

**CITY OF EL PASO, TEXAS**  
**AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** HUMAN RESOURCES

**AGENDA DATE:** AUGUST 2, 2005

**CONTACT PERSON/PHONE:** TERRY BOND

**DISTRICT(S) AFFECTED:** ALL

**SUBJECT:**

**APPROVE** a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Approve award of Solicitation 2005-203 Temporary Personnel Backup Services for Human to RMPersonnel Inc. Human Services and Purchasing recommend award as indicated, RMPersonnel Inc, is the bid that provides and meets the Best Value Criteria and its specifications. \$21,762.00 Estimated/Year, Total Award \$65,286.00 Estimated. Additionally, RMPersonnel Inc. offers a 1% 10 Days Prompt Payment Discount. This is a thirty-six month contract, with no option to renew contract.

**BACKGROUND / DISCUSSION:**

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

Provide Temporary Backup Personnel as required by Human Resources and other departments.

**PRIOR COUNCIL ACTION:**

Has the Council previously considered this item or a closely related one?

Yes

**AMOUNT AND SOURCE OF FUNDING:**

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

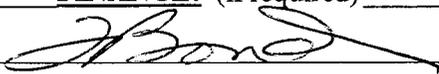
09010027-01101- 502001 Human Resources Administration, Operating Account, Temporary Services and Various Others. Total Award \$21,762.00 Estimated/Year. Total Contract Award \$65,286.00

**BOARD / COMMISSION ACTION:**

Enter appropriate comments or N/A

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**LEGAL:** (if required) \_\_\_\_\_ **FINANCE:** (if required) \_\_\_\_\_

**DEPARTMENT HEAD:** Terry Bond  \_\_\_\_\_

(Example: if RCA is initiated by Purchasing, client department should sign also)  
*Information copy to appropriate Deputy City Manager*

**APPROVED FOR AGENDA:** \_\_\_\_\_

**CITY MANAGER:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

DATE: July 13, 2005  
TO: Municipal Clerk  
FROM: Byron E. Johnson, C.P.M.   
Director of Purchasing x 4313  
THRU: Aurora Wells  
Bid Clerk ext. 4038

Please place the following item on the **CONSENT** agenda for the Council Meeting of **AUGUST 2, 2005**.

Item should read as follows:

<u>Solicitation No.</u>	<u>2005-203</u>	<u>Temporary Personnel Backup Service for Various City</u>
		<u>Departments</u>
<u>Award to:</u>		<u>RMPersonnel, Inc.</u>
		<u>El Paso, TX</u>
<u>Item (s):</u>		<u>#1 - 2</u>
<u>Amount:</u>		<u>\$21,762.00 (estimated yearly)</u>
<u>Department:</u>		<u>Human Resources</u>
<u>Funds available:</u>		<u>09010027-01101-502001 and Various Others</u>
<u>Funding source:</u>		<u>Human Resources Administration, Operating Account,</u>
		<u>Temporary Services and Various Others</u>
<u>Total award:</u>		<u>\$65,286.00 (estimated)</u>
<u>District (s):</u>		<u>All</u>

Human Resources and Purchasing recommend awards as indicated, RMPersonnel, Inc., is the bid that provides and meets the Best Value Criteria and its specifications.

This is a thirty-six [36] month contract with no option to renew contract. Additionally, RMPersonnel Inc. offers a 1% 10 days Prompt Payment Discount.

Contact person: Ray Heredia, Procurement Analyst at 541-4316.

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AGENDA FOR: AUGUST 2, 2005  
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PROJECT FORM

DATE: JULY 12, 2005

PROJECT: TEMPORARY PERSONNEL BACKUP SERVICE FOR VARIOUS CITY DEPARTMENTS
BID NO.: 2005-203 DEPARTMENT HUMAN RESOURCES
BUDGET NO.: 09010027-01101-502001 AND VARIOUS OTHERS
FUNDING: HUMAN RESOURCES ADMINISTRATION, OPERATING ACCOUNT, TEMPORARY SERVICES AND VARIOUS OTHERS
DISTRICT(S): ALL

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RECOMMENDATION: VENDOR #1: RMPERSONNEL INC
EL PASO TX
ITEM(S): #1 - 2
\$21,762.00 ESTIMATED/YEAR

Human Resources and Purchasing recommend awards as indicated, RMPersonnel, Inc., is the bid that provides and meets the Best Value Criteria and its specifications.

