

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:**       Engineering

**AGENDA DATE:**     July 27, 2010

**CONTACT PERSON NAME AND PHONE NUMBER:**     R. Alan Shubert, P.E., City Engineer

**DISTRICT(S) AFFECTED:**   8

**SUBJECT:**

The Engineering and Health Departments, based on evaluation factors established for this procurement, recommend award to the sole proposer as indicated. Approval of this award is subject to the City subsequently approving an ordinance for a five (5) year special privilege license, giving the City the option to extend the term of the special privilege license at the same annual license fees for an additional five one year terms.

**BACKGROUND / DISCUSSION:**

The City of El Paso wants to have a well established downtown street vending program. The award of the request for proposal will provide a long term street vending program that takes into account the public's wishes as well as the historic and architectural theme of downtown. The special license agreement is for an initial five year term with options to renew for an additional five one year terms. Big Boy Ice Cream will pay a five year fee of \$6,243 for the food kiosk and \$104,080 for food carts 1-19. The City received one other bid for this project but the proposer was deemed non-responsive because the company could not produce the required financial information.

**PRIOR COUNCIL ACTION:**

N/A

**AMOUNT AND SOURCE OF FUNDING:**

N/A

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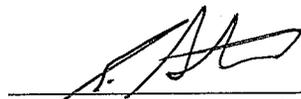
**BOARD / COMMISSION ACTION:**

N/A

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\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**



(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

*Information copy to appropriate Deputy City Manager*

**PROJECT FORM  
REQUEST FOR PROPOSAL**

DATE: July 20, 2010

PROJECT: DOWNTOWN FOOD CART VENDING  
SOLICITATION NO: 2010-190R  
DEPARTMENT: ENGINEERING  
FUNDING SOURCE: N/A  
REPRESENTATIVE DISTRICT (S): 8

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RECOMMENDATION: Vendor: Big Boy Ice Cream  
El Paso, TX  
Item: All  
Amount: N/A

The Engineering and Health Departments, based on evaluation factors established for this procurement, recommend award to the sole proposer as indicated. Approval of this award is subject to the City subsequently approving an ordinance for a five (5) year special privilege license, giving the City the option to extend the term of the special privilege license at the same annual license fees for an additional five one year terms.

TOTAL RECOMMENDED LICENSE FEE: \$110,323.00  
Total 5-year  
Concession Fee

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COUNCIL APPROVED  REJECTED  MUNICIPAL CLERK \_\_\_\_\_

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APPROVED: COUNCIL MEETING DATE: July 27, 2010



R. Alan Shubert, P.E., City Engineer

**COMMITTEE SCORE SHEET**

SOLICITATION NO: 2010-190R

SOLICATION TITLE: Downtown Food Cart Vending

	Big Boy Ice Cream
	Carts 1-19
Five Year Concession Fee – 50 points	\$104,080.00 – 15 points
Cart Design and Quality – 25 points	20 points
Management Plan – 25 points	20 points
Grand Total – 100 points	55 points

	Big Boy Ice Cream
	Kiosk
Five Year Concession Fee – 50 points	\$6,243.00 – 50 points
Cart Design and Quality – 25 points	15 points
Management Plan – 25 points	20 points
Grand Total – 100 points	85 points