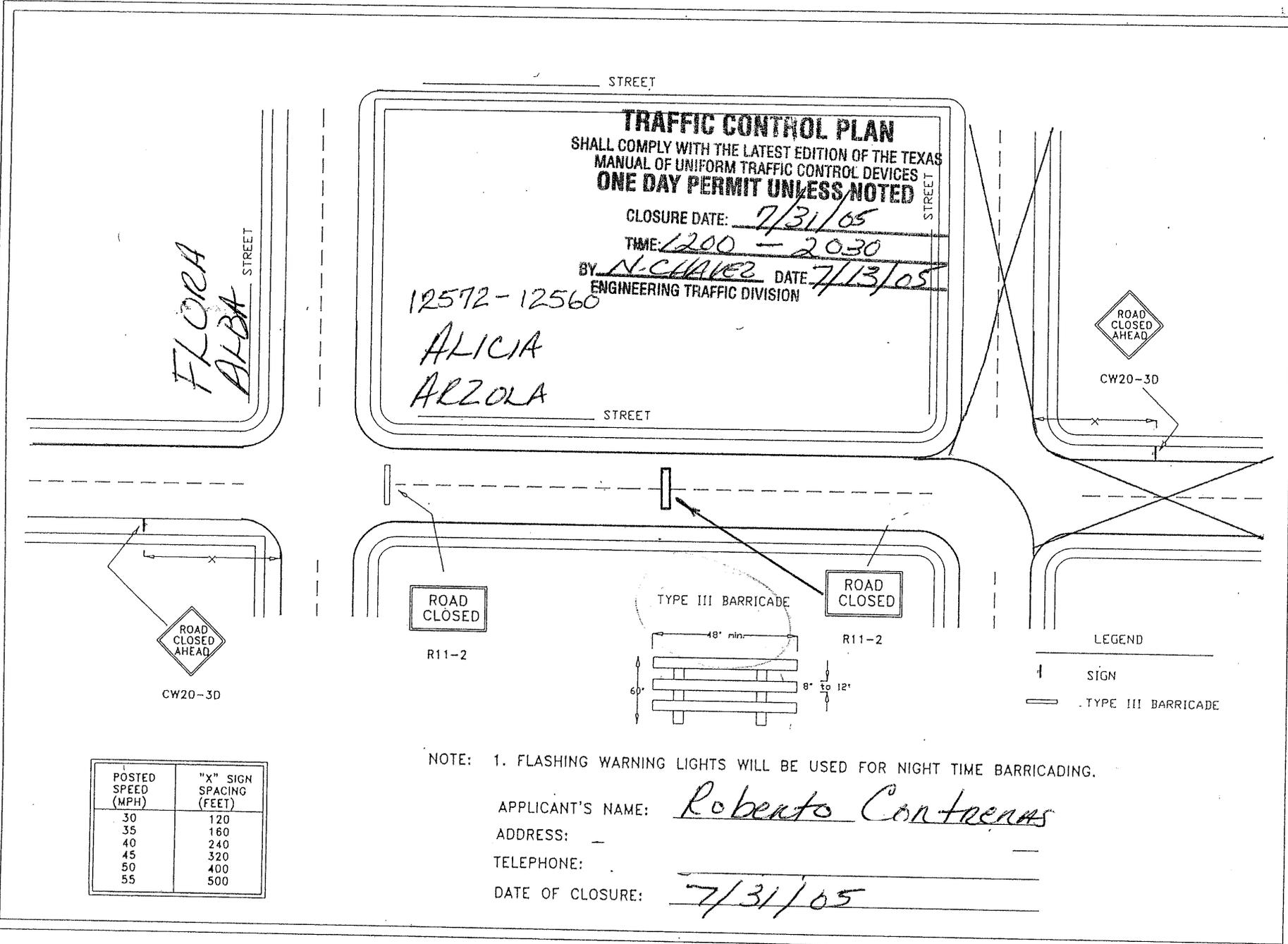
Recommendations: RENT SIGNS FROM BARRICADE CO.

