

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: City Manager Office

AGENDA DATE: Regular City Council Agenda, August 3, 2010

CONTACT PERSON/PHONE: David Almonte, OMB Director, 541-4777

DISTRICT(S) AFFECTED: All

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Discussion and action on FY2011 budget wrap-up session

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

To discuss City Manager and City Council FY2011 budget amendments and other items related to the FY2011 Budget.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

Yes. Previous Budget Wrap-up sessions were held during the July 2010.

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

N/A

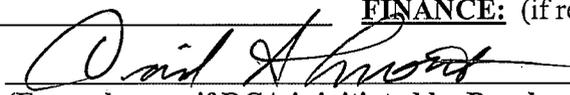
BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

N/A

*****REQUIRED AUTHORIZATION*****

LEGAL: (if required) _____ **FINANCE:** (if required) _____

DEPARTMENT HEAD:  _____
(Example: if RCA is initiated by Purchasing, client department should sign also)
Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____

DATE: _____

FY2011 PROPOSED ADJUSTMENTS

General Fund Revenue Adjustments							
City Manager Recommendations							
Date	Recommended By	Department	Request / Adjustment	Amount of Adjustment	Approved Adjustments	Justification	Impact
7/15/2010	City Manager	Revenues	Proposed adjustments based on most recent data - sales tax	1,000,000	1,000,000		
7/26/2010	City Manager	Revenues	Increase ambulance revenue - due to anticipated collection effort.	797,622	797,622		
7/27/2010	Rep. Byrd	Fire	Bill ambulance services at actual cost rather than at proposed.	87,561	87,561		
				<u>1,885,183</u>	<u>1,885,183</u>		

General Fund Appropriation Adjustments							
City Manager Recommendations							
Date	Recommended By	Department	Request / Adjustment	Amount of Adjustment	Approved Adjustments	Justification	Impact
7/15/2010	City Manager	Police	5 day furlough in lieu of contract salary increases	(1,384,040)			
7/15/2010	City Manager	Police	Add second academy 04/1/11 of 25 cadets	462,500			
			PD Option 1	<u>(921,540)</u>			
7/15/2010	City Manager	Police	Reduce overtime, promotional and materials/supplies.	(620,000)			
			PD Option 2	<u>(620,000)</u>			
7/15/2010	City Manager	Fire	Delete Non-Dept funds for COLA for 06/15/11	(200,000)	(200,000)		
7/26/2010	City Manager	Fire	Postpone academy 3 months	(211,500)	(211,500)		
7/15/2010	City Manager	Mayor/Council	Eliminate .50 FTE in District Offices; add back 1 Customer Service Rep to handle all constituent calls/back-up.	(167,232)		Pending	
7/15/2010	City Manager	City Attorney	Freeze 2 vacancies - Assistant City Attorney/Legal Secretary	(135,000)	(135,000)		
7/15/2010	City Manager	Libraries	Additional salary savings from existing vacancies.	(200,000)		Pending	
7/15/2010	City Manager	Parks	Estimated savings based on transfer of maintenance function to General Services	(250,000)	(250,000)		
7/15/2010	City Manager	IT	Additional salary savings from freezing 2 vacant positions until full review of necessity.	(100,000)	(100,000)		
			City Manager Total w/out PD	<u>(1,263,732)</u>	<u>(896,500)</u>		
			Total General Fund w/out PD	<u>(3,148,915)</u>			
			PD Option 1 (Furlough & 2nd Academy) Total	<u>(4,070,455)</u>			
			PD Option 2 (Reduce OT & Delay Sept Academy) Total	<u>(3,768,915)</u>			

General Fund Revenue Adjustments							
City Council Representatives Recommendations							
Date	Recommended By	Department	Request / Adjustment	Amount of Adjustment	Approved Adjustments	Justification	Impact
7/27/2010	Mayor	Parks	Eliminate user fees and increase contribution from general fund.	(350,000)	(332,500)	Will simplify operations at parks. Will have a positive impact on economically challenged families. Will reduce juvenile crime. Will contribute to the quality of life	Scholarship program based on income.

