

# Agenda Item Form

Agenda Date: 8/03/04

Districts Affected: ALL

Dept. Head/Contact Information: Norman C. Merrifield/Alicia Terrazas (ext. 4057)

## Type of Agenda Item:

- |   |   |  |
|---|---|--|
| <input checked="" type="checkbox"/> Resolution            | <input type="checkbox"/> Staffing Table Changes   | <input type="checkbox"/> Board Appointments        |
| <input type="checkbox"/> Tax Installment Agreements       | <input type="checkbox"/> Tax Refunds              | <input type="checkbox"/> Donations                 |
| <input type="checkbox"/> RFP/ BID/ Best Value Procurement | <input type="checkbox"/> Budget Transfer          | <input type="checkbox"/> Item Placed by Citizen    |
| <input type="checkbox"/> Application for Facility Use     | <input type="checkbox"/> Bldg. Permits/Inspection | <input type="checkbox"/> Introduction of Ordinance |
| <input type="checkbox"/> Interlocal Agreements            | <input type="checkbox"/> Contract/Lease Agreement | <input type="checkbox"/> Grant Application         |
| <input type="checkbox"/> Other _____                      |   |  |

## Funding Source:

- General Fund  
 Grant (duration of funds: \_\_\_\_\_ Months)  
 Other Source: User Fee

## Legal:

- Legal Review Required      Attorney Assigned (please scroll down): Lupe Cuellar       Approved       Denied

Timeline Priority:    High       Medium       Low      # of days: \_\_\_\_\_

## Why is this item necessary:

Necessary to permit Employee Contractor Contracts to perform duties outlined in contracts

## Explain Costs, including ongoing maintenance and operating expenditures, or Cost Savings:

.ontracts are for performance of services. Maintenance and operating expenditures are nil.

## Statutory or Citizen Concerns:

Demands and needs are met.

## Departmental Concerns:

Approval of contracts enables Parks & Recreation Department to meet it's mission, objectives and functions.



**RESOLUTION**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

That the Mayor be authorized to execute the following **EMPLOYEE CONTRACTOR** contracts on behalf of the **PARKS AND RECREATION DEPARTMENT**. Funding for these contracts is in fiscal year **2003/2004** appropriations to be approved by the City Council.

**AQUATICS**

**DEPARTMENT ID: 51010281, ACCOUNT 501011**

1. **CONTRACTOR:** Shawn M. Jordan, Lifeguard Step 3  
**DATES:** August 04, 2004 through September 30, 2004  
**RATE PER HR:** \$6.20  
**CONTRACT NO:** **2003/2004-303**
  
2. **CONTRACTOR:** Perla A. Retana, Pool Attendant, Step 2  
**DATES:** August 04, 2004 through September 30, 2004  
**RATE PER HR:** \$5.60  
**CONTRACT NO:** **2003/2004-304**
  
3. **CONTRACTOR:** Joshua D. Solorza, Lifeguard , Step 2  
**DATES:** August 04, 2004 through September 30, 2004  
**RATE PER HR:** \$6.00  
**CONTRACT NO:** **2003/2004-305**

**APPROVED** this 3<sup>rd</sup> day of August, 2004.

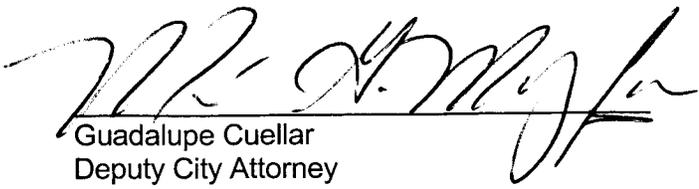
**THE CITY OF EL PASO**

**ATTEST:**

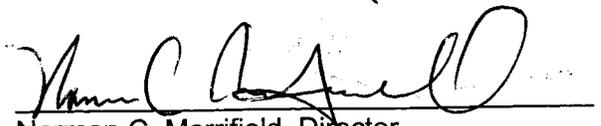
\_\_\_\_\_  
Joe Wardy  
Mayor

\_\_\_\_\_  
Richarda Duffy Momsen  
City Clerk

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Guadalupe Cuellar  
Deputy City Attorney

**APPROVED AS TO CONTENT:**

  
\_\_\_\_\_  
Norman C. Merrifield, Director  
Parks & Recreation Department



**EMPLOYMENT CONTRACT  
PARKS AND RECREATION**

8. **COMPLETE AGREEMENT** This agreement constitutes and expresses the entire agreement between the parties hereto in reference to the employment of the Contractor for the City, and in reference to any of the matters or things herein provided for, or here in before discussed or mentioned in reference to such services, all promises, representations and understanding relative thereto herein being merged.

