

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** General Services - Fleet Division

**AGENDA DATE:** August 10, 2010

**CONTACT PERSON/PHONE:** Stuart Ed – Director, General Services - Fleet Division (915) 621-6822  
Carmen Arrieta-Candelaria – Chief Financial Officer (915) 541-4293

**DISTRICT(S) AFFECTED:** All

**SUBJECT:**

Extend the following contract: 2007-224 – GMC/Chevrolet Proprietary Parts and Service- Heavy Duty Vehicles  
To: Rush Truck Centers of Texas, L.P., d/b/a Rush Truck Center, El Paso of El Paso, TX  
Estimated Annual Expenditures: \$30,000.00 (\$25,000 Parts - \$5,000 Service)  
Total Estimated Expenditures: \$60,000.00 for two (2) year extension

**BACKGROUND / DISCUSSION:**

The General Services - Fleet Division is recommending the extension of the above bid. Rush Truck Centers of Texas, L.P., d/b/a Rush Truck Center, El Paso has provided consistent, reliable service for the past three years. There are more than 30 pieces of equipment owned by the City that are covered under this contract. The approval of the extension would allow for the continual maintenance and upkeep of this equipment while providing consistent, safe and efficient operation for maximum reliability. Local business is being supported.

**PRIOR COUNCIL ACTION:**

Yes. 2007-224 was originally awarded on September 4, 2007.

**AMOUNT AND SOURCE OF FUNDING:**

Department: General Services - Fleet Division  
Amount: \$60,000.00  
Funds Available: 37370510-503121-45202-37000 and/or 37370510-503125-45202-37000  
Funds Source: General Services Dept, Internal Service Fund

**BOARD / COMMISSION ACTION:**

N/A.

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\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**

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(If Department Head Summary Form is initiated by Purchasing, client department should also sign)

*Information copy to appropriate Deputy City Manager*

**MOTION**  
**SEPTEMBER 4, 2007**

Motion made, seconded, and unanimously carried to **AWARD** Bid Solicitation No. 2007-224 (GMC/Chevrolet Proprietary Parts & Service-Heavy Duty Vehicles) to Rush Truck Centers of Texas, L.P., d/b/a Rush Truck Center, El Paso, for a total estimated award of \$90,000.

Department:	General Services - Fleet Division
Award to:	Rush Truck Centers of Texas, L.P., d/b/a Rush Truck Center, El Paso El Paso, Texas
Items:	Part A, #1 and Part B
Option:	Rush Truck Centers of El Paso offers the City the option to extend the term of the contract at the same unit prices for two additional years if the option is exercised within two or three years from the date of the award.
Annual Estimated Amount:	\$30,000
Account No.:	37370510 – 503121 - 45202
Funding Source:	General Services Department-Fleet Services Internal Service Fund
Total Estimated Award:	\$90,000

This is a requirements type contract with an initial term of thirty-six months.

The Departments of Financial Services and General Services - Fleet Division recommend award as indicated to the lowest responsive, responsible bidder.

Richarda Duffy Momsen, City Clerk