



**CITY-COUNTY OFFICE OF EMERGENCY MANAGEMENT**

June 29, 2004

Mayor, CAO, and City Council Members

**RE: CITY OF EL PASO SUBRECIPIENT AWARD -- 2004 STATE HOMELAND SECURITY PROGRAM FROM TEXAS ENGINEERING EXTENSION SERVICE (TEEX)**

The City of El Paso has been awarded a \$500,862.00 grant from the Texas Engineering Extension Service (TEEX). The award from TEEX is a U.S. Department of Homeland Security, Office of Domestic Preparedness program for procurement and management of equipment, planning, training and exercises related to terrorism preparedness and response. The grant includes a base award of \$450,862.00, and a regional award from the Council of Government (COG) for \$50,000.00.

This award will be distributed as follows: El Paso Fire Department \$225,431.00, El Paso Police Department \$225,431.00 and El Paso Municipal Services \$50,000.00. These funds are authorized for the purchase of equipment in the following categories: Personal Protective Equipment, Explosive Device Mitigation and Remediation Equipment, Chemical, Biological, Radiological, Nuclear and Explosive (CBRNE) Search and Rescue Equipment, Interoperable Communications Equipment, Detection Equipment, Decontamination Equipment, Physical Security Enhancement Equipment, Terrorism Incident Prevention Equipment, CBRNE Logistical Support Equipment, CBRNE Incident Response Vehicles, Medical Supplies and Limited Types of Pharmaceuticals, CBRNE Reference Materials, Agricultural Terrorism Prevention Response and Mitigation Equipment, CBRNE Response Watercraft, CBRNE Aviation Equipment, Cyber Security Enhancement Equipment, Intervention Equipment, and Other Authorized Equipment.

The Project and Budget Period for this grant is December 1, 2003 – November 30, 2005.

**In order to accept this award, the Mayor must sign the subrecipient award, and original copies shall be returned to TEEX by August 16, 2004.**

If you have any questions or require additional information, please contact Chief Ray Apodaca, OEM Coordinator, 771-1010, or [Apodacarx@elpasotexas.gov](mailto:Apodacarx@elpasotexas.gov).

Respectfully,

Ray Apodaca  
OEM Coordinator

## RESOLUTION

### BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

THAT the City Council accept and the Mayor be authorized to sign the award, and any subsequent documents, pertaining to the Texas Engineering Extension Service (TEEX) award number 2004 SHSP-24000 in the amount of \$450,862.00. This is a U.S. Department of Homeland Security, Office of Domestic Preparedness program for procurement and management of equipment, planning, training and exercises related to terrorism preparedness and response, and the regional award from the Council of Government for \$50,000.00, for a total grant amount of \$500,862.00, to be distributed to the El Paso Fire Department, the El Paso Police Department and the El Paso Municipal Services, as stated therein. Additionally, the City Council authorizes the Staff of Office of Management and Budget to prepare any budget changes necessary to facilitate this award. There are no required matching funds for this grant.

Passed and approved this 27<sup>th</sup> day of July, 2004.

CITY OF EL PASO

\_\_\_\_\_  
Joe Wardy  
Mayor

ATTEST:

\_\_\_\_\_  
Richarda Duffy Momsen  
City Clerk

APPROVED AS TO FORM:



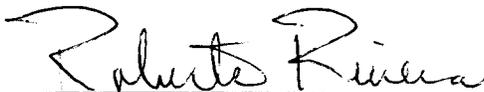
\_\_\_\_\_  
Marvin Foust  
Assistant City Attorney

APPROVED AS TO CONTENT:



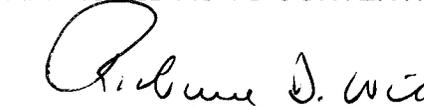
\_\_\_\_\_  
Daryl Cole, Director, Street Dept. for  
for Municipal Services

APPROVED AS TO CONTENT:



