

DATE: 08/10/2010

TO: City Clerk

FROM: Representative Eddie Holguin Jr.

ADDRESS 2 Civic Center Plaza 10th Floor, El Paso, TX TELEPHONE 915-541-4182

Please place the following item on the (Check one): CONSENT x REGULAR _____

Agenda for the Council Meeting of Tuesday August 10th of 2010

Item should read as follows: Board Appointment of Jane E Ratcliff, to the Cultural Affairs Advisory Board By Representative Eddie Holguin Jr.

SPECIAL INSTRUCTIONS: _____

BOARD COMMITTEE/COMMISSION APPOINTMENT/REAPPOINTMENT FORM

NAME OF BOARD/COMMITTEE/COMMISSION: Cultural Affairs Advisory Board

NOMINATED BY: Representative Eddie Holguin Jr. DISTRICT: 6

NAME OF APPOINTEE Jane Ratcliff
(Please verify correct spelling of name)

BUSINESS ADDRESS: _____

CITY: _____ ST: _____ ZIP: _____ PHONE: _____

HOME ADDRESS: _____

CITY: _____ ST: _____ ZIP: _____ PHONE: _____

WHO WAS THE LAST PERSON TO HAVE HELD THIS POSITION BEFORE IT BECAME VACANT?
VACANT

NAME OF INCUMBENT: _____

EXPIRATION DATE OF INCUMBENT: _____

REASON PERSON IS NO LONGER IN OFFICE (CHECK ONE): TERM EXPIRED: _____
RESIGNED _____
REMOVED _____

CITY COUNCIL APPROVAL DATE: 08/10/2010
TERM BEGINS 08/11/2010
EXPIRATION DATE OF NEW APPOINTEE: 08/10/2013

PLEASE CHECK ONE OF THE FOLLOWING: 1st TERM: x
2nd TERM: _____
UNEXPIRED TERM: _____

Vita

I was born in Kansas, the home of Dorothy from the Wizard of OZ. I graduated from Atwood Community High School.

For two years I attended Phillips University. There were no fraternities at Phillips, but I was a member of the Comet Club. At this university we could not say "dance". We had to call dancing "rhythmic movements".

From Phillips, I transferred to the University of Kansas.

My first job, other than being a soda jerk, started in Harrisburg, Illinois. From 1957 to 1958, I taught junior high music and supervised five elementary schools in music.

While working for the Harrisburg school district, I experienced the extreme conservativeness of the board. The school board frowned at teachers dating. I wasn't crazy about this, since I was dating five bachelors, who were car dealers. We always had to go out of town to see a movie or to go dancing.

So, I moved to New Westminister, Canada (part of Vancouver). There I supervised 23 elementary schools and wrote their music curriculum and guide. It was exciting to organize a 200-voice choir from 1958 to 1960.

From 1967 to 1996, I taught in the EPISD schools. At Rusk School, I slipped on some rotten portable steps. I had to undergo 13 surgeries, which left me unable to walk or stand without the assistance of crutches or a cane. As a result, I had to end my district teaching. Even though my fall at school caused me to retire, I am still teaching private voice, piano, flute violin, and organ.

Jane E. Ratcliff

SUMMARY

Music Instructor with extensive experience in music education and teaching. Proficient in music education instruction and techniques for all levels of learning in flute, piano, and voice. Versatile and flexible in teaching style.

PROFESSIONAL EXPERIENCE

Private Teacher 1969 to Present

- Instruction for piano, organ, flute, violin, clarinet, recorder and voice

El Paso Independent School District, El Paso, Texas 1972—1997

Vocal Music Instructor and Choir Director

Rusk Elementary School (1972 to 1974, 1976 to 1979, and 1989 to 1997)

- Vocal music instructor for grades 4th through 6th
- Taught all subjects including music at the 5th grade level during 1989 to 1997
- Conducted school choir

Fannin Elementary School (1979—1989)

- Taught all subjects including music for 5th and 6th grade.
- Conducted school choir

Bliss Elementary School (1974 to 1976)

- Vocal music instructor for grades 4th through 6th
- Conducted school choir

Schuster and Stanton Elementary Schools (1970 to 1972)

- Vocal music instructor for grades 4th through 6th
- Conducted school choir

Dowell Elementary School, El Paso, Texas (1968 to 1970)

- Elementary instructor for grades 4th through 6th
- Conducted school choir

Newman Elementary School, (1967 to 1968)

- Elementary instructor for 4th grade
- Conducted school choir

Kansas Medical Center, Kansas City, Kansas

1960-1961

Private Secretary

- Performed duties as a secretary for the Chief of OBGYN

Walter Reed hospital, Washington D.C. 1961—1966

Private Secretary

- Performed duties as a secretary for the Chief of Neurology and the Chief of Psychiatry

Coquitlam New Westminister Independent School District 1958—1960

New Westminister, British Columbia, Canada

Elementary Music Supervisor

- Performed as music supervisor for at 23 elementary schools
- Initiated and coordinated plans to set up an elementary music department
- Developed a music guide for these schools.
- Organized a 200-voice choir.

