

Memo

To: Mayor and Council

From: R. Alan Shubert, Building Permits & Inspections Director



Date: 7/29/2004

Re: City Employees Combined Charities Campaign

Attached is a copy of a resolution continuing in effect, and nominating members to serve a one-year term on the City Employees Combined Charities Campaign Executive Committee.

If you have any questions, please contact R. Alan Shubert at 541-4557.



RESOLUTION

WHEREAS, by Resolution dated June 17, 2003, the City Council Adopted the Guidelines for the City Employees Combined Charities Campaign; and

WHEREAS, the objectives of the Combined Charities Campaign include the implementation of a procedure for the solicitation of charitable donations from the City Employees and the establishment of eligibility criteria for charitable organizations, which will be the recipients of these donations; and

WHEREAS, by Resolution dated September 23, 2003, the City Council established a Combined Charities Campaign Executive Committee to act as an advisory body to the Building Permits & Inspections Department in reviewing applications by charitable organizations for eligibility to participate in the Combined Charities Campaign and to oversee the conduct of the Combined Charities Campaign; and

WHEREAS, the City Council desires to continue in effect the Combined Charities Campaign Executive Committee;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

1. That the City Employees Combined Charities Campaign Executive Committee continue to assist in reviewing applications by charitable organizations for eligibility to participate in the City Employees Combined Charities Campaign in making recommendations to the Building Permits & Inspection Department on approval of such applications, and in planning and overseeing the conduct of the Combined Charities Campaign.

2. That the following be nominated to serve as members of the City Employees Combined Charities Campaign Executive Committee for a term of one year, and attend each meeting or send a representative in their place:

| <u>Individual</u> | <u>Department</u> |
|---------------------|--------------------------------|
| Kenith Adcox | Police Department |
| Aide Bencomo | Sun Metro |
| Patrick Chavez | United Way |
| Araceli Blanca Dyer | Information Technology |
| Rocio Gonzalez | Building Permits & Inspections |
| Carmen Hernandez | Library |
| Mario Hernandez | City County Health District |
| Greg Muncy | Fire Department |
| John F. Nance | Office of the City Attorney |
| Adrian Ocegueda | Mayor's Office |
| Marlo Tena | Police Department |

3. That Carmen Hernandez and Marlo Tena shall be designated as co-chairpersons of the Committee.

ADOPTED this 3rd day of August, 2004.

CITY OF EL PASO

Joe Wardy, Mayor

ATTEST:

Richarda Duffy Momsen
City Clerk

APPROVED AS TO FORM:

John F. Nance
Assistant City Attorney

APPROVED AS TO CONTENT:

Alan Shubert, P.E., Director
Building Permits and Inspections
Department