\_\_\_\_\_  
Chief Roberto Rivera  
Fire Department

APPROVED AS TO CONTENT:



\_\_\_\_\_  
Chief Richard D. Wiles  
Police Department

June 4, 2004

Chief Ray Apodaca  
8600 Montana Ave  
El Paso, TX 79925

Dear Chief Apodaca:

You are receiving the enclosed *Notice of Subrecipient Award* for the 2004 State Homeland Security Program and Texas 2004 State Homeland Security Program Grant Instructions because you are registered as the Jurisdiction Point of Contact for the City of El Paso on the Texas Domestic Preparedness Assessment website. If you are no longer serving in that capacity please immediately give this packet to the correct individual. Your senior elected official has been informed in the grant announcement letter that this packet would be sent to you.

The enclosed documents contain the necessary documentation and instructions for you to utilize your 2004 State Homeland Security Program (SHSP) sub-grant to improve your jurisdiction's ability to respond to potential terrorist use of a Weapon of Mass Destruction.

Jurisdictions with an exercise amount in block 12 have been nominated to participate in the Texas WMD/Terrorism Incident Exercise Program. The exercise program will be provided using grant funds retained by the state on the jurisdiction's behalf. Jurisdictions nominated for an exercise need to complete block 12A. Jurisdictions declining the exercise will receive the grant amount shown in block 11, but not the exercise amount.

**The *Notice of Subrecipient Award* should be signed by the County Judge, City Mayor, City Manager, Mayor Pro-TEM, Executive Director for the Council of Government, or Chief Financial Officer for the jurisdiction. Subgrants to agencies should be signed by the agency director. Other signatures will require an accompanying statement from the senior elected official authorizing the individual to sign for the jurisdiction. The Deadline to return the signed *Notice of Subrecipient Award* is August 16, 2004, either by fax or postmarked with the due date. Jurisdictions that cannot meet the deadline should immediately contact the Texas Engineering Extension Service to request an extension. A maximum 30 day extension may be granted to allow for schedules of City Councils and Commissioners' Courts. The offer of award will be withdrawn if the signed *Notice of Subrecipient Award* is not returned by the due date or extended date.**

Address:

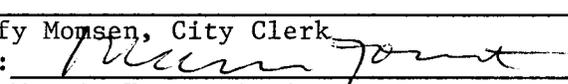
Director of Domestic Preparedness  
John B. Connally Building  
301 Tarrow-TEEX, Suite 138  
College Station, TX 77840-7896  
Fax: (979) 458-6927  
Email: [support@texasdpa.com](mailto:support@texasdpa.com)

If you have any questions, or require further information regarding this award, please do not hesitate to contact Charles Todd, TEEX Director of Domestic Preparedness, at (979) 458-6815.

Sincerely,

*R. Charles Todd*

Charles Todd  
Director of Domestic Preparedness  
Texas Engineering Extension Service

