

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Engineering & Construction Management

AGENDA DATE: July 26, 2011

CONTACT PERSON/PHONE: R. Alan Shubert, P.E., City Engineer, 541-4423

DISTRICT(S) AFFECTED: 8

SUBJECT:

Award of Solicitation No. 2011-248 for the South El Paso Senior Center Park Improvements to Martinez Irrigation and Landscapes, Inc. for a total estimated amount of \$84,122.00.

BACKGROUND / DISCUSSION:

The work for this project consists of replacing park equipment, tables/benches/trash receptacles and the installation of an irrigation system (including subsurface) at the South El Paso Senior Citizen Center. The improvements will include but not be limited to all excavation and earthwork, concrete work for sidewalks, stamped concrete, pavement; shrubs and sodding; irrigation piping, electrical work, lighting and irrigation piping.

The total contract time is for a period of 60 consecutive calendar days, 45 consecutive calendar days for substantial completion and 15 consecutive calendar days for remaining work.

This is a low bid, unit-priced contract. Martinez Irrigation and Landscapes, Inc. is the lowest responsible, responsive bidder. It is requested that the City Manager be authorized to sign the reference contract.

PRIOR COUNCIL ACTION:

N/A

AMOUNT AND SOURCE OF FUNDING:

\$84,122.00 - Community Development Block Grant (CDBG) 36th Year

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

Information copy to appropriate Deputy City Manager

Contractor Experience Reference Form

Contractor

Martinez Irrigation & Landscapes, Inc.

Project 1

Northeast Regional Park

Project 1 Scope

Martinez Irrigation & Landscapes, Inc. were responsible for installing new softball & soccer fields and general landscaping for this project.

Project 1 Comments

Martinez Irrigation & Landscapes, Inc. were the sub contractor for this project under Blair Hall Co., Inc. and they complied with the Contract Documents.

Project 2

Westside Recreation Center

Project 2 Scope

Martinez Irrigation & Landscapes, Inc. were responsible for installing softball & soccer fields and general landscaping for this project.

Project 2 Comments

Martinez Irrigation & Landscapers, Inc. were the sub contractor for this project under Samcorp General Contractor and they complied with the Contract Documents.

Project 3

Project 3 Scope

Project 3 Comments

CONSTRUCTION PROJECT FORM
Unit Price

DATE: July 18, 2011
PROJECT: South El Paso Senior Center Park Improvements
SOLICITATION NO: 2011-248
FUNDING SOURCE: Community Development Block Grant (CDBG) 36th Year
DEPARTMENT: Community Development
DISTRICT(S): 8 **LOCATION:** 600 S. Ochoa

AGENDA DATE: July 26, 2011 **Lowest responsible bidder**
CONTRACTOR: Martinez Irrigation and Landscapes, Inc.
TOTAL ESTIMATED AMOUNT: \$84,122.00

Award of Solicitation No. 2011-248 for the South El Paso Senior Center Park Improvements to Martinez Irrigation and Landscapes, Inc. for a total estimated amount of \$84,122.00.

It is requested that the City Manager of the City of El Paso be authorized to sign any contracts or other documents required to effectuate this award.

Work under this unit price contract is only an estimated value and will be ordered, performed, invoiced, and paid by measured quantity. The actual cost of this contract may be higher or lower than the total estimated value and will be the sum total of unit prices at the end of the contract term.

As a part of this award, upon the review of the City Attorney, the City Engineer may without further authorization from City Council approve contract changes which are necessary for proper execution of the work and carrying out the intent of the project, which are in accordance with applicable law, do not make changes to the prices and are within the appropriate budget.

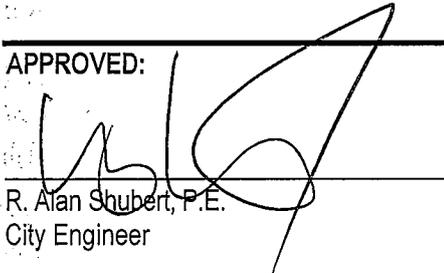
This is a low bid, unit-price contract. The Engineering and Construction Management Department recommends award as indicated to Martinez Irrigation and Landscapes, Inc. the lowest responsible, responsive bidder.

