CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: **EL PASO FIRE DEPARTMENT**

AGENDA DATE: **July 30, 2013**

CONTACT PERSON/PHONE: TERRY KEBSCHULL, LOGISTICS CHIEF, 771-1076
BRUCE D. COLLINS, PURCHASING MANAGER, 541-4313

DISTRICT (S) AFFECTED: ALL

SUBJECT:

The El Paso Fire Department recommends authorizing the Option to Extend Neihoff Alternators and Related Parts for a 2 year total of $70,000.00 for the purchase of Heavy Truck Alternators and related parts.

BACKGROUND / DISCUSSION:

The El Paso Fire Department has reviewed solicitation No. 2010-189 and recommends the contract be extended for the purchase of Heavy Truck Alternators and related parts for an estimated annual amount of $35,000 as indicated by the solicitation.

SELECTION SUMMARY:

The Fire Department recommends authorizing the option to extend Niehoff Alternators and Related Parts for two years for the purchase of Heavy Truck Alternators and related parts. Contract 2010-189 was approved by Council on September 14, 2010.

PRIOR COUNCIL ACTION:

Contract 2010-189 Niehoff Alternators and Related Parts

AMOUNT AND SOURCE OF FUNDING:

Fire General Fund
1000-322-22090-522280 Vehicle/Heavy Equipment Maintenance

BOARD / COMMISSION ACTION:

N/A

**********REQUIRED AUTHORIZATION**********

DEPARTMENT HEAD: Samuel Peña _____ 7/17/13
Name Signature Date

COUNCIL PROJECT FORM
(CONTRACT EXTENSION)

**********POSTING LANGUAGE BELOW**********

Please place the following item on the **CONSENT** agenda (under **PURCHASING REQUESTS, ETC.**) for the Council Meeting of **JULY 30, 2013**.

Request that the Purchasing Manager for Financial Services, Purchasing Division be authorized to exercise the City's option to extend current Contract 2010-189 (Niehoff Alternators and Related Parts) with McAdams Group LLC dba Texas Alternator Starter Service for two (2) additional years pursuant to the provisions of an award approved by City Council on September 14, 2010. The extended contract period will be from September 13, 2013 to September 14, 2015.

Department:	Fire Department
Award to:	McAdams Group LLC dba Texas Alternator Starter Service El Paso, TX
Option:	Two (of Two)
Annual Estimated Amount:	$35,000.00
Total Estimated Amount:	$70, 000.00 (2 years)
Account No.:	Dept: 322 Div: 22090 Acct: 522280 Fund: 1000
Funding Source:	General Fire Fund-Vehicle/Heavy Equipment Maintenance
District(s):	All

This is a requirements type contract

**********ADDITIONAL INFO BELOW**********

DATE: 7/17/2013

MOTION
SEPTEMBER 14, 2010

Motion made, seconded, and unanimously carried to **AWARD** Solicitation No. 2010-189 (Niehoff Alternators and Related Parts) to McAdams Group LLC DBA Texas Alternator Starter Service for an initial term estimated award of $105,000.

Department:	Fire
Award to:	McAdams Group, LLC DBA Texas Alternator Starter Service Austin, TX
Items:	All
Initial Term:	3 years
Option to Extend:	2 years
Annual Estimated Award:	$35,000
Initial Term Estimated Award:	$105,000 (3 years)
Total Estimated Award:	$175,000 (5 years)
Funding Source	General Fund -Vehicle/Heavy Equipment Maintenance

This is a requirements type contract.

The cost under this requirements contract is only an estimated minimum value. The actual cost of this contract may be higher or lower than the total estimated minimum value and will be the sum total at the end of the contract term, so long as increased funds are appropriated in the budget.

Financial Services-Purchasing Division and Fire Department recommend award as indicated to McAdams Group, LLC DBA Texas Alternator Starter Service, the lowest responsive, responsible bidder.

Richarda Duffy Momsen, City Clerk

Dedicated to Outstanding Customer Service for a Better Community

S E R V I C E S O L U T I O N S S U C C E S S

Seven (7) Factor Option Memo

To: Financial Services – Purchasing Division

From: Samuel Pena, Fire Chief

Authorized Signature

Subject: Seven (7) Factor Option

Date: July 30, 2013

Re: Solicitation No. 2010-189 Niehoff Alternators and Related Parts

The Fire Department recommends authorizing the Option to Extend Neihoff Alternators and Related Parts for 2 years for the purchase of Heavy Truck Alternators and Related Parts. Exercising this option would meet the following threshold considerations:

1. **Are funds available for this Option to Extend?**
   Yes, through the Department's operating budget.

2. **Does the Requirement covered by this option fill an existing need of the City?**
   Yes, the alternators are a normal wear item which requires routine repairs and replacement.

3. **Is the option price better than the current available market price?**
   Yes. This was competitively bid contract and pricing will remain the same.

4. **Is the time between the date the contract was awarded and the date the option to extend is exercised so short that the market indicates the option is the lowest price obtainable through competition or the most advantageous offer?**
   No.

5. **Does the attached Vendor Performance Form show the vendor's performance rating to be "GOOD (7-8)" or better?** Yes. Score of 9-10

6. **Is the vendor currently under debarred status as per System for Award Management (SAM) www.sam.gov?**

   No

7. **Is the proposed vendor indebted to the City for any amount as documented in the City's Indebtedness Verification Form?**

   No

THE CITY OF EL PASO TEXAS

Mayor
Oscar Leeser

City Council

District 1
Ann Morgan Lilly

District 2
Larry Romero

District 3
Emma Acosta

District 4
Carl L. Robinson

District 5
Dr. Michiel R. Noe

District 6
Eddie Holguin Jr.

District 7
Lily Limon

District 8
Cortney C. Niland

City Manager
Joyce A. Wilson

Financial Services – Purchasing Division
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