

**CITY OF EL PASO, TEXAS**  
**AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** El Paso Water Utilities

**AGENDA DATE:** August 12, 2008

**CONTACT PERSON/PHONE:** Ed Archuleta, P.E., President/CEO  
El Paso Water Utilities, (915) 594-5501

**DISTRICT(S) AFFECTED:** All Districts

**SUBJECT:**

**Presentation on the Program Elements and Schedule, the Public Participation Process planned to guide the development, and the formation of an Advisory Committee, for the Stormwater Master Plan for the City of El Paso and Extraterritorial Jurisdiction.**

**BACKGROUND / DISCUSSION:**

To present to City Council the methods, procedures, and processes that will be used to develop the Stormwater Master Plan using public participation, as well as the schedule that will be used to accomplish this. When completed, the Public Service Board will approve the Plan and furnish to City Council for adoption.

The Public Service Board selected the engineering firm of URS to conduct the Stormwater Master Plan. The project engineer for URS will give a brief presentation on the program elements and schedule for the preparation of a stormwater master plan for the City of El Paso and Extraterritorial Jurisdiction. Also presented is the schedule status, the project drivers, project purpose and scope of work to include the master drainage plan tasks. The plan will set guidelines, requirements, and criteria for future storm water drainage facility plans and related improvements.

A representative from Katz & Associates will give a presentation on the public participation process planned to guide the development of the Stormwater Master Plan for the City of El Paso and Extraterritorial Jurisdiction. Reviewed will be an explanation why a public participation group has been created, its membership, the committee's role, etc. The community advisory group will allow stakeholders to get to know issues, provide community perspectives, create a greater understanding of a problem, share development of recommendations and build relationships. The proposed makeup of the Stormwater Master Plan Advisory Committee members from various groups include neighborhood associations, health, education,

business, building and civic organizations to ensure that community interests are represented.

Committee meetings will be held in the evenings for 2.5 hours each and approximately every three weeks through 2008. The meetings include a tour of the stormwater system.

The Board approved at its July 9<sup>th</sup> meeting the formation of this advisory committee to provide feedback and make recommendations on items such as prioritizing capital projects and using open space, arroyos and wilderness areas in their natural state as a means of managing storm water.

**PRIOR COUNCIL ACTION:**

**Has the Council previously considered this item or a closely related one?**

The City Council previously approved the need for a Stormwater Master Plan when they approved the Ordinance creating the Stormwater Utility.

**AMOUNT AND SOURCE OF FUNDING:**

**How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?**

The work being done by URS and Katz and Associates is being funded through funds approved by City Council.

**BOARD / COMMISSION ACTION:**

Approved by the El Paso Water Utilities Public Service Board on July 9, 2008.

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**LEGAL:** (if required) \_\_\_\_\_

**FINANCE:** (if required) \_\_\_\_\_

**DEPARTMENT HEAD** \_\_\_\_\_  
(Example: if RCA is initiated by Purchasing, client department should sign also)

Information copy to appropriate Deputy City Manager

**APPROVED FOR AGENDA:**

**CITY MANAGER:** \_\_\_\_\_ **DATE:** \_\_\_\_\_



EDMUND G. ARCHULETA, P.E.

**MEMORANDUM**

**TO:** Joyce Wilson, City Manager  
City of El Paso, Texas

**FROM:** Edmund G. Archuleta, P.E., President/CEO  
El Paso Water Utilities Public Service Board

**DATE:** July 28, 2008

A handwritten signature in black ink, appearing to read "Ed Archuleta", with a long horizontal flourish extending to the right.

**SUBJECT:** Request to place Item on City Council Agenda – Presentation: August 12, 2008

**Presentation on the Program Elements and Schedule, the Public Participation Process planned to guide the development, and the formation of an Advisory Committee, for the Stormwater Master Plan for the City of El Paso and Extraterritorial Jurisdiction. (All Districts) [El Paso Water Utilities, Ed Archuleta, (915) 594-5501]**

**Background**

To present to City Council the methods, procedures, and processes that will be used to develop the Stormwater Master Plan using public participation, as well as the schedule that will be used to accomplish this. When completed, the Public Service Board will approve the Plan and furnish to City Council for adoption.

The Public Service Board selected the engineering firm of URS to conduct the Stormwater Master Plan. Ms. Karen Stearns, Project Engineer for URS, will give a presentation on the program elements and schedule for the preparation of a stormwater master plan for the City of El Paso and Extraterritorial Jurisdiction. She will present the schedule status, the project drivers, project purpose and scope of work to include the master drainage plan tasks. The plan will set guidelines, requirements, and criteria for future storm water drainage facility plans and related improvements.

Ms. Patsy Tennyson from Katz & Associates will give a presentation on the public participation process planned to guide the development of the Stormwater Master Plan for the City of El Paso and Extraterritorial Jurisdiction. She will explain why a public participation group has been created, its membership, the committee's role, etc. The community advisory group will allow stakeholders to get to know issues, provide community perspectives, create a greater understanding of a problem, share development of recommendations and build relationships.

The proposed makeup of the Stormwater Master Plan Advisory Committee members from various groups include neighborhood associations, health, education, business, building and civic organizations to ensure that community interests are represented.

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**ACTION REQUESTED**    None

**REQUEST TO PLACE ITEM ON THE CITY COUNCIL AGENDA**

We are requesting that this presentation be placed on the City Council agenda for August 12, 2008. A PowerPoint presentation will be sent to City Clerk and will be presented during the Council meeting. Please advise this office of the placement of this item on the City Council Agenda. If you have questions, please call me at 594-5501 or email Paula Apodaca, Consumer Affairs Manager at [papodaca@epwu.org](mailto:papodaca@epwu.org).

I plan to attend the City Council meeting on August 12, 2008. Thank you for your kind attention to this matter.

Cc:    The Honorable Mayor John Cook (email)  
      City Council Representatives (email)  
      Pat Aduato, Deputy City Manager for Building & Planning Services (email)  
      Charlie McNabb, City Attorney (email)  
      Richarda Duffy-Momsen, City Clerk (email)  
      Nicholas J. Costanzo, Vice President of Strategic, Financial & Management Services  
      John Balliew, Vice President of Operations and Technical Services