DESCRIPTION OR EXPLANATION:

Base Bid I \$84,122.00

TOTAL ESTIMATED AWARD: \$84,122.00
TIME FOR COMPLETION: 60 Consecutive Calendar Days
SUBSTANTIAL COMPLETION: 45 Consecutive Calendar Days
REMAINING WORK: 15 Consecutive Calendar Days
LIQUIDATED DAMAGES: \$250.00/Consecutive Calendar Day
\$100.00/Consecutive Calendar Day

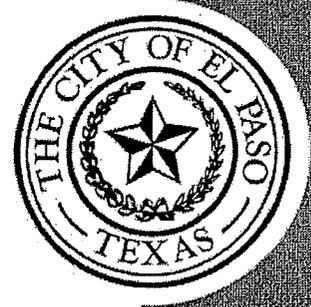
APPROVED:


R. Alan Shubert, P.E.
City Engineer

Dedicated to Outstanding Customer Service for a Better Community

SERVICE SOLUTIONS SUCCESS

**ENGINEERING AND CONSTRUCTION
MANAGEMENT DEPARTMENT**

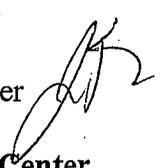


MEMORANDUM

July 11, 2011

TO: Michelle LePage,
Contract Compliance Administrator.

FROM: Carlos Adame, Associate AIA, Project Manager

THRU: Javier Reyes, P.E., Engineering Division Manager 

SUBJECT: Bid Recommendation for **South El Paso Senior Center
Improvements**
Solicitation No. 2011-248

I have reviewed and analyzed the tabulation of bids for the above mentioned project(s). I recommend that the apparent lowest responsive bidder, **Martinez Irrigation & Landscapes, Inc.** be awarded the contract as follows:

Sum Total Base Bid - **\$84,122.00**

If you have any questions, I can be reached at 541-4444.

Mayor
John F. Cook

City Council

District 1
Ann Morgan Lilly

District 2
Susie Byrd

District 3
Emma Acosta

District 4
Carl L. Robinson

District 5
Dr. Michel R. Noe

District 6
Eddie Holguin Jr.

District 7
Steve Ortega

District 8
Corney Carlisle Niland

City Manager
Joyce A. Wilson

South El Paso Senior Center Park Improvements

Solicitation No. 2011-248

SCOPE OF WORK

SCOPE SUMMARY

The work for this project consists of replacing Park Equipment, Tables/Benches/Trash Receptacles and the installation of an irrigation system (including subsurface) at the South El Paso Senior Citizen Center. The improvements will include but not be limited to all excavation and earthwork, concrete work for sidewalks, stamped concrete, pavement; shrubs and sodding; irrigation piping, electrical work, lighting electrical work, irrigation piping, as indicated on drawings, for a complete installation.

SCOPE ITEMS

1. POINT OF CONTACT-Contractor shall provide information regarding point of contact and emergency telephone numbers. City of El Paso will designate a point of contact for project. All matters relating to project will be routed through point of contact.
2. CODE/STANDARDS/PERMITS-All work shall be regulated by the strictest applicable code for the type of work on this project. Contractor will be responsible for acquiring all applicable permits. All work shall comply with applicable standards, including but not limited to; City of El Paso Design and Construction Standards for Park Facilities, ANSI, ASHRAE, ASTM, SMACNA, UL, NFPA, Building Code ICC, etc.
3. UTILITIES-Contractor shall initiate and conduct all required coordination with all utilities with regard to electrical connections, taps, metering, etc.
4. DRAWINGS-All drawings are diagrammatic. All field conditions, dimensions, etc. shall be verified by contractor prior to start of construction. Contractor shall verify all project component requirements for submitting bid.
5. SPECIFICATIONS-All work shall comply with the specifications of this project.
6. EXCAVATION AND EARTHWORK-As indicated in drawings.
7. CONCRETE SIDEWALKS-As indicated in drawings.
8. IRRIGATION SYSTEM-Irrigation system is depicted on drawings.
9. IRRIGATION PIPING-All drawings are diagrammatic. Contractor shall verify component requirements for submitted bid.
10. EXISTING IRRIGATION SYSTEM - Components of the existing irrigation system shall be removed where it conflicts in location or function with the new irrigation components. Piping and buried components shall be abandoned in place.
11. NEW IRRIGATION SYSTEM-Install new subsurface irrigation system as per project drawings.