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BIDS SOLICITED: 31 BIDS LOCAL: 19
BIDS RECEIVED: 03
BIDS SVCS: 06
"NO BID " REC'D: 01

CURRENT TAXES PAID
OUT-OF-TOWN TOTAL RECOMMENDED AWARD:\$65,286.00 ESTIMATED

\*\*\*\*\*

COUNCIL: APPROVED REJECTED CITY CLERK

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APPROVED: COUNCIL MEETING OF: AUGUST 2, 2005

Handwritten signature of Byron E. Johnson and a stamp. Below the signature is the text: BYRON E. JOHNSON DIRECTOR OF PURCHASING



# Human Resources Department

## MEMORANDUM

6-9-2005

**To:** Ray Heredia, Procurement Analyst  
**Thru:** Terry Bond, Human Resources Director *TB*  
**From:** Timo Carreon, Comp. App. Supervisor  
**Re:** Temporary Personnel Contract Selection and Backup

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We recommend the selection of Advanced Temporaries, Inc. as our primary vendor for temporary personnel bid # 2005-199.

We recommend the selection of RM Personnel, Inc. as our backup vendor for temporary personnel bid # 2005-203.

Finance account number - 502001.

Account number 09010027-01101-09000.

RECEIVED  
PURCHASING DEPARTMENT

05 JUN - 9 AM 11:19

## CITY OF EL PASO BID TABULATION

<b>BID ITEM: TEMPORARY PERSONNEL BACKUP SERVICE FOR VARIOUS CITY DEPARTMENTS</b>							<b>BID # 2005-203</b>			
<b>BID DATE: MAY 25, 2005</b>							<b>DEPARTMENT: HUMAN RESOURCES</b>			
			<b>ADVANCE'D TEMPORARIES, INC. EL PASO, TX</b>		<b>INTEGRATED HUMAN CAPITAL, LLC EL PASO, TX</b>		<b>RMPERSONNEL, INC. EL PASO, TX</b>			
ITEM NO.	ANN. EST. QTY./UNIT	DESCRIPTION	BILLABLE HOUR	YEARLY TOTAL	BILLABLE HOUR	YEARLY TOTAL	BILLABLE HOUR	YEARLY TOTAL	BILLABLE HOUR	YEARLY TOTAL
1.	3,000 HR.	CASHIER CLERK	\$6.95	\$20,850.00	\$7.14	\$21,420.00	\$7.13	\$21,390.00		
2.	20 HR.	SR. ACCOUNTANT	\$13.00	\$260.00	\$20.41	\$408.20	\$18.60	\$372.00		
<b>ANNUAL TOTAL FOR TEMPORARY PERSONNEL</b>			<b>\$21,110.00</b>		<b>\$21,828.20</b>		<b>\$21,762.00</b>			
<b>PAYMENT TERMS:</b>			<b>1% - 20 DAYS</b>		<b>NET - 30 DAYS</b>		<b>1% - 10 DAYS</b>			
<b>BIDS SOLICITED: 31</b>			<b>BIDS RECEIVED: 3</b>			<b>BIDS LOCAL: 19</b>			<b>NO BID: 1</b>	

APPROVED BY: 

DATE: 5-26-05  
(CORRECTED COPY)

