

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: INFORMATION TECHNOLOGY

AGENDA DATE: August 10, 2010

CONTACT PERSON NAME/PHONE: ART ARMAS 541-4288/TERRENCE FREIBURG 541-4188

DISTRICT(S) AFFECTED: ALL

SUBJECT:

Request that the Purchasing Manager, Financial Services, Purchasing Division, be authorized to issue a Purchase Order to Dell Marketing LP, the State Department of Information Resources (DIR) contractor under DIR Contract DIR-SDD-1014 for the annual Microsoft software license expense in the amount of \$526,745.84.

BACKGROUND / DISCUSSION:

This is for the Microsoft Software License payment that covers all Microsoft licenses utilized by the City of El Paso. Participation by the City of El Paso in the DIR Program was approved by City Council on February 27, 2007.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

Yes, January 2, 2008

AMOUNT AND SOURCE OF FUNDING:

\$526,745.84 – Data Process Services/General Funds: 39010351-01101-502202

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

Information copy to appropriate Deputy City Manager

PROJECT FORM

PROJECT: Microsoft Software Licenses DATE: August 2, 2010
SOLICITATION NO: DIR Contract DIR-SDD-1014 DEPARTMENT: Purchasing
BUDGET NO: 39010351-01101-502202
FUNDING SOURCE: Data Process Services/General Fund
REPRESENTATIVE DISTRICT(S): All

RECOMMENDATION: Vendor: Dell Marketing LP, Round Rock, TX
Item: N/A
Amount: \$526,745.84

Request that the Purchasing Manager, Financial Services, Purchasing Division be authorized to issue a Purchase Order to Dell Marketing LP, a State Department of Information Resources (DIR) contractor under Contract Number DIR-SDD-1014, for the annual Microsoft software license expense in the estimated amount of \$526,745.84.

Participation by the City of El Paso in the Department of Information Resources (DIR) Program was approved by City Council on February 27, 2007.

COUNCIL APPROVED [X] REJECTED [] MUNICIPAL CLERK _____

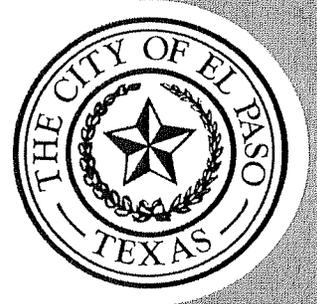
APPROVED:

COUNCIL MEETING DATE: August 10, 2010

Terrence Freiburg
Purchasing Manager
Information Technology

Dedicated to Outstanding Customer Service for a Better Community

S E R V I C E S O L U T I O N S S U C C E S S



To: Terrence Freiburg, Purchasing Manager, IT

From: Art Armas, Director,
Information Technology Department

Authorized Signature

Date: August 10, 2010

Re: Texas Department of Information Resources, Contract DIR-SDD-1014

The Information Technology Department recommends authorizing the Purchase Order for the annual Microsoft software license payment for Microsoft licenses utilized by the City of El Paso.

1. *Is there an urgent need for the product/service? In other words, is time of the essence?*

This is the annual payment for Microsoft licenses used throughout the City.

2. *Does the purchase through the Program promote the standardization of equipment?*

Yes, the City of El Paso is standardized on Microsoft software.

3. *Does the purchase through the Program support local business? If not, is there a comparable product/service available locally?*

No, Microsoft software licenses are contracted through Dell Marketing LP through the DIR Program as specified.

4. *Do the available vendors have prior work experience and/or familiarity with the City?*

Yes. Dell has long been a vendor we've used for technology and support services.

5. *Is the pricing reasonable as compared to other similar products/work performed for the City of El Paso in the past or as quoted from other companies?*

Yes. Price reasonableness has been established because the cooperative purchasing agency used a competitive bidding process in the awarding of this bid.

The participation by the City of El Paso in the Texas Department of Information Resources was approved by Mayor and City Council on February 27, 2007. The standard factors used to determine the use of a Cooperative Purchasing program were approved by City Council on June 24,

Mayor
John F. Cook

City Council

District 1
Ann Morgan Lilly

District 2
Susie Byrd

District 3
Emma Acosta

District 4
Carl L. Robinson

District 5
Rachel Quintana

District 6
Eddie Holguin Jr.