Approved By: [Signature]

Date: 7/13/05

District: 6

ALL TRAFFIC CONTROL MUST COMPLY WITH THE LATEST EDITION OF THE TEXAS MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES AND CITY OF EL PASO POLICIES.



POSTED SPEED (MPH)	"X" SIGN SPACING (FEET)
30	120
35	160
40	240
45	320
50	400
55	500

NOTE: 1. FLASHING WARNING LIGHTS WILL BE USED FOR NIGHT TIME BARRICADING.

APPLICANT'S NAME: Roberto Contreras  
 ADDRESS: \_\_\_\_\_  
 TELEPHONE: \_\_\_\_\_  
 DATE OF CLOSURE: 7/31/05

PROJECT NAME	TRAFFIC CONTROL PLAN
SCALE	AS SHOWN
ENGINEER'S SEAL	
DATE	
APPROVED BY	
NEIGHBORHOOD BLOCK PARTY	
CITY OF EL PASO ENGINEERING	
DWGT	TITLE
INCH	





7/12/2005  
11:48:34AM

**Receipt #: 220050000000002822**

**Date: 07/12/2005**

Station ID: 2

**Line Items:**

Case No	Address	Tran Code	Description	Revenue Account No	Amount Paid
		BPI_PARADE	Parade Permits - 15.7500 @ \$1.0000	36010119-404123	15.75
<b>Line Item Total:</b>					<b>\$15.75</b>

**Payments:**

Method	Payer	Bank No	Account No	Confirm No	How Received	Amount Paid
Cash					In Person	50.75
Change					In Person	(35.00)
<b>Payment Total:</b>						<b>\$15.75</b>

This is a receipt for payment only.  
This is not a permit or license

For Office Use Only

Event: ROBERTO CONTRERAS BLOCK PARTY

\$15.75 Fee Paid: 220050000000002822  
\$21.00

City Council Hearing: JULY 26, 2005

Copy to:

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Police Department          | <input checked="" type="checkbox"/> Engineering-Traffic Div. |
| <input checked="" type="checkbox"/> Fire Department <i>VWA</i> | <input type="checkbox"/> Highway Department                  |
| <input checked="" type="checkbox"/> Sun Metro                  | <input type="checkbox"/> Street Department                   |
| <input type="checkbox"/> Parks Department                      | <input type="checkbox"/> Civic Center                        |

Comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PERMIT

EVENT: ROBERTO CONTRERAS BLOCK PARTY

LOCATION BLOCK OFF ALICIA ARZOLA BETWEEN 12560 AND 12572

DATE OF EVENT: JULY 31, 2005 FROM 12:00 P.M. TO 8:30 P.M.

City Council Action:  Approved  Disapprove  Approve W/Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: \_\_\_\_\_

R. Alan Shubert, P.E.  
BUILDING PERMITS & INSPECTIONS DIRECTOR

Jul. 13. 2005 2:58PM CITY OF EL PASO

No. 2760 P. 5/10

For Office Use Only

Event: ROBERTO CONTRERAS BLOCK PARTY

\$15.75 Fee Paid: 2200500000000002822  
\$21.00

City Council Hearing: JULY 26, 2005

Copy to:

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Police Department | <input checked="" type="checkbox"/> Engineering-Traffic Div. |
| <input checked="" type="checkbox"/> Fire Department   | <input type="checkbox"/> Highway Department                  |
| <input checked="" type="checkbox"/> Sun Metro         | <input type="checkbox"/> Street Department                   |
| <input type="checkbox"/> Parks Department             | <input type="checkbox"/> Civic Center                        |

Comments: Sun Metro has no objection to  
the event.  
Luis Lujan 7/13/05

**PERMIT**

EVENT: ROBERTO CONTRERAS BLOCK PARTY

LOCATION BLOCK OFF ALICIA ARZOLA BETWEEN 12560 AND 12572

DATE OF EVENT: JULY 31, 2005 FROM 12:00 P.M. TO 8:30 P.M.