12. CONCRETE WORK- Install concrete as per plan.
13. WROUGHT IRON FENCE REPAIR -The fence shall be repaired where required.
14. WROUGHT IRON FENCE PAINTING - The fence shall be painted. Contractor to coordinate color selection with project point of contact.
15. BUILDING PAINTING- The building shall be painted. Contractor to coordinate color selection with project point of contact.
16. EXISTING PARK EQUIPMENT- Existing tables, benches and trash receptacles will be removed and disposed of.
17. TABLE LIGHTING - Provide lighting as indicated in drawings.
18. NEW TRASH RECEPTACLES-Install receptacles provided by others.
19. DISCREPANCIES- The contractor shall advise project manager of any discrepancies in plans or discovered conditions which affect the intent of the project documents. Construction in unaffected parts of the project will continue as required. Resolution of any discrepancy will be documented and work shall proceed as per a mutual agreement between contractor and the City.
20. BARRICADES AND SAFETY-Contractor shall properly cordon off areas of construction and maintain a safe working area for workers, facility employees and general public.
21. CLEANUP- Contractor shall keep areas of construction free of clutter or debris and properly dispose of construction material. Park facility trash receptacles cannot be used for construction material disposal.
22. PROTECTION OF PROPERTY AND EQUIPMENT-Contractor shall provide, as required protection for furniture, equipment, etc., that could possibly be affected during construction.
23. CONSTRUCTION SCHEDULE/UPDATES -Contractor shall provide a construction schedule before construction start to City of El Paso construction manager or designated point of contact. Updates on construction and schedule changes to be reported immediately to City point of contact.
24. TRAINING-Contractor shall conduct a training session at project conclusion for City of El Paso Maintenance staff. Training session will include discussion of equipment location and layout, equipment function, operation and maintenance.
25. PROJECT INFORMATION PACKET-Contractor shall provide project information packet containing warranty information, equipment data, instruction manuals, etc.

