

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Libraries

AGENDA DATE: August 9, 2011

CONTACT PERSON NAME AND PHONE NUMBER: Dionne Mack-Harvin, Library Director, (915) 543-5413
Bruce D. Collins, Purchasing Manager, (915) 541-4308

DISTRICT(S) AFFECTED: All

SUBJECT:

That the Purchasing Manager be authorized to issue a Purchase Order (s) to Apple, Inc. for the purchase of computers and related equipment for La Fe Centers. This will be purchased off of the Department of Information Resources contract #DIR-SSD-891 at an estimated expenditure of \$160,437.60.

BACKGROUND / DISCUSSION:

The Library is recommending the award of the above to Apple, Inc. The equipment for La Fe Centers is required to support the City's obligation to the ARRA Broadband Technology Opportunities Program (BTOP) Public Computer Center (PCC) grant number 48-42-B10570 and to complete Phase II of the plan.

PRIOR COUNCIL ACTION:

Yes, December 21, 2010, Item 11B; April 26, 2011, Item 15

AMOUNT AND SOURCE OF FUNDING:

Department: Libraries

Amount: \$160,437.60

Funds Available: Dept # 53150073, Acct # 508010, Fund # 07079, Grant # 48-42-B10570

Funds Source: ARRA BTOP Virtual Village

BOARD / COMMISSION ACTION:

N/A

*****AUTHORIZATION*****

DEPARTMENT HEAD: _____

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SERVICE SOLUTIONS SUCCESS



To: Bruce D. Collins, Purchasing Manager (915) 541-4313

From: Dionne Mack- Harvin, Library Director (915) 543-5413

Date: July 7, 2011

Re: Technology equipment for La Fe sites as required by the ARRA Broadband Technology Opportunities Program (BTOP) Public Computer Centers (PCC) grant number 48-42-B10570 – DIR-SDD-891.

The Library recommends issuing a purchase order to Apple, Inc. in the amount of \$160,437.60 for technology equipment for La Fe sites. The equipment is to support the City's obligation to the ARRA Broadband Technology Opportunities Program (BTOP) Public Computer Center (PCC) grant number 48-42-B10570. The following are the factors used to evaluate the use of this procurement program as the best approach.

1. Is there an urgent need for the product/service? In other words, is time of the essence?

Yes, the technology equipment for La Fe is needed to finish the installation of La Fe sites beginning July 1, 2011 under the City's obligation to the ARRA Broadband Technology Opportunities Program (BTOP) Public Computer Center (PCC) grant number 48-42-B10570.

2. Does the purchase through the Program promote the standardization of equipment?

Yes, software standardization will continue to be preserved with the use of this purchase.

3. Does the purchase through the Program support local business? If not, is there a comparable product/service available locally?

No, Apple, Inc. is not a local vendor but participates in #DIR-SDD-891.

4. Do the available vendors have prior work experience and/or familiarity with the City?

No.

5. Is the pricing reasonable as compared to other similar products/work performed for the City of El Paso in the past or as quoted from other companies?

Yes, Apple, Inc. had a bid \$10,000 lower than the HUB or local vendors. It is a reliable vendor whose deliverables are expected to arrive in a timely manner to help us meet this and other grant deadlines. Price reasonableness has been established because the cooperative purchasing agency used a competitive bidding process in the awarding of the contract. The participation by the City of El Paso in the Department of Information Resources (DIR) Cooperative Purchasing Program was approved by Mayor and City Council on February 27, 2007.

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