

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: POLICE

AGENDA DATE: JULY 31, 2007

CONTACT PERSON/PHONE: Richard D. Wiles, Chief of Police; Terrence Freiburg, Purchasing Mgr.
DISTRICT(S) AFFECTED: ALL ext. 4313

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Request that the Purchasing Manager, Financial Services, Purchasing Division, be authorized to exercise the city's option to extend the term of Contract 2005-221 for two (2) additional years, from September 18, 2007, through September 17, 2009, pursuant to the provisions of the contract, Aviation Fuel, with Cutter Aviation, LLP.

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

Continuation of the above mention contract for aviation fuel.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

Yes, reference sole source procurement as a approved by Council August 9, 2005

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

21150060-16411-503009 Police State Restricted Confiscated Funds, Aviation Fuel Award. \$86,830.00
Est./Yr. Total Estimated Award: \$173,660.00

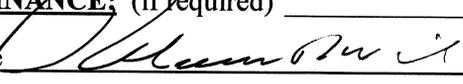
BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

N/A

*****REQUIRED AUTHORIZATION*****

LEGAL: (if required) _____ **FINANCE:** (if required) _____

DEPARTMENT HEAD: Richard D. Wiles, Chief of Police 

(Example: if RCA is initiated by Purchasing, client department should sign also)
Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA: _____

CITY MANAGER: _____

DATE: _____

MOTION
AUGUST 9, 2005

Motion made by Representative O'Rourke, seconded by Representative Byrd and unanimously carried to award Solicitation No. 2005-221 Aviation Fuel

Award to: Cutter Aviation El Paso, LP
El Paso, TX
Item (s): 1 and 2
Amount: \$86,830.00 (estimated yearly)

Department: Police
Funds available: 21150060-16371-503009 Project P500231 &
21150060-16411-503009 Project P500232
Funding source: Federal and State Confiscated Funds, Aviation Fuel
Total award: \$173,660.00 (estimated)
District (s): All

Police Department and Purchasing recommend awards as indicated, as this vendor is the sole bidder meeting specification. This is a twenty-four (24) month agreement with the bidder offering the option to extend the term of the contract for two (2) additional years from date of award.

Richarda Duffy Momsen, City Clerk

JOHN COOK
MAYOR

JOYCE WILSON
CITY MANAGER

TERRY FREIBURG
PURCHASING MANAGER



CITY COUNCIL
ANN MORGAN LILLY, DISTRICT 1
SUSANNAH M. BYRD, DISTRICT 2
ALEXANDRO LOZANO, DISTRICT 3
MELINA CASTRO, DISTRICT 4
RACHEL QUINTANA, DISTRICT 5
EDDIE HOLGUIN JR., DISTRICT 6
STEVE ORTEGA, DISTRICT 7
BETO O'ROURKE, DISTRICT 8

FINANCIAL SERVICES
PURCHASING

July 18, 2007

Alfonso Moreno, Jr.
Vice President/General Manager
Cutter Aviation, LLP
6825 Convair Road
El Paso, Texas 79925
VIA FACSIMILE: 915-779-0246

Ref.: CONTRACT 2005-221 AVIATION FUEL

Mr. Moreno:

The City of El Paso wishes to accept extension of Contract # 2005-221 for a period of two (2) years from September 18, 2007 to September 17, 2009. It is important that we receive your faxed response no later than Thursday, July 19, 2007. If agreeable to you, please sign below and fax it to my attention at (915) 541-4347.

We would also appreciate your returning an original signed copy of this letter to us at City of El Paso, Financial Services, Purchasing Division, Attn: Ray Heredia, Two Civic Center Plaza 7th Floor, El Paso, Texas 79901.

Thank you for your understanding and cooperation.

Sincerely,
THE CITY OF EL PASO

Ray Heredia
Procurement Analyst
915-541-4316

heredia@elpasotexas.gov

We hereby extend the above mention contract through September 17, 2009.

By: Alfonso Moreno Jr.
Signature
Alfonso Moreno Jr. V.P./G.M.
Print Name of Authorized Person Title