

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: HUMAN RESOURCES

AGENDA DATE: AUGUST 7, 2006

CONTACT PERSON/PHONE: TERRENCE FREIBURG (4308) - PURCHASING MANAGER

DISTRICT(S) AFFECTED: ALL

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Request that the Purchasing Manager, Financial Services, Purchasing Division, be authorized to issue a Purchase Order to Sigma Data Systems, A Division of CPS Human Resources Services, the sole source developer, manufacturer, support and distributor for Sigma AMS or TMS5 Data Software. Contract Period August 7, 2007 through August 6, 2007. Total Estimated Amount \$47,900.00.

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

Upgrade and continued support of Sigma Data Systems.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

Yes, approve by Council October 5, 2004.

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

Award amount is \$66,745.68

Funds available in: \$22,388.99 04102008-27131-508010 Data Processing Equip. Maintenance CO98 Equip., Certificate of Obligation FY98 and \$25,511.01 04250101-27168-508009 Furn. & Equip., FY00 Certificate of Obligations Equip.

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

*****REQUIRED AUTHORIZATION*****

LEGAL: (if required) _____ **FINANCE:** (if required) _____

DEPARTMENT HEAD: Linda Thomas, Director
(Example: if RCA is initiated by Purchasing, client department should sign also)
Linda Bull Thomas
Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA: August 7, 2007

CITY MANAGER: _____

DATE: _____

PURCHASING DEPARTMENT

DATE: July 20, 2007

TO: City Clerk

FROM: Terrence Freiburg

Ray Heredia

Financial Services,
Purchasing Division

541-4316

Please place the following item on the COUNCIL Consent Agenda for the

Council Meeting of AUGUST 7, 2007

Item should read as follows: Request that the Purchasing Manager, Financial Services, Purchasing Division, be authorized to issue a Purchase Order to Sigma Data Systems, A Division of CPS Human Resources Services, the sole source developer for upgrades, support and distributor for Sigma AMS or TMS5 Data Software. Contract Period August 7, 2007 through August 6, 2008. Total Estimated Amount \$47,900.00.

Additionally, it is requested that staff be authorized to negotiate, Legal to review, and that the City Manager be authorized to sign any and all additional documents as necessary.

Award Estimated Amount is \$47,900.00

Funds available in: \$22,388.99 04102008-27131-508010 Data Processing Equip. Maintenance CO98 Equip., Certificate of Obligation FY98 and \$25,511.01 04250101-27168-508009 Furn. & Equip., FY00 Certificate of Obligations Equip.

Office of Management & Budget – Human Resources Department

City Clerk's Use

ITEM NO. _____



**FINANCIAL SERVICES
PURCHASING DIVISION**

SOLE SOURCE AFFIDAVIT

THIS IS AN OFFICIAL PURCHASING DOCUMENT - RETAIN WITH PURCHASE ORDER FILE

Before me, the undersigned official, on this day, personally appeared PHILLIP DAVIES, a person known to me to be the person whose signature appears below, whom after being duly sworn upon his/her oath deposed and said:

1. My name is PHILLIP DAVIES. I am over the age of 18, have never been convicted of a crime and am competent to make this affidavit.
2. I am an authorized representative of the following company or firm: SIGMA DATA SYSTEMS, A DIVISION OF CPS HUMAN RESOURCE SERVICES
3. The above named company or firm is the sole source for the following item(s), product(s) or service(s):
APPLICANT TRACKING SOFTWARE (AMS S) AND TEST MANAGEMENT SOFTWARE (TMS)
4. Competition in providing the above named item(s) product(s), service(s) is precluded by the existence of a patent, copyright, secret process or monopoly as stated under Section 252.022, Subchapter A of the Local Governmental Code 7A or as provided for under 7B-F of the same section. Also, attached hereto is a sole source letter, which sets forth the reasons why this Vendor is a sole source provider (dated and signed).
5. There is/are no other like item(s) or product(s) available for purchase that would serve the same purpose or function.
6. **Note: This Vendor understands that by providing false information on this Sole Source Affidavit, it may be considered a non-responsible Vendor on this and future purchases and may result in discontinuation of any/all business with the City of El Paso.**

Signature

SUBSCRIBED AND SWORN to before me on this 3rd day of JULY 2007.

NOTARY PUBLIC

SANDRA K. BENOIST

PRINTED NAME

01-31-2010

MY COMMISSION EXPIRES



**SANDRA K BENOIST
NOTARY PUBLIC
PIMA COUNTY, ARIZONA
MY COMM. EXPIRES 01-31-2010**

COMPANY NAME: SIGMA DATA SYSTEMS, A DIVISION OF CPS HUMAN RESOURCE SERVICES

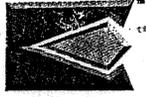
ADDRESS, CITY, STATE & ZIP CODE 333 N. WILMOT RD., SUITE 205 TUCSON, AZ 85711

PHONE: 520-721-1191 800-677-1275 FAX NUMBER: 520-721-1459

CONTACT NAME AND TITLE: PHIL DAVIES, SIGMA DIVISION MANAGER

WEB ADDRESS: www.go sigma.com EMAIL: pdavies@cps.ca.gov

FEDERAL TAX ID NUMBER: 68-0067209 TEXAS SALES TAX NUMBER: UNKNOWN



Sigma

A Division of CPS Human Resource Services

July 3, 2007

Mr. Peter J. Fargo
Employment Services Manager
City of El Paso
Human Resources Department
2 Civic Center Plaza, 7th Floor
El Paso, TX 79901

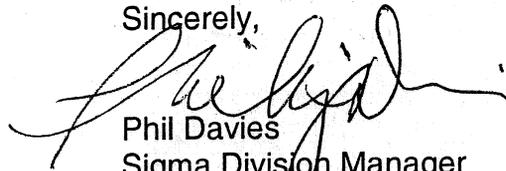
SUBJECT: SOLE SOURCE CONFIRMATION

Dear Mr. Fargo:

This letter is to confirm that SIGMA AMS 5 and TMS 5 are copyrighted works of Sigma Data Systems, a Division of CPS Human Resource Services. This is customized data software. There are no other companies authorized to market, distribute, support, provide training or enhance SIGMA AMS 5 or TMS 5. The AMS 5 EE upgrade for the City of El Paso is compatible with your existing Sigma AMS 5 PE system and is only available from Sigma.

Thank you for you interest in our product.

Sincerely,



Phil Davies
Sigma Division Manager

333 North Wilmot Road
Suite 205
Tucson, AZ 85711

520.721.1191
800.677.1275
fax 520.721.1459

www.gosigma.com