<b>TEXAS ENGINEERING EXTENSION SERVICE</b>  <b>STATE HOMELAND SECURITY GRANT PROGRAM</b>	<b>NOTICE OF SUBRECIPIENT AWARD FOR City of El Paso</b>	
<b>1. RECIPIENT NAME AND ADDRESS</b> Chief Ray Apodaca 8600 Montana Ave El Paso, TX 79925	<b>4. AWARD NUMBER:</b> 2004 SHSP - 24000	
	<b>5. PROJECT PERIOD:</b> FROM DEC 1, 2003 – NOV. 30, 2005  <b>BUDGET PERIOD:</b> FROM DEC 1, 2003 – NOV. 30, 2005	
<b>IA. GRANTEE IRS/VENDOR NO.</b> 17460007499	<b>6. AWARD DATE</b> June 4, 2004	<b>7. ACTION</b>  Initial Award
	<b>8. CFDA NUMBER:</b> 97.004	
<b>9. AMOUNT AWARDED AS A BASE GRANT:</b> \$450,862.00		
<b>3. GRANT TITLE</b> 2004 STATE HOMELAND SECURITY PROGRAM	<b>10. AMOUNT AWARDED FROM REGION:</b> \$50,000.00	
<b>3A. Grant award number to TEEX:</b> 2004-GE-T4-0015	<b>11. TOTAL SUBRECIPIENT AWARD (9+10):</b> \$500,862.00	
<b>12. ADDITIONAL AMOUNT AWARDED FOR AN EXERCISE PROGRAM TO BE PROVIDED FROM FUNDS RETAINED BY THE STATE:</b>  <i>BLOCK 12A TO BE COMPLETED ONLY IF AN AMOUNT IS SHOWN IN BLOCK 12</i>		
<b>12A. SUBRECIPIENTS WITH AN AMOUNT IN BLOCK 12 MUST CHECK ONE BOX</b>  <input type="checkbox"/> SUBRECIPIENT ACCEPTS EXERCISE AMOUNT SHOWN IN BLOCK 12, ALL SPECIAL CONDITIONS, AND THE GRANT AMOUNT SHOWN IN BLOCK 11.  <input type="checkbox"/> SUBRECIPIENT DECLINES EXERCISE AMOUNT SHOWN IN BLOCK 12 AND DOES NOT ACCEPT SPECIAL CONDITION NUMBER 10. SUBRECIPIENT ACCEPTS ALL OTHER SPECIAL CONDITIONS AND THE GRANT AMOUNT SHOWN IN BLOCK 11.		
<b>13. SPECIAL CONDITIONS</b> THE ABOVE GRANT IS SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH IN THE <i>NOTICE OF SUBRECIPIENT AWARD</i> AND IN THE TEXAS 2004 SHSP GRANT INSTRUCTIONS		
<b>13. STATUTORY AUTHORITY FOR GRANT</b> THIS PROJECT IS SUPPORTED UNDER PUBLIC LAW 108-90, THE DEPARTMENT OF HOMELAND SECURITY APPROPRIATIONS ACT, 2004.		
<b>13. METHOD OF PAYMENT</b>  REIMBURSEMENT: SEE DETAILS IN TEXAS 2004 STATE HOMELAND SECURITY PROGRAM GRANT INSTRUCTIONS		
AGENCY APPROVAL	SUBRECIPIENT ACCEPTANCE	
<b>16. SIGNATURE OF APPROVING TEEX OFFICIAL</b>    Arturo Alonzo Deputy Director/CFO Texas Engineering Extension Service	<b>17. TYPED NAME AND TITLE OF AUTHORIZED SUBRECIPIENT OFFICIAL</b>  CITY OF EL PASO JOE WARDY MAYOR	
AGENCY USE ONLY	<b>18. SIGNATURE OF AUTHORIZED SUBRECIPIENT OFFICIAL</b>  	<b>18A. DATE</b>

ATTEST: \_\_\_\_\_  
 Richarda Duffy Momen, City Clerk  
 APPROVED AS TO FORM: \_\_\_\_\_  
 Marvin Foust, Assistant City Attorney

**TEXAS ENGINEERING EXTENSION  
SERVICE****STATE HOMELAND SECURITY  
GRANT PROGRAM****NOTICE OF  
SUBRECIPIENT AWARD**  
City of El Paso