END SCOPE OF WORK

CITY OF EL PASO BID TABULATION									
BID TITLE: SOUTH EL PASO SENIOR CENTER PARK IMPROVEMENTS				BID NO: 2011-248					
BID DATE: June 15, 2011				DEPARTMENT: ENGINEERING & CONSTRUCTION MANAGEMENT					
				MARTINEZ IRRIGATION & LANDSCAPES, INC. EL PASO, TX		ARMOR CONSTRUCTION COMPANY, INC. EL PASO, TX		KARLSRUHER INC. dba CSA ENGINEERS & CONSTRUCTORS EL PASO, TX	
ITEM #	EST. QTY	UNITS	DESCRIPTION	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
BASE BID - UNIT PRICE SCHEDULE:									
1	1	LS	MOBILIZATION (NOT TO EXCEED 5% OF TOTAL BASE BID)	\$2,665.00	\$2,665.00	\$4,007.38	\$4,007.38	\$4,180.00	\$4,180.00
				CONTRACTOR'S PERCENTAGE = 3.17%		CONTRACTOR'S PERCENTAGE = 2.93%		CONTRACTOR'S PERCENTAGE = 4.10%	
2	1	LS	STORM WATER POLLUTION PREVENTION PLAN	\$1,500.00	\$1,500.00	\$3,007.38	\$3,007.38	\$1,930.00	\$1,930.00
3	6	EA	REMOVE EXISTING PICNIC TABLES	\$166.00	\$996.00	\$401.23	\$2,407.38	\$257.00	\$1,542.00
4	6	EA	REMOVE PARK BENCHES	\$166.00	\$996.00	\$401.23	\$2,407.38	\$160.00	\$960.00
5	30	LF	REMOVE CONCRETE CURB	\$10.00	\$300.00	\$70.25	\$2,107.50	\$23.15	\$694.50
						CONTRACTOR'S TOTAL = \$2,107.38			
6	2,750	SF	REMOVE EXISTING GRASS	\$0.40	\$1,100.00	\$0.90	\$2,475.00	\$0.96	\$2,640.00
						CONTRACTOR'S TOTAL = \$2,469.88			
7	20	SY	REMOVE EXISTING LANDSCAPING CHAT	\$10.00	\$200.00	\$106.87	\$2,137.40	\$12.86	\$257.20
						CONTRACTOR'S TOTAL = \$2,137.38			
8	85	SY	NEW 5' WIDE ADA COMPLIANT CONCRETE SIDEWALK	\$35.00	\$2,975.00	\$49.23	\$4,184.55	\$34.72	\$2,951.20
						CONTRACTOR'S TOTAL = \$4,184.88			
9	8,800	SF	PAINT-EXTERIOR CMU WALL OF BUILDING	\$2.42	\$21,296.00	\$1.11	\$9,768.00	\$1.89	\$16,632.00
						CONTRACTOR'S TOTAL = \$9,779.38			
10	1	LS	REPAIR AND PAINT EXTERIOR METAL CLADDING	\$2,346.00	\$2,346.00	\$5,007.38	\$5,007.38	\$2,654.00	\$2,654.00
11	1	LS	REMOVE AND REPLACE METAL COPING (CAP) IN ITS ENTIRETY	\$4,692.00	\$4,692.00	\$16.08	\$16.08	\$5,144.00	\$5,144.00
						CONTRACTOR'S TOTAL = \$4,503.38			
12	1	LS	WROUGHT IRON FENCE	\$2,933.00	\$2,933.00	\$5,907.38	\$5,907.38	\$2,572.00	\$2,572.00
13	1	LS	EXISTING METAL HANDRAILS	\$2,106.00	\$2,106.00	\$2,482.38	\$2,482.38	\$450.00	\$450.00