District 7
Steve Ortega

District 8
Beto O'Rourke

City Manager
Joyce A. Wilson



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All

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Dell Marketing LP

URL [Vendor Website](#)
 Vendor ID 1742616805400
 HUB Type Non HUB

DIR Contract Number DIR-SDD-1014
 Contract Term End Date 6/1/2011
 Contract Exp Date 6/1/2013

How to Order

1. For product and pricing information, visit the Dell Marketing LP website or contact Douglas Galloway at (512) 284-4417. Reseller Vendors are also available through this Contract. Select from any Reseller Vendor contact listed below to also obtain product and pricing information.
2. Generate a purchase order, made payable to Dell Marketing LP or any Reseller Vendor listed below. You must reference the DIR Contract Number **DIR-SDD-1014** on your purchase order.
3. E-mail or Fax your purchase order and quote form to your designated vendor or reseller sales representative.

Dell Marketing LP

Contact [Douglas Galloway](#)
 Phone (512) 284-4417
 Fax 512-283-9092

DIR

Contact [Sergio Upton](#)
 Phone (512) 936-3101
 Fax (512) 475-4759

Contract Overview

For a complete listing of your specialized Dell Account Team, visit the [Dell website](#).

Under this contract eligible customers have the following ordering options:

Customers may place purchase orders directly with Dell. Customers buying directly from Dell will generate a purchase order payable to **Dell Marketing**.

Customers may place their purchase orders directly with the Dell Participating Reseller, Summus Industries (Summus). Customers buying directly from Participating Resellers will generate a purchase order payable to the Participating Reseller. Customers placing orders with Summus, a certified State Historically Underutilized Business (HUB) will capture 100% HUB credit for the procurement.

Please note that Summus cannot currently quote Microsoft Select software; they are only authorized to sell Microsoft Enterprise Agreements under the TX DIR-SDD-1014 contract. Pricing through Summus and Dell Direct should be the same.

Note: All customer purchase orders must reference contract number **DIR-SDD-1014** and contract code **#58ABW** when submitted to Dell or a Participating Reseller.

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Contract: DIR-SDD-1014

Standard Terms and Conditions PDF - 163 KB

This appendix contains the standard DIR Terms and Conditions for the contract as of the date identified. Any Initial exceptions to these Terms will be contained in the original contract. All subsequent changes or updates to the Terms and Conditions will be reflected in contract amendments.

HUB Subcontracting Plan (HSP) PDF - 87 KB | Updated 06/10/2010

The purpose of the HUB Program is to promote full and equal business opportunities for all businesses in State contracting in accordance with the goals specified in the State of Texas Disparity Study. The HSP identifies all authorized resellers and/or all subcontractors performing services.

Pricing PDF - 298 KB | Updated 06/10/2010

Pricing for available products and/or services under this contract are limited to those identified in the appendix.

Available Brands

- 3COM
- A.D.A.M.
- Abbyy
- Absolute Software
- Accordant
- ATI Software

Available Products & Services

Software

Additional Contract Information

Amendment 1 (34 KB)

[No thanks, return to search](#)

Reseller Vendor Contacts

| Vendor Name | Vendor ID | HUB Type | Contact Name | Phone/Fax | Address |
|------------------------|---------------|------------|--------------|--|--|
| Summus Industries, Inc | 1760533392500 | Black/Male | Rodney Craig | Phone: (281) 640-1765 Fax: (281) 640-1766 | 245 Commerce Green Blvd. Ste. 155 Sugarland, TX 77478 |

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| Capital Complex Directory | Document Library | FAQs | Dept. of Information Resources |
| Statewide Search | SAO Fraud Reporting | Site Notices | 300 W. 15th St. Ste. 1300 |
| Sponsored Sites | Homeland Security | Site Map | Austin, TX 78701 MAP |
| Planned Procurement Schedule | Sunset Review Notification | Job Postings | 512.475.4700 |