General Fund Appropriation Adjustments							
City Council Representatives Recommendations							
Date	Recommended By	Department	Request / Adjustment	Amount of Adjustment	Approved Adjustments	Justification	Impact
7/13/2010	Rep. Quintana	Planning & ED	RedCo	(200,000)	(50,000)	Not a mandated service	
7/27/2010	Rep. Byrd	Planning & ED	Project Arriba increase +50,000		50,000	Given high unemployment numbers and low wages in our community, now is not the time to reduce the amount of funding available to educate low wage earners towards high demand jobs with high wages and good benefits.	

General Fund Appropriation Adjustments

FY2011 PROPOSED ADJUSTMENTS

City Council Representatives Recommendations							
Date	Recommended By	Department	Request / Adjustment	Amount of Adjustment	Approved Adjustments	Justification	Impact
7/27/2010	Rep. Ortega	All	Eliminate one vacant position in each department exclude CM & CC		(500,000)	Potential savings in GF - vacancies will be deleted.	
7/27/2010	Rep. Byrd	Capital Acquisition	Use a portion of Capital Acquisition Fund to cover the costs of Capital Outlay in department budgets.	(167,088)	(100,000)	Decrease in GF of (167,088) increase in OMB - Capital Outlay 167,088	
7/27/2010	Rep. Ortega	Mayor and Council	Reduce Discretionary account from \$5,000 to \$2,500	(20,000)	(20,000)	Cost savings	
7/27/2010	Rep. Byrd	Non-Dept	Delete \$100,000 in funding to sponsor Texas vs Nation.	(100,000)	(100,000)		
General Fund Revenue Adjustments					1,552,683		
General Fund Appropriation Adjustments					(1,616,500)		
Total General Fund Adjustment					3,169,183		
City Manager Additional Recommendations							
Date	Recommended By	Department	Request / Adjustment		Approved Adjustments	Justification	Impact
8/2/2010	City Manager	Parks	Reduce recreation scholarships.		100,000		
8/2/2010	City Manager	GF Revenue	Increase Roofing permit		257,406		
Total Revenue Adjustments					357,406		
General Fund Appropriation Adjustments							
City Manager Additional Recommendations							
Date	Recommended By	Department	Request / Adjustment		Approved Adjustments	Justification	Impact
8/2/2010	City Manager	PD	Reduce overtime, promotional and supplies budget.		(250,000)		
8/2/2010	City Manager	PD	Apply 3 furlough days to be taken on month of anniversary and month of birth date.		(855,000)		
8/2/2010	City Manager	PD	Second PD Academy of 25 effective 4/1/11		465,000		
8/2/2010	City Manager	PD	Temporarily abandon 4/10 schedule for patrol and move to a 5/8 or 3/12-1/4 modified schedule to increase Officers on street (to be implemented no later than 11/1).		Pending		
8/2/2010	City Manager	Parks	Delay Pat O'Rourke Center opening to 11/1/10.		(55,000)	Will not be ready to open before 10/1/10 at earliest.	
8/2/2010	City Manager	Parks	Increase savings from Parks maintenance consolidation from \$250,000 to \$300,000		(50,000)		
8/2/2010	City Manager	Parks	Close 4 of 9 pools during winter months (18 weeks).	4 pools excl O'Rourke/Multi	(104,296)	net of revenue - w/o utilities	
8/2/2010	City Manager	Library	Increase the delay for opening Cielo Vista to 11/1/10.		(55,000)	Won't be ready anyway.	
8/2/2010	City Manager	Library	Close Main Library on Sundays (84,000) and offset by adding 4 hours of service at other facilities Mon-Sat.		(84,000)	There is no net loss of service.	
8/2/2010	City Manager	Non-Dept	1/2 day unpaid holiday for civilian employees on New Years Day		(150,000)	5 hours for 4/10 and 4 hours for 5/8 schedule	
					(1,138,296)		
CM Additional Recommendations					(1,495,702)		
Grand Total w/Additional Recommendations					4,664,885		
Needed for M&O Effective					(4,664,885)		