9. **NOTICE** Any notices required under this contract shall be sufficient if sent by Certified Mail, Return Receipt Requested, postage prepaid, to the following address:

**CITY:** Mayor, City of El Paso, Texas  
2 Civic Center Plaza  
El Paso, Texas 79901-1163

**CONTRACTOR:**

Name: \_\_\_\_\_ SHAWN M. JORDAN \_\_\_\_\_  
SS#: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_

**IN WITNESS WHEREOF** the parties have executed this agreement in El Paso, Texas on this

\_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

**CITY OF EL PASO, TEXAS**

**ATTEST:**

\_\_\_\_\_  
Joe Wardy, Mayor

\_\_\_\_\_  
Richarda Duffy Momsen  
City Clerk

**CONTRACTOR:**  
\_\_\_\_\_  
*Shawn M. Jordan*

**PARENT(S) (If Minor)**  
\_\_\_\_\_

**APPROVED AS TO FORM:**

\_\_\_\_\_  
*Guadalupe Cuellar*  
Guadalupe Cuellar  
Deputy City Attorney

**APPROVED AS TO CONTENT:**

\_\_\_\_\_  
*Shawn M. Jordan*  
Parks and Recreation Director  
\_\_\_\_\_  
*Dellma K. Hall*  
Program Coordinator  
\_\_\_\_\_  
*Harold A. Fuller*  
Superintendent  
\_\_\_\_\_  
*Robert J. ...*  
Administrative Analyst



**EMPLOYMENT CONTRACT  
PARKS AND RECREATION**

8. **COMPLETE AGREEMENT** This agreement constitutes and expresses the entire agreement between the parties hereto in reference to the employment of the Contractor for the City, and in reference to any of the matters or things herein provided for, or here in before discussed or mentioned in reference to such services, all promises, representations and understanding relative thereto herein being merged.

9. **NOTICE** Any notices required under this contract shall be sufficient if sent by Certified Mail, Return Receipt Requested, postage prepaid, to the following address:

**CITY:** Mayor, City of El Paso, Texas  
2 Civic Center Plaza  
El Paso, Texas 79901-1163

**CONTRACTOR:**

Name: PERLA A. RETANA  
SS#: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_

**IN WITNESS WHEREOF** the parties have executed this agreement in El Paso, Texas on this

\_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

**CITY OF EL PASO, TEXAS**

**ATTEST:**

\_\_\_\_\_  
Joe Wardy, Mayor

\_\_\_\_\_  
Richarda Duffy Momsen  
City Clerk

**CONTRACTOR:**  
Perla Retana

**PARENT(S) (If Minor)**  
\_\_\_\_\_

**APPROVED AS TO FORM:**

Guadalupe Cuellar  
Deputy City Attorney

**APPROVED AS TO CONTENT:**

Norman C. [Signature]  
Parks and Recreation Director  
Delhua [Signature]  
Program Coordinator  
Karol [Signature]  
Superintendent  
[Signature]  
Administrative Analyst



**EMPLOYMENT CONTRACT  
PARKS AND RECREATION**

8. **COMPLETE AGREEMENT** This agreement constitutes and expresses the entire agreement between the parties hereto in reference to the employment of the Contractor for the City, and in reference to any of the matters or things herein provided for, or here in before discussed or mentioned in reference to such services, all promises, representations and understanding relative thereto herein being merged.

9. **NOTICE** Any notices required under this contract shall be sufficient if sent by Certified Mail, Return Receipt Requested, postage prepaid, to the following address:

**CITY:** Mayor, City of El Paso, Texas  
2 Civic Center Plaza  
El Paso, Texas 79901-1163

**CONTRACTOR:**

Name: \_\_\_\_\_ JOSHUA D. SOLORZA \_\_\_\_\_  
SS#: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_

**IN WITNESS WHEREOF** the parties have executed this agreement in El Paso, Texas on this

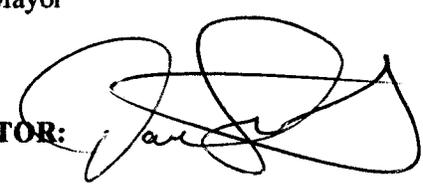
\_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

**CITY OF EL PASO, TEXAS**

**ATTEST:**

\_\_\_\_\_  
Joe Wardy, Mayor

\_\_\_\_\_  
Richarda Duffy Momsen  
City Clerk

**CONTRACTOR:** \_\_\_\_\_  


\_\_\_\_\_  
**PARENT(S) (If Minor)**

\_\_\_\_\_  
**APPROVED AS TO CONTENT:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Guadalupe Cuellar  
Deputy City Attorney

\_\_\_\_\_  
Parks and Recreation Director

\_\_\_\_\_  
Program Coordinator

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Administrative Analyst