

DATE: August 5, 2013

TO: City Clerk

FROM: Representative Emma Acosta

ADDRESS: 300 N. Campbell 2nd Floor, El Paso, TX TELEPHONE 915-541-4515

Please place the following item on the (Check one): CONSENT XXX REGULAR _____

Agenda for the Council Meeting of August 13, 2013

Item should read as follows: Appointment of Matthew P. Loweree to the City Plan Commission by Representative Emma Acosta, District 3.

BOARD COMMITTEE/COMMISSION APPOINTMENT/REAPPOINTMENT FORM

NAME OF BOARD/COMMITTEE/COMMISSION: City Plan Commission

NOMINATED BY: Representative Emma Acosta DISTRICT: 3

NAME OF APPOINTEE Matthew P. Loweree
(Please verify correct spelling of name)

E-MAIL ADDRESS: _____

BUSINESS ADDRESS: _____

CITY: _____ ST: TX ZIP: _____ PHONE: _____

HOME ADDRESS: _____

CITY: El Paso ST: TX ZIP: _____ PHONE: _____

DOES THE PROPOSED APPOINTEE HAVE A RELATIVE WORKING FOR THE CITY? YES: _____ NO X

IF SO, PLEASE PROVIDE HIS OR HER NAME, CITY POSITION AND RELATIONSHIP TO THE PROPOSED APPOINTEE:

WHO WAS THE LAST PERSON TO HAVE HELD THIS POSITION BEFORE IT BECAME VACANT?

NAME OF INCUMBENT: De La Cruz, Luis H

EXPIRATION DATE OF INCUMBENT: 03/15/2013

REASON PERSON IS NO LONGER IN OFFICE (CHECK ONE): TERM EXPIRED: X
RESIGNED _____
REMOVED _____

DATE OF APPOINTMENT: 08/13/2013

TERM BEGINS ON : 03/16/2013

EXPIRATION DATE OF NEW APPOINTEE: 03/15/2015

PLEASE CHECK ONE OF THE FOLLOWING: 1st TERM: X

2nd TERM: _____

UNEXPIRED TERM: _____

Matthew P. Loweree

EDUCATION

University of Texas at El Paso

El Paso, Texas

Bachelor of Business Administration in Accounting

December 2011

Relevant Completed Coursework: Accounting - Principles of Accounting I & II, Intermediate Accounting I & II, Cost Accounting, Accounting Information Systems, Software Applications for Accounting, Auditing, Corporate Tax, Individual Tax, and Business Communication; Finance - Analyzing Financial Statements, Investments, Managerial Economics; Capstone Business Simulation (Fall 2011) - ranked in the 99th percentile among all competing teams internationally, ranked #1 at the University of Texas at El Paso; intramural basketball and soccer

AWARDS

University of Texas at El Paso 2006 Presidential Scholarship of Excellence

National Merit Scholar Corporation National Hispanic Scholar

EXPERIENCE

Food City Supermarkets

El Paso, Texas

Senior Financial Analyst

May 2011 – Present

Prepare and analyze a \$35 Million annual budget; review monthly financial statements; produce internal financial reports that include analysis of sales, expenses, gross margin, and labor cost; make weekly operational recommendations to store managers and department heads based on budget analysis; develop corporate strategy for revenue generation and cost reduction; develop pro forma income statements that depict various market scenarios; investigated and provided support materials for a business interruption and physical damage claim in excess of \$600,000; maintain all federal, state, and local government licenses and permits; assist in all matters that pertain to real estate, banking, accounting, legal, and insurance

Campaign to Elect Aaron Barraza for State Representative

El Paso, Texas

Campaign Manager/Campaign Treasurer

Jan. 2012 – May 2012

Directed the political campaign of Aaron Barraza, Candidate for Texas State House of Representatives District 77; managed over 50 volunteers over the course of a 5 month campaign; coordinated fundraising efforts that earned over \$60,000; corresponded with elected officials, business owners, and community leaders to evaluate policy; authorized the purchasing of media, consulting services, and election software; supervised over \$55,000 in campaign expenditures; crafted and executed a campaign strategy, opposition research, and community outreach

El Paso Electric Company

El Paso, Texas

Intern, Investor Relations

Nov. 2008 – Dec. 2009

Corresponded with individual shareholders of the NYSE-traded company on a consistent basis to resolve issues concerning ownership, answer questions regarding stock price and company details, and clarify issues with company's financial position and history; corresponded with financial analysts conducting research on the financial position of the company; examined and prepared backup information for quarterly earnings presentations and investment presentations for the investment community; generated monthly reports that detailed stock price performance, Megawatt hour sales, customer growth, outstanding shares, institutional ownership, earnings guidance, utilities industry performance and news, and analyst reports; educated in financial statements of publicly-held utilities per research

SKILLS

Technical – Certified *Microsoft Excel 2003* Specialist; Extensive training in *MS Excel*, *PowerPoint*, and *Visio 2008* at El Paso Electric Company; Completed *Software Applications for Accounting* at the University of Texas at El Paso which covered the 2010 versions of *MS Excel* and *Access*
Language – English; Capable speaker in Spanish