Harrisburg Independent School District, Harrisburg, Illinois 1957—1958

Vocal Music Supervisor

- Acted as supervisor for 5 elementary schools.

Vocal Music Teacher

- Taught vocal music at the junior high level.

EDUCATION

University of Texas at El Paso

Texas Music Education certification and advanced work

Transmountain Community College

University of Kansas

Bachelor of Music Education degree

University of Colorado and Colorado College

Courses in music and education

University of Hawaii

Courses in music and education

Phillips University Theological

Required Courses and Music. Took summer Theological Tour

History study in Europe

AWARDS and RECOGNITIONS

Elected as a Silver Haired Legislator (2006 – 2007) to promote senior needs and presented many resolutions in Austin, Texas

Empire Who's Who Empowering Executives and Professionals (2206)

Selected one out of 3 for Older Mayor's Hall of Fame award (May 2003)

Received several El Paso City Council Certification of Appreciation

El Paso Independent School District Employee of the Month (1992-1993)

Community Builder's Award from the Masonic Grand Lodge of Texas

Award of Excellence for outstanding achievement from the Heroes of 76 from the National Sojourners, Inc.

AWARDS and RECOGNITIONS (Continued)

National Sojourner's Association counselor for the Valley Forge High School week at the Sojourner's facility in Valley Forge, N H.—The counselor (one of two adults in the nation) is selected for a select group of high school students from all over the nation. They attend seminars for a week at the Freedom Foundation outside Philadelphia, PA, on 105 acres of Valley Forge. Freedom Foundation is a non-profit, non-sectarian, non-partisan educational organization dedicated to teaching students about American and promoting responsible citizenship. Each year over 2600 young people from all 50 states and several foreign countries participate.

Queen for the movie premiere, "The Private War of Major Benson"

Runner-up for Miss Kansas

Miss Dodge City

Miss Lawrence

PROFESSIONAL AFFILIATIONS AND ACTIVITIES

Teacher for first El Paso boy to Texas Boys' Choir in Fort Worth, Texas

Counselor for the Kansas University band camp

Member of the Comet Club Band fraternity at Phillips University

Member of the National Music Federation

Texas Music Education Association member

Music Educators National Association member

Organized and directed 80th anniversary program for Rusk school

Member and 50 Year Honoree of AAUW Educational Organization

Organize and direct recitals for private students

Instigated the Emergency Fund for Retired Teachers

El Paso Honor Choir Area Director and school honor choir director

Author of five teaching guides for Rusk school

Member of the Rusk School Advisory Committee

Founder and director of the Crescendo Club for Musical Young People of

El Paso. (Affiliated with the National Music Federation Clubs of America)

Member of Board of Directors of Texas Classroom Teachers' Association

President of El Paso Classroom Teachers Association

El Paso Federation Teachers' Association (EPFTA) representative

El Paso Independent School District (EPISD) board member for the superintendent's breakfast

Coordinator and speaker at TMEA workshop in El Paso

Texas Music Education Association (TMEA) rep. to the state convention in Austin

Texas State Teachers' Association District delegate

International Reading Association (IRA) member and committee worker

Member and chairman of book adoption committee

Committee member to rewrite language arts curriculum for EPISD

Association of Childhood Education member

Adults and Children with Disabilities Association (ACDA) member

Taught many teacher workshops and organized fine arts listening sessions

PROFESSIONAL AFFILIATIONS AND ACTIVITIES (Continued)

Organized school Special Education Social Club (Silver Streaks) with the ACLD
Presented co-operative learning workshops
Organized school pen pals with Canada
Secretary of Campus Improvement Team (CIT)
Grade Level Communications Representative
Conductor of Peyton Kazoo Band for Sun Carnival Parade
Bliss Bi-Centennial Choir
Organized Christmas caroling at various schools
Organized school Grandparent's Day
Mentor for new teachers
Organized speakers for 5th grade (Mayor, commissioner, council representative, famous authors, Sojourners, etc.)
Organized school adoption of soldiers in Gulf War
School and city science fair judge
Organizer and member of City Kid's voting committee
Orff Association member
Organized school activity to donate food, clothes, toys to hurricane victims in Florida
Instructor for student teachers
KWL teaching model for teachers
Award medal from the General at Ft. Bliss Army base in El Paso, Texas
Organized the student display of the Constitutional amendments, which were in the El Paso City County building
Organized student performances for City Councils, Commissioners Courts, and a General from Ft. Bliss Army Base in El Paso, Texas
Organized all school voting for president
Conducted Maypole festivals
Organized May Day festivities
Organized voting rallies for students
School carnivals
Adopted class from Bassett Junior High School
Director of school musical programs
Proclaimed Music Week in El Paso by mayor
El Paso Independent School District School PTA member for Rusk, Fannin, Park, Canyon Hills, Irvin, Bliss, Schuster, Dowell, and Newman schools