Approved By: *MY*

CITY OF EL PASO BID TABULATION

BID TITLE:		SOUTH EL PASO SENIOR CENTER PARK IMPROVEMENTS				BID NO: 2011-248		DEPARTMENT: ENGINEERING & CONSTRUCTION MANAGEMENT		
BID DATE:		June 15, 2011						KARLSRUHER INC. dba CSA ENGINEERS & CONSTRUCTORS EL PASO, TX		
		MARTINEZ IRRIGATION & LANDSCAPES, INC. EL PASO, TX			ARMOR CONSTRUCTION COMPANY, INC. EL PASO, TX					
ITEM #	EST. QTY	UNITS	DESCRIPTION	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	
14	1	LS	IRRIGATION SYSTEM AS PER PLANS	\$9,487.00	\$9,487.00	\$8,007.38	\$8,007.38	\$8,359.00	\$8,359.00	
15	4,000	SF	SODDING (TIFWAY 419 TURF SOD)	\$1.20	\$4,800.00	\$1.13	\$4,520.00	\$2.25	\$9,000.00	
							CONTRACTOR'S TOTAL = \$4,507.38			
16	60	LF	NEW METAL HANDRAIL	\$58.00	\$3,480.00	\$43.12	\$2,587.20	\$25.72	\$1,543.20	
							CONTRACTOR'S TOTAL = \$2,587.38			
17	4	EA	INSTALLATION OF SHADED LIGHTED PICNIC UNITS (SHADE CANOPIES AND PICNIC UNITS PROVIDED BY OTHERS)	\$3,146.00	\$12,584.00	\$15,199.38	\$60,797.52	\$8,805.00	\$35,220.00	
							CONTRACTOR'S TOTAL = \$15,199.38			
18	6	EA	INSTALLATION OF PARK BENCHES (PARK BENCHES PROVIDED BY OTHERS)	\$750.00	\$4,500.00	\$401.23	\$2,407.38	\$321.50	\$1,929.00	
19	4	EA	INSTALLATION OF TRASH RECEPTACLES (TRASH RECEPTACLES PROVIDED BY OTHERS)	\$600.00	\$2,400.00	\$526.84	\$2,107.36	\$192.90	\$771.60	
							CONTRACTOR'S TOTAL = \$2,107.38			
20	1	EA	PROJECT SITE SIGN	\$750.00	\$750.00	\$1,957.38	\$1,957.38	\$643.00	\$643.00	
21	28	EA	SHRUBS	\$22.00	\$616.00	\$150.37	\$4,210.36	\$20.58	\$576.24	
							CONTRACTOR'S TOTAL = \$3,007.38			
22	1,000	SF	NEW 3' THICK LANDSCAPE SCREENING	\$1.00	\$1,000.00	\$2.16	\$2,160.00	\$1.10	\$1,100.00	
							CONTRACTOR'S TOTAL = \$2,157.38			
23	40	EA	REMOVE EXISTING CONCRETE STEPPING STONES	\$10.00	\$400.00	\$52.68	\$2,107.20	\$5.14	\$205.60	
							CONTRACTOR'S TOTAL = \$2,107.38			
SUM TOTAL BASE BID				\$84,122.00		\$136,776.97		\$101,954.54		
							CONTRACTOR'S TOTAL = \$94,454.65			
AMENDMENTS NO. 1, NO. 2, & NO. 3 ACKNOWLEDGED				YES		YES		YES		
BID BOND				YES		YES		YES		

Approved By: *MD*

CITY OF EL PASO BID TABULATION

BID TITLE: SOUTH EL PASO SENIOR CENTER PARK IMPROVEMENTS
 BID DATE: June 15, 2011
 BID NO: 2011-248

DEPARTMENT: ENGINEERING & CONSTRUCTION MANAGEMENT

	GARCOM, INC. EL PASO, TX	MATYEAR CONSTRUCTION COMPANY, INC. EL PASO, TX	LICON ENGINEERING CO., INC. EL PASO, TX
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ITEM #	EST. QTY	UNITS	DESCRIPTION	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
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BASE BID - UNIT PRICE SCHEDULE:

1	1	LS	MOBILIZATION (NOT TO EXCEED 5% OF TOTAL BASE BID)	\$4,800.00	\$4,800.00	\$6,000.00	\$6,000.00	\$8,000.95	\$8,000.95
				CONTRACTOR'S PERCENTAGE = 4.27%		CONTRACTOR'S PERCENTAGE = 4.92%		CONTRACTOR'S PERCENTAGE = 4.84%	
2	1	LS	STORM WATER POLLUTION PREVENTION PLAN	\$3,800.00	\$3,800.00	\$966.00	\$966.00	\$1,648.20	\$1,648.20
3	6	EA	REMOVE EXISTING PICNIC TABLES	\$400.00	\$2,400.00	\$275.00	\$1,650.00	\$533.40	\$3,200.40
4	6	EA	REMOVE PARK BENCHES	\$325.00	\$1,950.00	\$275.00	\$1,650.00	\$333.38	\$2,000.28
5	30	LF	REMOVE CONCRETE CURB	\$15.00	\$450.00	\$20.00	\$600.00	\$16.01	\$480.30
6	2,750	SF	REMOVE EXISTING GRASS	\$1.75	\$4,812.50	\$0.46	\$1,265.00	\$0.54	\$1,485.00
7	20	SY	REMOVE EXISTING LANDSCAPING CHAT	\$59.18	\$1,183.60	\$16.50	\$330.00	\$55.21	\$1,104.20
						CONTRACTOR'S TOTAL = \$300.00			
8	85	SY	NEW 5' WIDE ADA COMPLIANT CONCRETE SIDEWALK	\$54.52	\$4,634.20	\$44.00	\$3,740.00	\$53.34	\$4,533.90
9	8,800	SF	PAINT-EXTERIOR CMU WALL OF BUILDING	\$1.23	\$10,824.00	\$2.15	\$18,920.00	\$1.31	\$11,528.00
10	1	LS	REPAIR AND PAINT EXTERIOR METAL CLADDING	\$300.00	\$300.00	\$7,690.00	\$7,690.00	\$5,734.02	\$5,734.02
11	1	LS	REMOVE AND REPLACE METAL COPING (CAP) IN ITS ENTIRETY	\$21,350.00	\$21,350.00	\$12,120.00	\$12,120.00	\$26,703.17	\$26,703.17
12	1	LS	WROUGHT IRON FENCE	\$2,320.80	\$2,320.80	\$8,900.00	\$8,900.00	\$8,667.70	\$8,667.70
13	1	LS	EXISTING METAL HANDRAILS	\$300.00	\$300.00	\$845.00	\$845.00	\$2,000.24	\$2,000.24