City Council Action:  Approved  Disapprove  Approve W/Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: \_\_\_\_\_

**R. Alan Shubert, P.E.**  
**BUILDING PERMITS & INSPECTIONS DIRECTOR**

For Office Use Only

Event: ROBERTO CONTRERAS BLOCK PARTY

\$15.75 Fee Paid: 220050000000002822

\$21.00

City Council Hearing: JULY 26, 2005

Copy to:

Police Department  
 Fire Department  
 Sun Metro  
 Parks Department

Engineering-Traffic Div.  
 Highway Department  
 Street Department  
 Civic Center

Comments: Engineering Dept, Traffic Div has no object to the street closure for the Block Party.  
Keith Bennett ( Traffic Controls Planning Supervisor) 7/15/05

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PERMIT

EVENT: ROBERTO CONTRERAS BLOCK PARTY

LOCATION BLOCK OFF ALICIA ARZOLA BETWEEN 12560 AND 12572

DATE OF EVENT: JULY 31, 2005 FROM 12:00 P.M. TO 8:30 P.M.

City Council Action:  Approved  Disapprove  Approve W/Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: \_\_\_\_\_

\_\_\_\_\_  
**R. Alan Shubert, P.E.**  
**BUILDING PERMITS & INSPECTIONS DIRECTOR**

For Office Use Only

Event: Roberto Contreras Block Party

Fee Paid: 2200500000000002822

City Council Hearing: July 26, 2005  
Date

Copy To:

- Police Department
- Fire Department
- Sun Metro
- Parks Department

- Engineering-Traffic Div.
- Highway Department
- Street Department
- Civic Center

**Comments:**

The El Paso Police Department has no objection with this event.

The Department will monitor the event as necessary with the district car.

There will be no cost to city or applicant.

05-091

PERMIT

EVENT Roberto Contreras Block Party

LOCATION: Block off Alicia Arzola between 12560 and 12572

DATE OF EVENT: July 31, 2005 from 12:00 P.M. to 8:30 P.M.

CITY COUNCIL ACTION:      Approve      Disapprove      Approve w/ Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: \_\_\_\_\_

\_\_\_\_\_  
Building Permits & Inspections Director

JOHN F. COOK  
MAYOR

JOYCE WILSON  
CITY MANAGER

R. ALAN SHUBERT, P.E.  
DIRECTOR



July 18, 2005

**BUILDING PERMITS &  
INSPECTIONS DEPARTMENT**

**CITY COUNCIL**

ANN MORGAN LILLY  
DISTRICT NO. 1

SUSANNAH M. BYRD  
DISTRICT NO. 2

J. ALEXANDRO LOZANO  
DISTRICT NO. 3

MELINA CASTRO  
DISTRICT NO. 4

PRESI ORTEGA, JR.  
DISTRICT NO. 5

EDDIE HOLGUIN, JR.  
DISTRICT NO. 6

STEVE ORTEGA  
DISTRICT NO. 7

BETO O'ROURKE  
DISTRICT NO. 8

Roberto Contreras

**FROM:** Building Permits & Inspections  
**SUBJECT:** Application for use of City Streets/Sidewalks (in connection with a Parade, Walk, Run, etc.)

This is only a recommendation from Building Permits & Inspections to the Mayor and Council. They will make the final determination at the City Council Meeting on July 26, 2005 at 9:00 a.m. We recommend a representative be present to answer any questions that City Council may have.

**REQUEST:**

Roberto Contreras to block off Alicia Arzola between 12560 and 12572 on July 31, 2005 from 12:00 p.m. to 8:30 p.m. for a block party. Approximately 40 persons will take part and 100 spectators are anticipated. Barricades must be manned according to the State's "Manual of Uniform Traffic Control Devices". (District 6) [Roberto Contreras] Permit # 05-091

**RESPONSES:**

No objections from Fire, Sun Metro, and Traffic/Engineering. The El Paso Police Department has no objection with this event. The Department will monitor the event as necessary with the district car. There will be no cost to city or applicant. The office of Building Permits & Inspections recommends approval.

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R. ALAN SHUBERT, P.E.  
BUILDING PERMITS & INSPECTIONS DIRECTOR