

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** Information Technology

**AGENDA DATE:** August 2, 2011

**CONTACT PERSON NAME/PHONE:** Miguel Gamino, IT Director, 915-541-4746  
Bruce D. Collins, Purchasing Manager at 915-541-4308

**DISTRICT(S) AFFECTED:** ALL

**SUBJECT:**

Request that the Purchasing Manager, Financial Services, Purchasing Division, be authorized to issue a Purchase Order to TW Telecom (Time Warner) for Internet Service Access under the General Service Administration (GSA) Contract GS-35F-0426R in the estimated amount of \$268,704.00 (\$89,568.00 annually) for a three-year agreement.

**BACKGROUND / DISCUSSION:**

Currently, TW Telecom (Time Warner) is providing Internet Services through General Services Administration (GSA) Contract GS-35F-0426R. This contract will provide an increase of capacity from 100Mbps to 1Gbps to accommodate increasing traffic and extended peak intervals.

**PRIOR COUNCIL ACTION:**

**Has the Council previously considered this item or a closely related one?**

Yes, October 12, 2010 Item 5C

**AMOUNT AND SOURCE OF FUNDING:**

Department: Information Technology  
Amount: \$268,704.00  
Funds Available: Dept # 39010352 Acct # 504000 Fund # 01101  
Funds Source: FY 2012 Information Technology General Funds

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**BOARD / COMMISSION ACTION:**

N/A

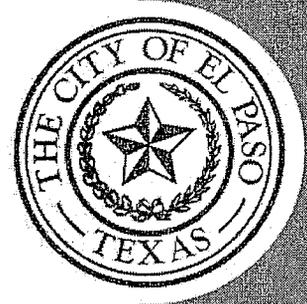
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\*\*\*\*\*AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:** \_\_\_\_\_

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**To:** Bruce Collins, Purchasing Manager, (915)541-4308

**From:** Miguel A. Gamino Jr., IT Director, (915)541-4746

**Date:** July 27, 2011

**Re:** TW Telecom (Time Warner) Internet Service Access through General Administration Services GSA Schedule GS-35F-0426R

The Information Technology Department recommends purchasing an increase of capacity of Internet Service Access under GSA Schedule GS-35F-0426R for an estimated cost of \$268,704.00 to TW Telecom (Time Warner).

**1. Is there an urgent need for the product/service? In other words, is time of the essence?**

Yes, this capacity increase will address both short term needs associated with increase usage as a result of the ARRA BTOP Grant through Libraries and associated City Partners and trend increases within the City.

**2. Does the purchase through the Program promote the standardization of equipment?**

Yes.

**3. Does the purchase through the Program support local business? If not, is there a comparable product/service available locally?**

No, this is very specialized support service from TW Telecom and to the best of our knowledge; this type of support is not available locally.

**4. Do the available vendors have prior work experience and/or familiarity with the City?**

Yes, TW Telecom has long provided services to the City of El Paso.

**5. Is the pricing reasonable as compared to other similar products/work performed for the City of El Paso in the past or as quoted from other companies?**

Yes, these items and service are to be obtained from competitively bid solicitations wherein prices were compared with similar equipment and services. Also, the relative cost per Mbps is most cost effective at this higher 1Gbps service level.

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