COMMUNITY AFFILIATIONS AND ACTIVITIES

Member of the El Paso Chamber of Commerce Tourist Convention and Performing Arts Advisory Board and appointed on the steering committee (Since 2006)
Elected Texas Silver Haired Legislature Member and Steering Committee member (Since 2006)
Formed injured workers organization, POWER (People on Workers' Compensation Producing Ridgedness). BIONIC—Slogan which means Believe IT or Not I Care.
El Paso Sun Metro Mass Transit Advisory Board appointee. Became the Vice-Chair and Committee Chair for the Bylaws of this board

JANE E. RATCLIFF

COMMUNITY AFFILIATIONS AND ACTIVITIES (Continued)

Appointed to the El Paso Art Museum Board and the Storm Water board
Member of the President's Interagency Task Force for the Economic Development of the Southwest Border and Delegate to the Border Conference, including Mexico
Graduate of the El Paso Leadership class
El Paso Museum of Art Advisory Board appointee since 2007
Member of the Youth Services Advisory Board
Neighborhood Watch Association of El Paso board Treasurer, Historian, and member
Member of the El Paso Retired Teacher's Association and board
Appointed by the El Paso City Council as to the Fair Housing Task Force since 2007.
Served as Publicity Chairman
Mayor's Accessibility Board member
Selected as El Paso Outstanding Senior of the Year
Disabled Patrol Committee Chair
Member of the Flags Across America
Member of the El Paso International Relations
Executive Board member of the El Paso County Republican Party
Republican chair for Precinct 58 of El Paso, Texas
Eastside and Westside Republican Women Association member
Participated in city, state and national Republican political campaigns
BP-PEO member (Received 50-year pin)
Voting clerk for election seasons at El Paso voting polls
Alpha Chi Omega sorority alumni member (Received 50-year pin)
Delta Kappa Gamma educational sorority member
Sigma Alpha Iota music sorority alumni member
Member of Tickle the Ivories at UTEP
Member of Rio Grande Area Agency on Aging Advisory Council
Northeast El Paso Civic Association Board member and reporter for the newsletter
Agency on Aging Advisory Board
Sunrise Acres and Park Foothills Neighborhood Planning Board
Northeast Citizens Police Advisory Board and El Paso Police Chief's Advisory Board
RSVP board member
Mayor's Advisory Christmas Stockings Committee
Texas Conference on Aging Planning Board
Adult Protective Services Silver Star Board
Created and established the Glenn Hausler Scholarship Fund
Northeast Area Interfaith Choir director
United Campus Christian Ministry volunteer
Community Concert Team
Educational Summit 2000 board member and member for 2005
Coordinated student honor recitals for El Paso Music Teachers' Association (EPMTA)
Marcher for Dimes, Heart, Cancer, and Multiple Sclerosis
Member of Band Parent Organization Arts Alliance Summer Fiesta worker
Texas A&M Mother's Club member Co-organized Parents without Partners in El Paso
Participant in the First Baptist Living Christmas Tree
Participant in the Cielo Vista Christmas Pageant

COMMUNITY AFFILIATIONS AND ACTIVITIES (Continued)

Counselor for Tri-State Band Camp
Member of the Border Coalition Board
Member of Northeast Business Alliance
Testified for the El Paso Injured Workers of EPISD in Austin
Beta Sigma Phi sorority member
Reporting representative at the Northeast El Paso Representative's breakfast
Delegate to city and State Republican Conventions
Member of Make a Difference (MAD)
Committee board member of Northeast 2000 and Northeast Healthy Community
Cancer Association volunteer
Volunteer for the El Paso summer library reading program
Senior Citizens Nursing Facility volunteer
Assisted with Child Crisis Center activities
Volunteered for the Battered Women Organization
Member of National Jazz Association
Attended Police Academy and Border Patrol Academy for Citizens
Secretary (United States) for KU International Club
Directed Trinity Presbyterian Choir
Directed First Christian Church bell choir
Elected as one of the directors needed for an El Paso Piano Festival
Involved in Scouting and received Doubled Curved bar in Girl Scouts
Sponsor for Junior High Scouting Cadettes
Organ guild member
Member of the Optimistic choir
Model for Mannequin Manor
Park Foothills Swim Board
Sunday school music director, vacation bible schoolteacher, drama group member,
orchestra and choir member at the First Baptist Church in El Paso
Member of Keystone Heritage Association, Zoological Society, Insights, Jazz Society,
AARP, Eastern Star, Singles Alive, and CieloVista Church