AWARD NUMBER 2004 SHSP - 24000 AWARD DATE June 4, 2004

***SPECIAL CONDITIONS***

- 1) The ***Notice of Subrecipient Award*** is only an offer until the subrecipient returns the signed copy of the Notification of Subrecipient Award in accordance with the date provided in the transmittal letter.
- 2) The subrecipient agrees to use funds in accordance with the instructions in the Texas 2004 SHSP Grant Instructions.
- 3) The subrecipient agrees to comply with the applicable financial and administrative requirements set forth in the current edition of Office of Justice Programs (OJP) Financial Guide.
- 4) The subrecipient agrees to comply with the organizational audit requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, as further described in the current edition of the OJP Financial Guide, Chapter 19.
- 5) Subrecipient agrees to make no request for reimbursement prior to return of this agreement approved by the subrecipient and signed by the authorized subrecipient representative.
- 6) Subrecipient agrees to make no request for reimbursement for goods or services procured by subrecipient prior to the performance period start date of this agreement.
- 7) Subrecipient agrees to comply with the instructions in the Texas 2004 SHSP Grant Instructions regarding base grant awards if an amount is indicated in block 9
- 8) Subrecipient agrees to comply with the instructions in the Texas 2004 SHSP Grant Instructions regarding regional awards if an amount is indicated in block 10.
- 9) Subrecipient agrees to comply with any special conditions and projects listed in this ***Notice of Subrecipient Award*** for regional projects.
- 10) Subrecipient acknowledges and agrees that if an amount is listed in block 12 for exercises that the amount will be held by TEEX as the State Administrative Agency, on behalf of the jurisdiction, and will be used to provide the exercise program under the Texas WMD Terrorism Exercise Program.
- 11) The subrecipient affirms that federal funds will be used to supplement existing funds, and will not replace (supplant) funds that have been appropriated for the same purpose. Subrecipient may be required to supply documentation certifying that a reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of federal funds.

**TEXAS ENGINEERING EXTENSION  
SERVICE**

**STATE HOMELAND SECURITY  
GRANT PROGRAM**

**NOTICE OF  
SUBRECIPIENT AWARD  
For  
City of El Paso**

AWARD NUMBER 2004 SHSP - 24000 AWARD DATE June 4, 2004-

***SPECIAL CONDITIONS FOR REGIONAL PORTION OF AWARD***

Projects and Conditions for the Regional Portion of the Award.

Insure that regional responders are aware of regional response equipment, the capabilities, the locations, the contact person for the equipment, the procedures for accessing mutual aid, and the protocol for use.

- Project 1. Build and expand PPE by procuring approved tight-fitting, full facepiece, negative pressure, air purifying respirators with the appropriate cartridge(s) or canister(s), and P100 filter(s) for protection against toxic industrial chemicals, particulates, and military specific agents.
- Project 2. Build and expand PPE by procuring approved liquid splash resistant chemical clothing, boots, gloves, and hoods (permeable or non permeable) - ( encapsulated or non-encapsulated).
- Project 3. Build and expand PPE by procuring approved full facepiece, powered air purifying respirator (PAPR) and chemically resistant hood with appropriate cartridge(s) or canister(s), and high-efficiency filter(s) for protection against toxic industrial chemicals, particulates, and military specific agents.
- Project 4. Build and expand PPE by procuring approved inner chemical/biological resistant garment.
- Project 5. Build and expand PPE by procuring approved escape mask for self-rescue.
- Project 6. Procurement of approved tactical entry equipment which will enhance our police special operations teams' capabilities to prevent incidents of domestic terrorism.
- Project 7. Procurement of approved Title III equipment which will enhance our police special operations teams' capabilities to prevent incidents of domestic terrorism.
- Project 8. Expand the current CBRNE logistical support equipment through the procurement of approved equipment tracking/inventory software(with and without bar coding systems).
- Project 9. Procurement of approved surveillance and communication equipment that will enhance the police departments' aviation units ground surveillance capabilities. This project will depend upon TEEX and ODP approval. The jurisdictions must coordinate approval of this project with TEEX.
- Project 10. Procure approved hazardous materials response vehicle(s) for regional response to WMD/CBRNE incidents.
- Project 11. Expand on the current explosive device mitigation and remediation equipment, by procuring approved CBRNE compatible total containment vessel (TCV) enhancing the police departments' bomb squad response capabilities to a terrorist incident.

***End of Notice of Subrecipient Award***