

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** Library

**AGENDA DATE:** August 10, 2010 (Consent)

**CONTACT PERSON NAME AND PHONE NUMBER:** Carol Brey-Casiano (543-5406)

**DISTRICT(S) AFFECTED:** District 1

**SUBJECT: Resolution**

That the City Council authorizes the City Manager to accept any donations from Friends for the purpose of remodeling the Westside Branch of the City of El Paso Public Library ("project") which includes the expansion of the work area as stated in the letter attached hereto, which donation may be made in one or multiple payments, which will be made within 30 days of the completion of the project. The City Manager is also hereby authorized to execute any and all necessary documents for the acceptance of the donations for this purpose and any necessary documents for the allocation of such funds.

**BACKGROUND / DISCUSSION:**

The Friends of the Westside Libraries have always been generous and devoted library supporters. Through their bookstore sales and other projects they have raised sufficient funds to expand the staff workroom of the Westside Branch, located at 125 Belvidere, by approximately 400 square feet. Built in 1980, the Branch was originally designed with no real staff work area so the employees are currently using a converted hallway as the staff workroom.

**PRIOR COUNCIL ACTION:**

N/A

**AMOUNT AND SOURCE OF FUNDING:**

\$135,600 – to be donated by the Friends of the Westside Libraries.

---

**BOARD / COMMISSION ACTION:**

N/A

---

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**

  
\_\_\_\_\_  
(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

*Information copy to appropriate Deputy City Manager*

## RESOLUTION

**WHEREAS**, the Friends of the Westside Libraries (hereafter referred to as "Friends") desire to donate approximately one hundred thirty-five thousand and six hundred dollars (\$135,600.00) for the purpose of remodeling the Westside Branch of the City of El Paso Public Library which includes the expansion of the work area as stated in the letter attached hereto; and

**WHEREAS**, the City Council wishes to accept this donation for the purpose stated; and

**WHEREAS**, the City Council authorizes the City Manager to accept any donations from Friends for this purpose, which donation may be made in one or multiple payments.

**THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

**THAT**, the City Council authorizes the City Manager to accept any donations from Friends for the purpose of remodeling the Westside Branch of the City of El Paso Public Library ("project") which includes the expansion of the work area as stated in the letter attached hereto, which donation may be made in one or multiple payments, which will be made within 30 days of the completion of the project. The City Manager is also hereby authorized to execute any and all necessary documents for the acceptance of the donations for this purpose and any necessary documents for the allocation of such funds.

*[Signature page to follow]*

**RESOLUTION**

*Signature page*

**ADOPTED** this \_\_\_\_ day of \_\_\_\_\_, 2010.

**CITY OF EL PASO**

---

**John Cook**  
**Mayor**

**ATTEST:**

---

**Richarda Duffy Momsen**  
**Municipal Clerk**

**APPROVED AS TO FORM:**

**APPROVED AS TO CONTENT:**

---

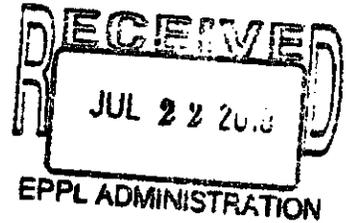
**Kristen L. Choi**  
**Assistant City Attorney**

---

**Carol A. Brey-Casiano**  
**Director of Public Libraries**

---

**Carmen Arrieta-Candelaria**  
**Financial Services**



**Friends of the Westside Branches of  
the El Paso Public Library, Inc.  
7348 Remcon Circle  
El Paso, TX 79912**

**Joyce Wilson  
City Manager  
2 Civic Center Plaza  
El Paso, TX 79901**

**July 20, 2010**

**Dear Ms. Wilson,**

**The Friends of the Westside Branches of the El Paso Public Library, Inc., a non-profit organization, wish to donate \$135,600 to the City of El Paso for the express purpose of remodeling the Westside Branch of the El Paso Public Library. This amount is the estimated cost of the expansion of the work area of the library at 125 Belvidere.**

**We look forward to the planning and completion of this project.**

**Sincerely,**

A handwritten signature in cursive script, appearing to read "Thelma Campos".

**Thelma Campos  
President, Board of Directors**

A handwritten signature in cursive script, appearing to read "Gretchen Trominski".

**Gretchen Trominski  
Library Liaison**

**cc to Carol Brey-Casiano  
Director El Paso Public Libraries**