2005-203 TEMPORARY PERSONNEL BACKUP SERVICE FOR VARIOUS CITY DEPARTMENTS -  
HUMAN RESOURCES DEPARTMENT

KELLY TEMPORARY SERVICES  
7234 N. MESA ST.  
EL PASO, TX 79912

GAIL DARLING TEMPORARIES  
5500 DONIPHAN  
EL PASO, TX 79932 *ANK*

SOUTHWEST STAFFING INC.  
12025 ROJAS SUITE L  
EL PASO, TX 79936

RMPERSONNEL, INC.  
4707 MONTANA  
EL PASO, TX 79925

ADVANCE'D TEMPORARIES  
9900 ,MONTANA SUITE B  
EL PASO, TX 79925

ADAN SILVA, BRANCH MANAGER  
INTEGRATED HUMAN CAPITAL  
7300 VISCOUNT SUITE 103  
EL PASO, TX 79925

ATTN: PAULINE GARCIA  
QUEST HEALTHCARE  
2660 AIRPORT ROAD SUITE 900  
SANTA TERESA, NM 88008

DMDICKASON PERSONNEL SERVICES  
4900 N. MESA  
EL PASO, TX 79912 *No Bill*

ADECCO  
ATTN: MARSHA LEBLANC  
7500 N. MESA SUITE 301  
EL PASO, TX 79912

NEW TIMES STAFFING  
ATTN: TISH TIMES  
2200 N. YARBROUGH STE 163-B  
EL PASO, TX 79925-6333

ALLEGIANCE STAFFING  
ATTN: CATHRYN BAKER  
6065 MONTANA SUITE B-10  
EL PASO, TX 79925

BURNETT STAFFING SPECIALISTS  
6070 GATEWAY EAST SUITE 200  
EL PASO, TX 79902

IN STAFF  
ATTN: JOHN HERNANDEZ  
9530 VISCOUNT SUITE 11  
EL PASO, TX 79925

STAFFING SOLUTIONS  
ATTN: SERGIO AMATO  
9515 GATEWAY WEST SUITE H  
EL PASO, TX 79925

INTEGRATED HUMAN CAPITAL  
ATTN: DEBBI HESTER  
7300 VISCOUNT SUITE 103  
EL PASO, TX 79925

CPS HUMAN RESOURCES DERVICES  
ATTN: MARGARET SNIDER  
241 LATHROP WAY  
SACRAMENTO, CA 95815

MGT OF AMERICA  
ATTN: ALLLYSON P. MCKEE  
2123 CENTRE POINTE BLVD.  
TALLAHASSEE, FL 32308

EB JACOBS  
ATTN: BECKY ROCK  
300 SOUTH BURROWES ST.  
STATE COLLEGE, PA 16801

CWH MANAGEMENT SOLUTIONS  
ATTN: SIMONE CRONBLE  
9085 EAST MINERAL CR STE 350  
ENGLEWOOD, CO 80112

I/O SOLUTIONS, INC.  
ATTN: STEVEN WERNER  
1127 S. MANNHEIM RD STE 203  
WESTCHESTER, IL 60154

ORGANIZATION/MANAGEMENT  
CONSULTANTS, INC.  
ATTN: JOEL R. MELTZNER  
11193 W. YUCCA RUN  
LITTLETON, CO 80125

WORLDWIDE RECRUITERS, INC.  
ATTN: ELIZABETH GRANT  
1444 SHAY ROAD  
NAPLES, NY 14512

ITS QUEST  
ATTN: GINA ROGERS  
6601 MONTANA SUITE E  
EL PASO, TX 79925

THE HUMAN ELEMENT OF  
BUSINESS, INC.  
5927 GATEWAY WEST SUITE A  
EL PASO, TX 79925

SSI  
ATTN: GABRIEL VALDEZ  
1710 TEXAS AVENUE  
EL PASO, TX 79901

THOMSON PROMETRIC  
ATTN: DENNIS DILIGENT  
1000 LANCASTER STREET  
BALTIMORE, MD 21202

ATTN: SUSAN W. MCDOWELL  
CERIDIAN  
132 GRAESER AVENUE  
PITTSBURGH, PA 15241

TTN: RENE AGUALLO  
ELIABLE STAFFING CORPORATION  
224 BLANCO ROAD  
AN ANTONIO, TX 78216

ATTN: EVA BROCCOLE  
HUMANO GROUP, LLC  
5959 GATEWAY W. SUITE 218  
EL PASO, TX 79925

ATTN: JENNIFER AVILA  
C2 PORTFOLIO, INC.  
14151 NEWBROOK DRIVE SUITE 120  
CHANTILLY, VA 20151

ATTN: MONICA MORENO  
THE JOB CONNECTION  
8855 VISCOUNT SUITE E  
EL PASO, TX 79925

BID INFORMATION SERVICE  
(ALL BIDS ARE ADVERTISED)

BID NET PROCESSING CENTER  
PO BOX 5600  
ALBANY, NY 12205

GREATER EL PASO CHAMBER OF COMMERCE  
ONE CIVIC CENTER PLAZA  
EL PASO, TX 79901

EL PASO HISPANIC CHAMBER OF COMMERCE  
2829 MONTANA AVE, B-100  
EL PASO, TX 79903

EL PASO TIMES NEWSPAPER  
CLASSIFIED/LEGAL SECTION  
PO BOX 20  
EL PASO, TX 79999

CONTRACT OPPORTUNITY CENTER  
4791 N. MESA  
EL PASO, TX 79902

SAM'S CLUB  
7970 NORTH MESA  
EL PASO, TX 79932

SUBCONTRACTORS ASSOCIATION  
PO BOX 3612  
EL PASO, TX 79923

COMMERCE BUSINESS WEEKLY  
2626 NORTHEAST #103  
EL PASO, TX 79902

BLACK CHAMBER OF COMMERCE  
ONE CIVIC CENTER PLAZA  
EL PASO, TX 79901