Approved By: *Mh*

CITY OF EL PASO BID TABULATION

BID TITLE:		SOUTH EL PASO SENIOR CENTER PARK IMPROVEMENTS				BID NO: 2011-248		DEPARTMENT: ENGINEERING & CONSTRUCTION MANAGEMENT			
BID DATE:		June 15, 2011				GARCOM, INC. EL PASO, TX		MATYEAR CONSTRUCTION COMPANY, INC. EL PASO, TX		LICON ENGINEERING CO., INC. EL PASO, TX	
ITEM #	EST. QTY	UNITS	DESCRIPTION	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL		
14	1	LS	IRRIGATION SYSTEME AS PER PLANS	\$8,500.00	\$8,500.00	\$10,887.00	\$10,887.00	\$18,535.54	\$18,535.54		
15	4,000	SF	SODDING (TIFWAY 419 TURF SOD)	\$0.75	\$3,000.00	\$1.38	\$5,520.00	\$1.02	\$4,080.00		
16	60	LF	NEW METAL HANDRAIL	\$35.00	\$2,100.00	\$30.00	\$1,800.00	\$60.01	\$3,600.60		
17	4	EA	INSTALLATION OF SHADED LIGHTED PICNIC UNITS (SHADE CANOPIES AND PICNIC UNITS PROVIDED BY OTHERS)	\$7,475.00	\$29,900.00	\$8,445.00	\$33,780.00	\$10,934.64	\$43,738.56		
18	6	EA	INSTALLATION OF PARK BENCHES (PARK BENCHES PROVIDED BY OTHERS)	\$750.00	\$4,500.00	\$98.00	\$588.00	\$1,866.89	\$11,201.34		
19	4	EA	INSTALLATION OF TRASH RECEPTACLES (TRASH RECEPTACLES PROVIDED BY OTHERS)	\$575.00	\$2,300.00	\$60.00	\$240.00	\$533.40	\$2,133.60		
20	1	EA	PROJECT SITE SIGN	\$600.00	\$600.00	\$2,500.00	\$2,500.00	\$2,000.24	\$2,000.24		
21	28	EA	SHRUBS	\$26.00	\$728.00	\$25.30	\$708.40	\$45.34	\$1,269.52		
22	1,000	SF	NEW 3' THICK LANDSCAPE SCREENING	\$1.60	\$1,600.00	\$1.15	\$1,150.00	\$1.54	\$1,540.00		
23	40	EA	REMOVE EXISTING CONCRETE STEPPING STONES	\$2.00	\$80.00	\$3.00	\$120.00	\$6.67	\$266.80		
SUM TOTAL BASE BID				\$112,433.10		\$121,969.40		\$165,452.56			
						CONTRACTOR'S TOTAL = \$121,939.40					
AMENDMENTS NO. 1, NO. 2, & NO. 3 ACKNOWLEDGED				YES		YES		YES			
BID BOND				YES		YES		YES			

Approved By: *ML*